UNDERGRADUATE PROGRAMME HANDBOOK & ACADEMIC REGULATIONS

Faculty of Islamic Economics and Finance
Universiti Islam Sultan Sharif Ali

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ACADEMIC SESSION 2023/2024

UNISSA Press

بسم الله الرحمن الرحيم

FACULTY OF ISLAMIC ECONOMICS AND FINANCE

UNDERGRADUATE PROGRAMME HANDBOOK 2023/2024 & ACADEMIC REGULATIONS

Prepared by:
Faculty of Islamic Economics and Finance
Universiti Islam Sultan Sharif Ali
Bungalow B1, Simpang 347, Jalan Pasar Gadong,
Gadong, BE1310
Negara Brunei Darussalam

CONTENTS

FOREWORD

اَلْحَمْدُ لِلَّهِ الَّذِي عَلَّمَ بِالْقَلَمِ، عَلَّمَ الْإِنْسَانَ مَا لَمْ يَعْلَمْ، وَالصَّلَاةُ وَالسَّلَامُ عَلَى نَبِيِّ الْأُمَمِ، سَيِّدِنَا وَمَوْلَانَا مُحَمَدِنِ الْأَجَلِ الْأَكْرَمِ، وَعَلَى آلِهِ وَصَحْبِهِ وَمَنْ تَبِعَهُمْ بِإِحْسَانٍ إِلَى الْيَوْمِ الْأَعْظَمِ، وَبَعْدُ؛

Alḥamdulillāh, a heartfelt gratitude to *Allāh Subḥānahu wa Taʿālā*, who has bestowed His blessings of *Īmān* and Islam upon us by holding fast to the teachings brought by Prophet Muḥammad *Ṣallallāhu ʿAlayhi wa Sallam*.

The Undergraduate Programme Handbook 2023/2024 and Academic Regulations for Faculty of Islamic Economics and Finance (FIEF), Universiti Islam Sultan Sharif Ali (UNISSA) is an initiative made by the Faculty to facilitate students, faculty members, staff and the public, as a source of reference on academic matters pertaining to the undergraduate programmes offered by the Faculty.

On this occasion, I sincerely express my deepest appreciation and congratulations to all academic members of the Faculty, who strive tirelessly to educate the youth of the nation, in their effort to create pious scholars as descendants responsible for the prosperity of the earth, in accordance with their creation as Caliphs of *Allāh*.

My infinite thanks go to all parties involved in this publication. I pray that the efforts that we all have put in will receive a commensurate reward from *Allāh Subḥānahu wa Taʿālā*. *Āmīn yā Rabbal ʿĀlamīn*.

Faithfully,

[DR MUHAMMAD ZAKI BIN HAJI ZAINI@JAINEH]
Dean
Faculty of Islamic Economics and Finance
Universiti Islam Sultan Sharif Ali

ABOUT US

The Faculty was established in 2007 and was formerly known as the Faculty of Business and Management Sciences (FBMS). It had undergone a rebranding in 2016 and was renamed as the Faculty of Islamic Economics and Finance (FIEF).

The new name of the Faculty was officiated on 12th October 2016 during the 6th *Mahrajan Hafl al-Takharruj* (Convocation Festival) at the International Convention Centre (ICC) Berakas by His Royal Highness Prince Haji Al-Muhtadee Billah Ibni His Majesty Sultan Haji Hassanal Bolkiah Mu'izzaddin Waddaulah, the Crown Prince and Senior Minister at the Prime Minister's Office, and the Pro-Chancellor of UNISSA.

The main objective of this rebranding is to enhance FIEF's credibility as a dynamic and visionary hub of Islamic economics and finance education institution in Negara Brunei Darussalam.

Vision

To become a leading centre of academic excellence in the field of Islamic Economics, Banking, Finance, and Business.

Mission

Generating and disseminating knowledge and producing virtuous graduates that meet the needs of the market in the areas of economy, banking, finance, and business based on Islamic values (i.e. *Īmān*, *'Amal*, and *Akhlāq*) through quality teaching and learning, latest research, credible academic staff, efficient and effective management as well as conducive environment.

Motto

"Towards Excellence and International Recognition".

Objectives

1) Produce knowledgeable, professional, competent and expert scholars in their specialised areas;

2) Provide dynamic, creative, skilful, disciplined human resources and effectively function as required by the state, whether in public, private or corporate sectors;

3) Produce leaders who can be entrusted by the nation to lead societies in accordance with Islamic principles and teachings; and

4) Equip students with digital literacy skills that are adaptable according to the changing environment and emerging technologies to achieve highest personal and professional standards effectively.

Framework

Īmān (Faith), *'Amal* (Righteous Deeds) and *Akhlāq* (Morality)
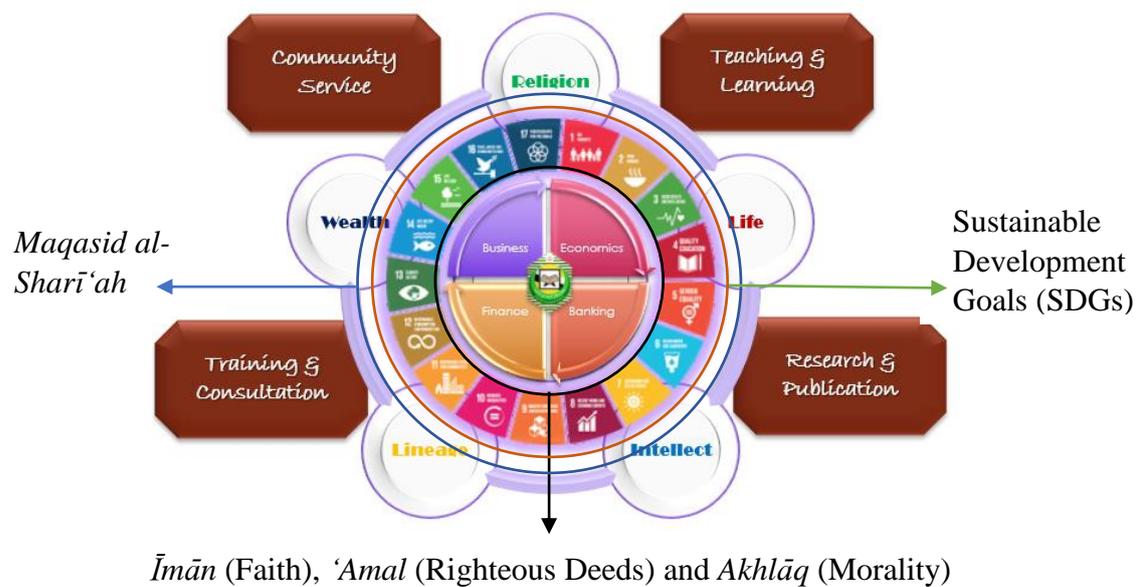
FIEF aims to achieve the following SDGs through its teaching and learning, research and publication, training and consultation, and also community service:

Goal 3 : Good Health & Well-Being: Ensure healthy lives and promote well-being for all at all ages;

Goal 4 : Quality Education: Ensure inclusive and equitable quality education and promote lifelong learning opportunities for all;

Goal 8 : Decent Work and Economic Growth: Promote sustained, inclusive and sustainable economic growth, full and productive employment and decent work for all;

Goal 9 : Industry, Innovation and Infrastructure: Build resilient infrastructure, promote inclusive and sustainable industrialization and foster innovation; and

Goal 12: Responsible Consumption and Production: Ensure sustainable consumption and production patterns.

Organisational Structure

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                          Dean
                           |
    Deputy Dean            |
        |                  |            Assistant Registrar
        |                  |                  |
Islamic Finance &          |               Clerk
Economics Students         |
Society (iFESS)            |
        |                  |                  |
Head of UG                 |                        Head of PG
Programme                  |                        Programme
              At-Tamayyuz
              Co-ordinator
                           |
                    Academic Staff
```
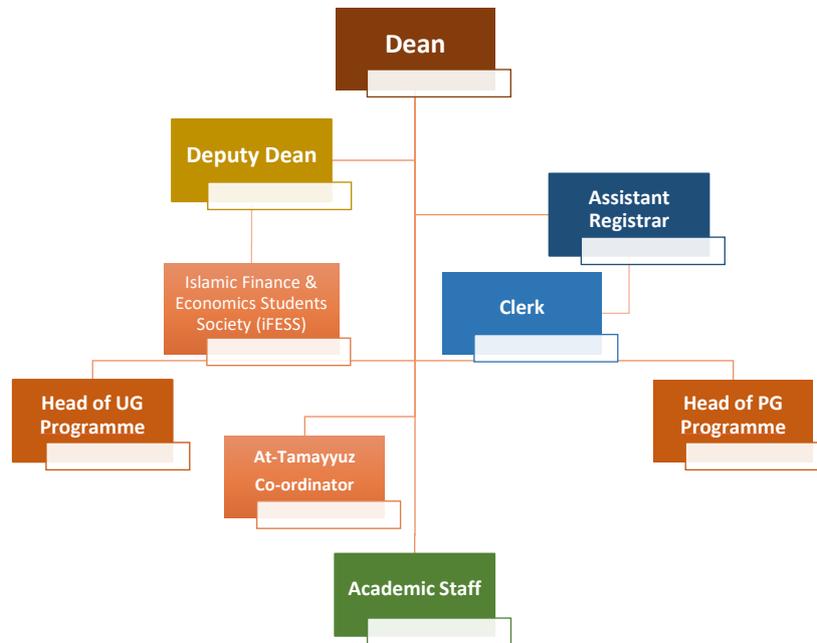
Outstanding Achievements

1) **Islamic Banking and Finance Institute of Malaysia (IBFIM) Recognition:** A Mapping Exercise has been conducted on 22nd August 2017, to embed FIEF's undergraduate Bachelor of Science in Islamic Finance (BScIF) and Islamic Banking and Finance Institute of Malaysia (IBFIM)'s Associate Qualification of Islamic Finance (AQIF). It is confirmed that courses in BScIF programme are comprehensive. Hence, IBFIM recommended a full exemption of AQIF for BScIF graduates. FIEF UNISSA has been recognised for its outstanding collaboration with IBFIM in developing talent and skilled professionals in Islamic finance at international level. Hence, in conjunction with the 4th IBFIM Certification Conferment Ceremony 2023, UNISSA was awarded the IBFIM Outstanding Industry Collaboration (IOIC) Award.

2) **Global Islamic Finance Award (GIFA):** The Faculty received the prestigious Global Islamic Finance Award (GIFA) Market Leadership in Education of Islamic Banking and Finance Category by Cambridge International Finance Advisor (IFA), United Kingdom, for three consecutive years i.e. in 2019 presented in Cape Town, South Africa, in 2020 presented in Islamabad, Islamic Republic of Pakistan, and in 2021 in London, United Kingdom.
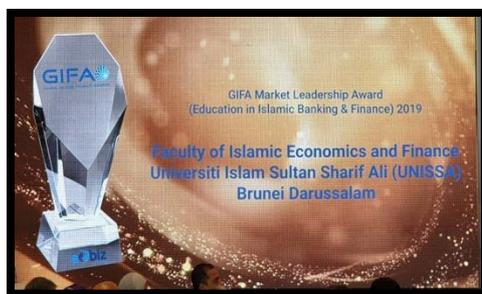
3) **Star Award: Best Supporter for Event (Non-Stakeholder):** On 31st January 2020, in conjunction with the 10th Year Anniversary of Centre for Islamic Banking, Finance and Management (CIBFM), the Faculty was awarded the Star Award: Best Supporter for Event (Non-Stakeholder), a recognition as a significant and frequent participant in many national events organised by CIBFM.

4) **5 Stars and Ranked Top in University Performance Metrics (UPM):** In September 2021, FIEF's BScIF programme was recognised as a Five-Star Programme and ranked top in the Applied Programme Category with 752.5 points. The assessment was conducted by Vietnam National University in collaboration with the ASEAN University Network (AUN). As the evaluation result of 44 indicators in seven categories, the BScIF programme earned five stars in three categories, i.e. Strategic Alignment, Teaching and Learning, and Internationalisation.

5) **World's Universities with Real Impact 2022 Rankings:** In June 2022, FIEF's undergraduate Bachelor of Business Management (BBM) module BB4315 Entrepreneurship Project was ranked 51-100 among the World's Universities with Real Impact (WURI) in Entrepreneurial Spirit Category. The assessment was led by the Institute for Policy and Strategy on National Competitiveness, South Korea and supported by four others international organisations i.e. Hanseatic League of Universities, the Institute for Industrial Policy Studies, the United Nation Institute for Training and Research, and Tailor Institute Franklin University, Switzerland.
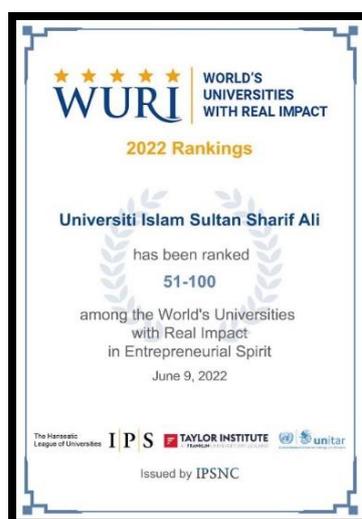
Network

No.	Logo	Institutions
1.		International Sharia Research Academy for Islamic Finance (ISRA), Malaysia
2.		Institute of Islamic Banking and Finance (IIiBF), IIUM, Malaysia
3.		International Council of Islamic Finance Educators (ICIFE), Malaysia
4.		Islamic Banking and Finance Institute of Malaysia (IBFIM), Malaysia
5.		Amanah Institute of Islamic Finance and Economics, (Amanah IIFE), Germany
6.		Faculty of Islamic Economic and Business, State Islamic Institute (IAIN) Jember, Indonesia
7.		Postgraduate IAIN Pekalongan, Indonesia
8.		State Islamic University (UIN) Kiai Haji Achmad Siddiq Jember, Indonesia

9.	BILIF	Brunei Institute of Leadership & Islamic Finance (BILIF), Brunei
10.	LiveWIRE BRUNEI	LiveWIRE Brunei Sdn. Bhd.

Students

To date, FIEF's students come from roughly 17 different countries, where more than half are from Asia.
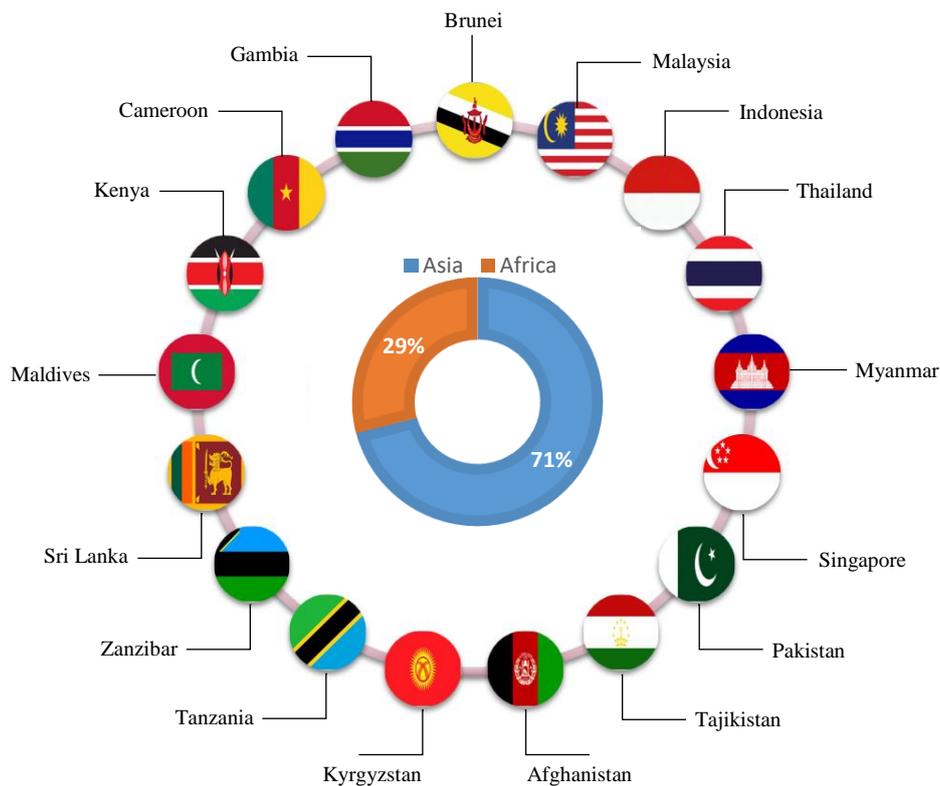
Staff

Our lecturers come from different professional backgrounds with focused knowledge, experts in the field taught. A significant number of our lecturers are practitioners in local financial industries with expertise in their field.

Current Number of Academic Staff	Qualifications Level	Percentage (%)
8	Master Degree	12.5%
	PhD	87.5%
	Total	**100%**

Current Number of Academic Staff	Academic Posts	Percentage (%)
8	Professor	0%
	Associate Professor	37.5%
	Senior Assist. Professor	0%
	Assist. Professor	25%
	Lecturer	25%
	Assist. Lecturer	12.5%
	Total	**100%**

Areas of Expertise

The areas of expertise at FIEF include:

- Business Administration;
- Economic Development;
- Entrepreneurship;
- Financial Economics;
- Financial Eschatology;
- Human Resource Management;
- Islamic Accounting;
- Islamic Banking;
- Islamic Capital Market;
- Islamic Economy;
- Islamic Finance;
- Islamic Financial Transaction;
- Islamic Insurance / Takaful;
- Islamic Jurisprudence;
- Legal Finance;
- Microfinance;
- Quality Management;
- Shariah Governance;
- Small and Medium Enterprises; and
- Zakat Management

STAFF DIRECTORY

DR MUHAMMAD ZAKI BIN HAJI ZAINI @ JAINEH
Dean /Assistant Professor

Educational Background:
- PhD in Economics, University of Exeter, United Kingdom.
- Master of Science in Operational Research and Applied Statistics, Cardiff University, United Kingdom.
- Bachelor of Science (Ed.) Major in Mathematics and Minor in Physics, UBD, Negara Brunei Darussalam.

Specialisation: Welfare economics, welfare management, Islamic social finance, Islamic economics, mathematics, and management.

Area of Interest: Poverty, unemployment, employability well-being, entrepreneurial economies, entrepreneurship, *Waqf*, *Zakāt*, circular economy, and financial technology.

Email: zaki.zaini@unissa.edu.bn
Room No.: Bungalow B1

DR AMNISUHAILAH BINTI ABARAHAN
Deputy Dean / Lecturer

Educational Background:
- PhD in Islamic Finance, International Centre for Education in Islamic Finance (INCEIF), Malaysia.
- Master of Islamic Revealed Knowledge and Heritage, Fiqh & Usul Fiqh (Islamic Jurisprudence), International Islamic University Malaysia (IIUM), Malaysia.
- Bachelor of Islamic Revealed Knowledge and Heritage, Fiqh & Usul Fiqh (Islamic Jurisprudence) Honours and Minor in Comparative Religion, IIUM, Malaysia.

Specialisation: Islamic banking, Islamic finance, Islamic jurisprudence, *Fiqh, Uṣūl al-Fiqh*, Islamic financial transaction, *Takāful*, and *Sharīʿah*.

Area of Interest: Islamic banking and financial products, Islamic retail banking products, home financing, *Sharī'ah*, *Sharī'ah* financial contracts, *Sharī'ah* compliance analysis of legal documentations, *Sharī'ah* compliance analysis of Islamic banking products, *Takāful* products and operations, structuring of financial products, and *Sharī'ah* and *Fiqhī* issues of Islamic banking and finance.

Email: amni.abarahan@unissa.edu.bn
Room No.: Bungalow B1

DR HAKIMAH BINTI YAACOB
Head of Graduate Programme / Associate Professor

Educational Background:
- Phd in Victimology, IIUM, Malaysia.
- Diploma in Victimology, Tokiwa University, TIVI, Mito, Japan.
- Master (Hons.) in Comparative Laws, (MCL), IIUM, Malaysia.
- LLB (Hons. Shariah), IIUM, Malaysia.
- LLB (Hons. Civil), IIUM, Malaysia.

Specialisation: *Sukūk*, banking, *Takāful*, social finance, Islamic wealth management, witness report writing & procedures, victimology, Alternative Dispute Resolution (ADR), contract law, *Sharī'ah* contract, international finance regulations, human rights, and law reform and policies.

Area of Interest: International financial compliance, Brunei regulatory framework of Islamic finance, history of Islamic banking and finance in Brunei, eschatology and finance, and regulatory pressure index.

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Room No.: Bungalow B1

DR HAJAH NUR ANNISA BINTI HAJI SARBINI
Head of Undergraduate Programme / *At-Tamayyuz* Co-ordinator / Lecturer

Educational Background:
- PhD in Management, the University of York, United Kingdom.
- Master of Arts in Human Resource Management, University of Leeds, United Kingdom.
- Bachelor of Arts (Hons.) in Human Resource Management, University of Teesside, United Kingdom.
- Higher National Diploma in Business and Management, Institut Teknologi Brunei (ITB), Brunei Darussalam.

Specialisation: Human resource management and management.

Area of Interest: Work-life balance, women in employment, and management-related.

Email: nurannisa.sarbini@unissa.edu.bn
Room No.: Bungalow B1

DR ABDUL NASIR BIN HAJI ABDUL RANI
Director of Centre for Graduate Studies / Associate Professor

Educational Background:
- PhD in Economic and *Muamalat* Administration, Islamic Science University of Malaysia (USIM), Malaysia.
- Master in Economic and Islamic Banking, Yarmouk University, Jordan.
- Bachelor (Hons.) in Islamic Studies (Sharia) and Minor in Linguistics, Universiti Brunei Darussalam (UBD), Brunei Darussalam.
- Diploma in Arabic Language with Education, Sultan Zainal Abidin Religious College (KUSZA), Malaysia.

Specialisation: Islamic economics, Islamic banking, Islamic finance, *Sharīʿah*, and *Muʿāmalāt* (Islamic Transactions).

Area of Interest: *Zakāt*, *Waqf*, poverty, unemployment, Arabic language, Islamic political economy, and education.

Email: nasir.rani@unissa.edu.bn
Room No.: Centre for Graduate Studies (CGS), Director's Office

DR KAMARU SALAM BIN YUSOF
Assistant Professor

Educational Background:
- PhD in Sharia-Economy, UKM, Malaysia.
- Master in Sharia-Finance, UKM, Malaysia.
- Bachelor (Hons.) in Sharia, al-Azhar University, Cairo, Egypt.

Specialisation: Islamic Economy, Islamic Banking, and Islamic Finance.

Area of Interest: Islamic finance development, *Takāful* products, Islamic human resource, Islamic finance literacy, and Islamic principles in finance.

Email: - kamaru.yusof@unissa.edu.bn
Room No.: Bungalow B1

HAJAH NURUL NABILAH BINTI HAJI ALI (Study Leave)
Assistant Lecturer

Educational Background:
- Master of Science in Accounting, IIUM, Malaysia.
- Bachelor of Science (Hons.) in Islamic Finance, UNISSA, Brunei Darussalam.

Specialisation: Financial accounting, Islamic accounting, governance, and performance measurement.

Area of Interest: *Zakāt*, employment, efficiency, and mosques.

Email: nabilah.hjali@unissa.edu.bn
Room No.: -

HAJAH NORIZZAH BINTI HAJI MUHAIMIN
I-Ready Officer / Assistant Registrar

Educational Background:
- Postgraduate Diploma in Islamic Law and Legal Practice, UNISSA, Brunei Darussalam.
- Bachelor of Syariah (Fiqh & Judiciary), UNISSA, Brunei Darussalam

Email: norizzah.hjmohaimin@unissa.edu.bn
Room No.: Bungalow B1

NORHAYATI BINTI DUMING
Assistant Clerk (Open-Vote)

Email: norhayati.duming@unissa.edu.bn
Room No.: Bungalow B1

التقويم الجامعي للعام الدراسي ٢٠٢٣/٢٠٢٤
KALENDAR AKADEMIK / ACADEMIC CALENDAR 2023/2024

جامعة السلطان الشريف علي الإسلامية
UNIVERSITI ISLAM SULTAN SHARIF ALI
SULTAN SHARIF ALI ISLAMIC UNIVERSITY

Legend

Minggu Ulangkaji / *Revision Week* / أسبوع المراجعة	Peperiksaan / *Examination* / الامتحانات
Cuti Awam / *Public Holiday* / إجازة عامة	Cuti Pertengahan / Antara Semester / Cuti Panjang / Mid/Inter-semester break / *Long Vacation* / إجازة نصف الفصل / إجازة بين الفصلين الدراسيين / إجازة طويلة

Semester Information

Semester Pertama / First Semester / الفصل الأول
Tempoh Kuliah / Lecture Period / فترة المحاضرات
[31/7/2023 - 12/11/2023]
Peperiksaan / Examination / فترة الامتحانات
[20/11/2023 - 03/12/2023]

Semester Kedua / Second Semester / الفصل الثاني
Tempoh Kuliah / Lecture Period / فترة المحاضرة
[08/01/2024- 21/04/2024]
Peperiksaan / Examination / فترة الامتحانات
[29/04/2024 - 12/5/2024]

Semester Khas / Special Semester / الفصل الخاص
Tempoh Kuliah / Lecture Period / فترة المحاضرة
[20/05/2024 - 07/07/2024]
Peperiksaan / Examination / فترة الامتحانات
[08 - 14/07/2024]

Public Holidays

* Tertakluk kepada perubahan / *Subject to change* / قابلة للتغيير
HARI KELEPASAN AWAM | *PUBLIC HOLIDAYS* | الإجازة العامة

15 Julai 2023 /26 Zulhijjah 1444 — Hari Keputeraan KDYMM Paduka Seri Baginda Sultan dan Yang Di-Pertuan Negara Brunei Darussalam | عيد ميلاد السلطان
19 Julai 2023 /1 Muharam 1445 — *Awal Tahun Hijrah 1445 | رأس السنة الهجرية
28 September 2023 / 12 Rabiulawal 1445 — Maulud Nabi Muhammad SAW | ذكرى المولد النبوي الشريف
25 Disember 2023 / 12 Jamadilawal 1445 — Hari Krismas | عيد الميلاد المسيح
1 Januari 2024 / 19 Jamadilawal 1445 — Awal Tahun Masihi | رأس السنة الميلادية
8 Februari 2024 / 27 Rejab 1445 — *Isra' Mikraj | الإسراء والمعراج
10 Februari 2024 / 29 Rejab 1445 — Tahun Baru Cina | عيد السنة الصينية
24 Februari 2024 / 14 Sya'aban 1445 — Hari Kebangsaan Negara Brunei Darussalam Ke-39 | عيد الاستقلال
[sebagai ganti hari Jumaat, 23 Feb 2024]

11 Mac 2024 / 1 Ramadan 1445 — *Awal Ramadan | أول رمضان
27 Mac 2024 / 17 Ramadan 1445 — *Memperingati Nuzul al-Qur'an | ذكرى نزول القرآن
10 April 2024 / 1 Syawal 1445 — *Hari Raya Aidilfitri | عيد الفطر
01 Jun 2024 / 24 Zulkaedah 1445 — Hari Ulang Tahun Angkatan Bersenjata Diraja Brunei | لمسلحة الملكية البرونية
[sebagai ganti hari Jumaat, 31 Mei 2024]
17 Jun 2024 / 11 Zulhijjah 1445 — *Hari Raya Aidil Adha | عيد الأضحى المبارك [sebagai ganti hari Ahad, 16 Jun 20
8 Julai 2024 / 2 Muharam 1446 — *Awal Tahun Hijrah 1445 | رأس السنة الهجرية [sebagai ganti hari Ahad, 7 Julai
15 Julai 2023 / 27 Zulhijjah 1444 — Hari Keputeraan KDYMM Paduka Seri Baginda Sultan dan Yang Di-Pertuan Negara Brunei Darussalam | عيد ميلاد جلالة السلطان

PROGRAMMES OFFERED

B001 - Bachelor of Science in Islamic Finance (BScIF)

Objective:
The objective of this programme is to produce Muslim human capitals who have a broad understanding and capability in various areas such as Islamic banking and finance and conventional banking.

Nature:
This programme provides a strong foundation in knowledge of Islamic Finance. It is designed to develop students with specialised knowledge skills set that arise out of combining the sciences of conventional and Islamic Banking and Finance, through local and global in-depth studies of Islamic banking, takaful, management, economics and contemporary issues related to Islamic finance.

Outcome:
Upon completing this programme, graduates should have a specialised knowledge and skills that arise out of combining the sciences of conventional and Islamic finance and banking.

Career Prospects:
Graduates are expected to work as bankers and finance officers in Islamic finance and other financial institutions in public or private sectors. Besides, they can also become educators and researchers to uphold Islamic banking system in Brunei to develop the economy of the country.

Mode & Duration of Study: Full time basis
Minimum: 4 years
Maximum: 6 years

Medium: English

Tuition Fee: BND12,000.00 (payment also can be made in installments i.e. BND3,000.00 annually)

Intake: August & January

B002- Bachelor in Business Management (BBM)

Objective:
The objective of this programme is to produce Muslim human capitals who are well trained, knowledgeable, and also competent in business and entrepreneurship areas to satisfy the needs for various industries and services sectors.

Nature:
This programme provides a strong foundation of knowledge applicable to any business career. It offers a broad-based programme of business and management sciences together with the necessary technical skills and Islamic values.

Outcome:
Upon completing this programme, graduates should have in-depth knowledge of current business practices, Islamic-based principles in managing businesses and possess good analytical skills to critically understand the changing world of business on both national and global scale.

Career Prospects:
Graduates are expected to become a self-sustaining entrepreneur, or to work in private sectors as marketing executives, operations, human resources, either in trading and production industries. They are also qualified to work in a government/public sector as managers, administrators, planners, advisors, educators, researchers and other management/business related field.

Mode & Duration of Study: Full time basis
Minimum: 4 years
Maximum: 6 years

Medium: English

Tuition Fee: BND12,000.00 (payment also can be made in installments i.e. BND3,000.00 annually)

Intake: August & January

B003- Bachelor in Islamic Economics (BIE)

Objective:
The objective of this programme is to produce knowledgeable Muslim scholars and valuable assets for the survival of the Islamic economic system that contributes to the development of Ummah.

Nature:
This programme provides a solid foundation of Islamic Economics knowledge that is applicable in nurturing highly trained graduates to meet the needs of industries, the Ummah and the nation.

Outcome:
Upon completing this programme, graduates should have strong grasps of both conventional and Islamic economics principles and theories, expertise necessary to develop an understanding of contemporary economic issues, and good communication, problem solving and analytical skills.

Career Prospects:
Graduates are expected to work as an economist, policy managers, planners, educators, consultants, management associates, economic development strategists, and marketing managers in both government and private sectors.

Mode & Duration of Study: Full time basis
Minimum: 4 years
Maximum: 6 years

Medium: English

Tuition Fee: BND12,000.00 (payment also can be made in installments i.e. BND3,000.00 annually)

Intake: August & January

PROGRAMME STRUCTURE

Programme **: Bachelor of Science in Islamic Finance**
Code : B001
Faculty : Islamic Economics and Finance
Medium : English
Intake : August

YEAR 1 SEMESTER 1										
No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices
1.	UT1120	*Al-Qur'an al-Karim I*	0	1	1	Eng	40	60	URC	Mnd	
2.	PG1112	Co-Curriculum I	0	2	0	NA	100	0	URC	Mnd	
3.	FT1101	Information and Communication Technology	3	1	2	Eng	70	30	URC	Mnd	
4.	AA1204	Arabic I	2	3	0	Arb	50	50	FRC	Mnd	
5.	LS1202	*Fiqh* of Worship	3	2	1	Eng	40	60	FRC	Mnd	
6.	PG1103	English for Business	2	3	0	Eng	50	50	URC	Mnd	
7.	BE1301	Principles of Islamic Economics - **AQIF**	3	2	1	Eng	40	60	PRC	Mnd	
8.	BF1301	Principles of Islamic Jurisprudence I - **AQIF**	3	2	1	Eng	40	60	PRC	Mnd	
9.	BF1302	Trans. in Islamic Banking and Finance - **AQIF**	3	2	1	Eng	40	60	PRC	Mnd	
Total		*Courses: 9*	*CHrs: 19*			*Cont. Hrs: 25*			*Workload: 57*		

YEAR 1 SEMESTER 2										
No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices
1.	UT1120	*Al-Qur'an al-Karim I*	1	1	1	Eng	40	60	URC	Mnd	
2.	PG1112	Co-Curriculum I	1	2	0	NA	100	0	URC	Mnd	
3.	PG1120 / PG1121	MIB {for Malay Speakers} / Brunei Studies {for Non-Malay Speakers}	3	2	1	Mly / Eng	40	60	URC	Optn	1 of 2
4.	AA1208	Arabic II	2	3	0	Arb	50	50	FRC	Mnd	
5.	BB1301	Business Statistics	3	2	1	Eng	40	60	PRC	Mnd	
6.	BB1302	Principles of Management	3	2	1	Eng	40	60	PRC	Mnd	
7.	BF1303	Principles of Islamic Jurisprudence II - **AQIF**	3	2	1	Eng	40	60	PRC	Mnd	
8.	BB1303	Business Presentation and Communication Skills	3	2	1	Eng	60	40	PRC	Mnd	
Total		*Courses: 8*	*CHrs: 19*			*Cont. Hrs: 22*			*Workload: 57*		

YEAR 2 SEMESTER 1										
No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices
1.	UT2121	*Al-Qur'an al-Karim II*	0	0	1	Eng	40	60	URC	Mnd	
2.	PG2122	Co-Curriculum II	0	2	0	NA	100	0	URC	Mnd	
3.	CH2105	Islamic History and Civilisation	3	2	1	Eng	40	60	URC	Mnd	
4.	UA2224	Islamic Ethics - **AQIF**	3	2	1	Eng	40	60	FRC	Mnd	
5.	UT2226	Quranic and Hadith Sciences	3	2	1	Eng	40	60	FRC	Mnd	
6.	BB2304	Business Mathematics	3	2	1	Eng	40	60	PRC	Mnd	
7.	BF2304	Principles of Accounting	3	2	1	Eng	40	60	PRC	Mnd	
Total		*Courses: 7*	*CHrs: 15*			*Cont. Hrs: 18*			*Workload: 45*		

YEAR 2 SEMESTER 2										
No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices
1.	UT2121	Al-Qur'an al-Karim II	1	0	1	Eng	40	60	URC	Mnd	
2.	PG2122	Co-Curriculum II	1	2	0	NA	100	0	URC	Mnd	
3.	LS2102	Islamic Legal System	3	2	1	Eng	40	60	URC	Mnd	
4.	UA2125	*Aqidah Ahli al-Sunnah wa al-Jama'ah*	3	3	0	Eng	40	60	URC	Mnd	
5.	BE2302	Islamic Economics - **AQIF**	3	2	1	Eng	40	60	PRC	Mnd	
6.	BF2305	Financial Accounting	3	2	1	Eng	40	60	PRC	Mnd	
7.	BF2306	Objectives of Islamic Law - **AQIF**	3	2	1	Eng	40	60	PRC	Mnd	
Total		*Courses: 7*	*CHrs: 17*			*Cont. Hrs: 18*			*Workload: 51*		

International Certification:
Islamic Banking and Finance Institute
of Malaysia 2020.

Global Recognition:
Global Islamic Finance Award
(GIFA) 2019, 2020 & 2021

University Performance Metric 2021:
Five-Star Programme and ranked top in
the Applied Programme Category with
752.5 points.

YEAR 3 SEMESTER 1

No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices
1.	UT3122	*Al-Qur'an al-Karim III*	0	0	1	Eng	40	60	URC	Mnd	
2.	BB3105	Entrepreneurship	3	3	0	Eng	60	40	URC	Mnd	
3.	BF3307	Ethics and Governance for Islamic Financial Institutions - **AQIF**	3	2	1	Eng	40	60	PRC	Mnd	
4.	BE3303	Humanomics	3	2	1	Eng	40	60	PRC	Mnd	
5.	BF3308	Islamic Banking - **AQIF**	3	2	1	Eng	40	60	PRC	Mnd	
6.	BF3309	Management Accounting	3	2	1	Eng	40	60	PRC	Mnd	
7.	BF3310	Research Methods	3	2	1	Eng	40	60	PRC	Mnd	
Total		*Courses: 7*	*CHrs: 18*			*Cont. Hrs: 19*			*Workload: 54*		

YEAR 3 SEMESTER 2

No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices
1.	UT3122	*Al-Qur'an al-Karim III*	1	0	1	Eng	40	60	URC	Mnd	
2.	FT1201 / FT1202 / FT1203	Web Design / Applied Multimedia / Database Applications	3	1	2	Eng	70	30	FRC	Optn	1 of 3
3.	BB3314	Strategic Management	3	2	1	Eng	60	40	PRC	Mnd	
4.	BF3311	Corporate Finance	3	2	1	Eng	40	60	PRC	Mnd	
5.	BF3312	Islamic Accounting and Auditing	3	2	1	Eng	40	60	PRC	Mnd	
6.	BF3313	Islamic Banking Marketing	2	1	1	Eng	40	60	PRC	Mnd	
7.	BF3314	Islamic Financial System	3	2	1	Eng	40	60	PRC	Mnd	
Total		*Courses: 7*	*CHrs: 18*			*Cont. Hrs: 18*			*Workload: 54*		

YEAR 3 SEMESTER 3

No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices
1.	PG3327	Industrial Training	0	0	0	NA	100	0	PRC	Mnd	
2.	BB4315	Entrepreneurship Project	0	0	0	Eng	0	100	PRC	Mnd	
Total		*Courses: 2*	*CHrs: 0*			*Cont. Hrs: 0*			*Workload: 0*		

YEAR 4 SEMESTER 1

No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices
1.	UT4123	*Al-Qur'an Al-Karim IV*	0	0	1	Eng	40	60	URC	Mnd	
2.	BB4315	Entrepreneurship Project	0	0	0	Eng	0	100	PRC	Mnd	
3.	PG3327	Industrial Training	10	0	0	NA	100	0	PRC	Mnd	
Total		*Courses: 3*	*CHrs: 10*			*Cont. Hrs: 1*			*Workload: 30*		

YEAR 4 SEMESTER 2

No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices
1.	UT4123	*Al-Qur'an al-Karim IV*	1	0	1	Eng	40	60	URC	Mnd	
2.	BF4315	Islamic Wealth Mgmt. & Capital Market - **AQIF**	3	2	1	Eng	40	60	PRC	Mnd	
3.	BF4316	Compliance and Legal Issues in Islamic Finance - **AQIF**	3	2	1	Eng	40	60	PRC	Mnd	
4.	BB4315	Entrepreneurship Project	6	0	0	Eng	0	100	PRC	Mnd	
Total		*Courses: 4*	*CHrs: 13*			*Cont. Hrs: 7*			*Workload : 39*		

Grand Total	Courses: 45	CHrs: 129	Cont. Hrs: 128	Workload: 375

Course Type	Courses Count	%	Credit Hrs	%	Contact Hrs	%
URC	13	29	26	20	39	30
FRC	6	13	16	12	18	14
PRC	26	58	87	68	71	56
TOTAL	*45*	*100*	*129*	*100*	*128*	*100*

Islamic Values Teaching & Learning	*Īmān*	*'Amal*	*Akhlāq*
	25%	53%	22%

Programme   : **Bachelor in Business Management**
Code   : B002
Faculty   : Islamic Economics and Finance
Medium   : English
Intake   : August

No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices
		YEAR 1 SEMESTER 1									
1.	UT1120	*Al-Qur'an al-Karim I*	0	1	1	Eng	40	60	URC	Mnd	
2.	PG1112	Co-Curriculum I	0	2	0	NA	100	0	URC	Mnd	
3.	FT1101	Information and Communication Technology	3	1	2	Eng	70	30	URC	Mnd	
4.	AA1204	Arabic I	2	3	0	Arb	50	50	FRC	Mnd	
5.	LS1202	*Fiqh* of Worship	3	2	1	Eng	40	60	FRC	Mnd	
6.	PG1103	English for Business	2	3	0	Eng	50	50	URC	Mnd	
7.	BE1301	Principles of Islamic Economics	3	2	1	Eng	40	60	PRC	Mnd	
8.	BF1301	Principles of Islamic Jurisprudence I	3	2	1	Eng	40	60	PRC	Mnd	
9.	BF1302	Transaction in Islamic Banking and Finance	3	2	1	Eng	40	60	PRC	Mnd	
Total		*Courses: 9*	*CHrs: 19*			*Cont. Hrs: 25*			*Workload: 57*		

No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices
		YEAR 1 SEMESTER 2									
1.	UT1120	*Al-Qur'an al-Karim I*	1	1	1	Eng	40	60	URC	Mnd	
2.	PG1112	Co-Curriculum I	1	2	0	NA	100	0	URC	Mnd	
3.	PG1120	MIB {for Malay Speakers}	3	2	1	Mly	40	60	URC	Optn	1 of 2
	PG1121	Brunei Studies {for Non-Malay Speakers}				Eng					
4.	AA1208	Arabic II	2	3	0	Arb	50	50	FRC	Mnd	
5.	BB1301	Business Statistics	3	2	1	Eng	40	60	PRC	Mnd	
6.	BB1302	Principles of Management	3	2	1	Eng	40	60	PRC	Mnd	
7.	BF1303	Principles of Islamic Jurisprudence II	3	2	1	Eng	40	60	PRC	Mnd	
8.	BB1303	Business Presentation and Communication Skills	3	2	1	Eng	60	40	PRC	Mnd	
Total		*Courses: 8*	*CHrs: 19*			*Cont. Hrs: 22*			*Workload: 57*		

No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices
		YEAR 2 SEMESTER 1									
1.	UT2121	*Al-Qur'an al-Karim II*	0	0	1	Eng	40	60	URC	Mnd	
2.	PG2122	Co-Curriculum II	0	2	0	NA	100	0	URC	Mnd	
3.	CH2105	Islamic History and Civilisation	3	2	1	Eng	40	60	URC	Mnd	
4.	UA2224	Islamic Ethics	3	2	1	Eng	40	60	FRC	Mnd	
5.	UT2226	Quranic and Hadith Sciences	3	2	1	Eng	40	60	FRC	Mnd	
6.	BB2304	Business Mathematics	3	2	1	Eng	40	60	PRC	Mnd	
7.	BF2304	Principles of Accounting	3	2	1	Eng	40	60	PRC	Mnd	
Total		*Courses: 7*	*CHrs: 15*			*Cont. Hrs: 18*			*Workload: 45*		

No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices
		YEAR 2 SEMESTER 2									
1.	UT2121	*Al-Qur'an Al-Karim II*	1	0	1	Eng	40	60	URC	Mnd	
2.	PG2122	Co-Curriculum II	1	2	0	NA	100	0	URC	Mnd	
3.	LS2102	Islamic Legal System	3	2	1	Eng	40	60	URC	Mnd	
4.	UA2125	*Aqidah Ahli al-Sunnah wa al-Jama'ah*	3	3	0	Eng	40	60	URC	Mnd	
5.	BE2302	Islamic Economics	3	2	1	Eng	40	60	PRC	Mnd	
6.	BF2305	Financial Accounting	3	2	1	Eng	40	60	PRC	Mnd	
7.	BF2306	Objectives of Islamic Law	3	2	1	Eng	40	60	PRC	Mnd	
Total		*Courses: 7*	*CHrs: 17*			*Cont. Hrs: 18*			*Workload: 51*		

No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices
		YEAR 3 SEMESTER 1									
1.	UT3122	*Al-Qur'an al-Karim III*	0	0	1	Eng	40	60	URC	Mnd	
2.	BB3105	Entrepreneurship	3	3	0	Eng	60	40	URC	Mnd	
3.	BB3306	Total Quality Management	2	1	1	Eng	60	40	PRC	Mnd	
4.	BB3307	Human Resource Management	3	2	1	Eng	40	60	PRC	Mnd	
5.	BB3308	Organisational Behaviour	3	2	1	Eng	60	40	PRC	Mnd	
6.	BB3309	Principles of Marketing	3	2	1	Eng	40	60	PRC	Mnd	
7.	BF3310	Research Methods	3	2	1	Eng	40	60	PRC	Mnd	
Total		*Courses: 7*	*CHrs: 17*			*Cont. Hrs: 18*			*Workload: 51*		

		YEAR 3 SEMESTER 2									
No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices
1.	UT3122	*Al-Qur'an Al-Karim III*	1	0	1	Eng	40	60	URC	Mnd	
2.	FT1201	Web Design	3	1	2	Eng	70	30	FRC	Optn	1 of 3
	FT1202	Applied Multimedia									
	FT1203	Database Applications									
3.	BB3310	Business Creativity and Innovation	3	2	1	Eng	40	60	PRC	Mnd	
4.	BB3311	Corporate Entrepreneurship	3	2	1	Eng	60	40	PRC	Mnd	
5.	BB3312	Decision Sciences	3	2	1	Eng	60	40	PRC	Mnd	
6.	BB3313	Principles of Managerial Finance	3	2	1	Eng	40	60	PRC	Mnd	
7.	BB3314	Strategic Management	3	2	1	Eng	60	40	PRC	Mnd	
Total		*Courses: 7*	*CHrs: 19*			*Cont. Hrs: 19*			*Workload: 57*		

		YEAR 3 SEMESTER 3									
No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices
1.	PG3327	Industrial Training	0	0	0	NA	100	0	PRC	Mnd	
2.	BB4315	Entrepreneurship Project	0	0	0	Eng	0	100	PRC	Mnd	
Total		*Courses: 2*	*CHrs: 0*			*Cont. Hrs: 0*			*Workload: 0*		

		YEAR 4 SEMESTER 1									
No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices
1.	UT4123	*Al-Qur'an al-Karim IV*	0	0	1	Eng	40	60	URC	Mnd	
2.	BB4315	Entrepreneurship Project	0	0	0	Eng	0	100	PRC	Mnd	
3.	PG3327	Industrial Training	10	0	0	NA	100	0	PRC	Mnd	
Total		*Courses: 3*	*CHrs: 10*			*Cont. Hrs: 1*			*Workload: 18*		

		YEAR 4 SEMESTER 2									
No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices
1.	UT4123	*Al-Qur'an al-Karim IV*	1	0	1	Eng	40	60	URC	Mnd	
2.	BB4316	Corporate Law	3	2	1	Eng	60	40	PRC	Mnd	
3.	BB4317	Management Information Systems	3	2	1	Eng	40	60	PRC	Mnd	
4.	BB4315	Entrepreneurship Project	6	0	0	Eng	0	100	PRC	Mnd	
Total		*Courses: 4*	*CHrs: 13*			*Cont. Hrs: 7*			*Workload: 39*		

Grand Total	**Courses: 45**	**CHrs: 129**	**Cont. Hrs: 128**	**Workload: 375**

Course Type	Courses Count	%	Credit Hrs	%	Contact Hrs	%
URC	13	29	26	20	39	30
FRC	6	13	16	12	18	14
PRC	26	58	87	68	71	56
TOTAL	*45*	*100*	*129*	*100*	*128*	*100*

Islamic Values in Teaching & Learning	*Īmān*	*'Amal*	*Akhlāq*
	25%	53%	22%

Programme : **Bachelor in Islamic Economics**
Code : B003
Faculty : Islamic Economics and Finance
Medium : English
Intake : August

		YEAR 1 SEMESTER 1								
No.	**Code**	**Course Name**	**CHr**	**L**	**T**	**Med**	**CW%**	**EX%**	**Type**	**As**	**Choices**
1.	UT1120	*Al-Qur'an al-Karim I*	0	1	1	Eng	40	60	URC	Mnd	
2.	PG1112	Co-Curriculum I	0	2	0	NA	100	0	URC	Mnd	
3.	FT1101	Information and Communication Technology	3	1	2	Eng	70	30	URC	Mnd	
4.	AA1204	Arabic I	2	3	0	Arb	50	50	FRC	Mnd	
5.	LS1202	*Fiqh* of Worship	3	2	1	Eng	40	60	FRC	Mnd	
6.	PG1103	English for Business	2	3	0	Eng	50	50	URC	Mnd	
7.	BE1301	Principles of Islamic Economics	3	2	1	Eng	40	60	PRC	Mnd	
8.	BF1301	Principles of Islamic Jurisprudence I	3	2	1	Eng	40	60	PRC	Mnd	
9.	BF1302	Transaction in Islamic Banking and Finance	3	2	1	Eng	40	60	PRC	Mnd	
Total		*Courses: 9*	*CHrs: 19*			*Cont. Hrs: 25*			*Workload: 57*		

		YEAR 1 SEMESTER 2								
No.	**Code**	**Course Name**	**CHr**	**L**	**T**	**Med**	**CW%**	**EX%**	**Type**	**As**	**Choices**
1.	UT1120	*Al-Qur'an al-Karim I*	1	1	1	Eng	40	60	URC	Mnd	
2.	PG1112	Co-Curriculum I	1	2	0	NA	100	0	URC	Mnd	
3.	PG1120	MIB {for Malay Speakers}	3	2	1	Mly	40	60	URC	Optn	1 of 2
	PG1121	Brunei Studies {for Non-Malay Speakers}				Eng					
4.	AA1208	Arabic II	2	3	0	Arb	50	50	FRC	Mnd	
5.	BB1301	Business Statistics	3	2	1	Eng	40	60	PRC	Mnd	
6.	BB1302	Principles of Management	3	2	1	Eng	40	60	PRC	Mnd	
7.	BF1303	Principles of Islamic Jurisprudence II	3	2	1	Eng	40	60	PRC	Mnd	
8.	BB1303	Business Presentation and Communication Skills	3	2	1	Eng	60	40	PRC	Mnd	
Total		*Courses: 8*	*CHrs: 19*			*Cont. Hrs: 22*			*Workload: 57*		

		YEAR 2 SEMESTER 1								
No.	**Code**	**Course Name**	**CHr**	**L**	**T**	**Med**	**CW%**	**EX%**	**Type**	**As**	**Choices**
1.	UT2121	*Al-Qur'an al-Karim II*	0	0	1	Eng	40	60	URC	Mnd	
2.	PG2122	Co-Curriculum II	0	2	0	NA	100	0	URC	Mnd	
3.	CH2105	Islamic History and Civilisation	3	2	1	Eng	40	60	URC	Mnd	
4.	UA2224	Islamic Ethics	3	2	1	Eng	40	60	FRC	Mnd	
5.	UT2226	Quranic and Hadith Sciences	3	2	1	Eng	40	60	FRC	Mnd	
6.	BB2304	Business Mathematics	3	2	1	Eng	40	60	PRC	Mnd	
7.	BF2304	Principles of Accounting	3	2	1	Eng	40	60	PRC	Mnd	
Total		*Courses: 7*	*CHrs: 15*			*Cont. Hrs: 18*			*Workload: 45*		

		YEAR 2 SEMESTER 2								
No.	**Code**	**Course Name**	**CHr**	**L**	**T**	**Med**	**CW%**	**EX%**	**Type**	**As**	**Choices**
1.	UT2121	*Al-Qur'an al-Karim II*	1	0	1	Eng	40	60	URC	Mnd	
2.	PG2122	Co-Curriculum II	1	2	0	NA	100	0	URC	Mnd	
3.	LS2102	Islamic Legal System	3	2	1	Eng	40	60	URC	Mnd	
4.	UA2125	*Aqidah Ahli al-Sunnah wa al-Jama'ah*	3	3	0	Eng	40	60	URC	Mnd	
5.	BE2302	Islamic Economics	3	2	1	Eng	40	60	PRC	Mnd	
6.	BF2305	Financial Accounting	3	2	1	Eng	40	60	PRC	Mnd	
7.	BF2306	Objectives of Islamic Law	3	2	1	Eng	40	60	PRC	Mnd	
Total		*Courses: 7*	*CHrs: 17*			*Cont. Hrs: 18*			*Workload: 51*		

		YEAR 3 SEMESTER 1								
No.	**Code**	**Course Name**	**CHr**	**L**	**T**	**Med**	**CW%**	**EX%**	**Type**	**As**	**Choices**
1.	UT3122	*Al-Qur'an al-Karim III*	0	0	1	Eng	40	60	URC	Mnd	
2.	BB3105	Entrepreneurship	3	3	0	Eng	60	40	URC	Mnd	
3.	BE3303	Humanomics	3	2	1	Eng	40	60	PRC	Mnd	
4.	BE3304	*Ayat wa Ahadith Ahkam* in Economics	3	2	1	Eng	40	60	PRC	Mnd	
5.	BE3305	Econometrics	3	2	1	Eng	40	60	PRC	Mnd	
6.	BE3306	*Fiqh* for Economics	3	2	1	Eng	40	60	PRC	Mnd	
7.	BF3311	Research Methods	3	2	1	Eng	40	60	PRC	Mnd	
Total		*Courses: 7*	*CHr: 18*			*Cont. Hrs: 19*			*Workload: 51*		

No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices
		YEAR 3 SEMESTER 2									
1.	UT3122	*Al-Qur'an al-Karim III*	1	0	1	Eng	40	60	URC	Mnd	
2.	FT1201	Web Design	3	1	2	Eng	70	30	FRC	Optn	1 of 3
	FT1202	Applied Multimedia									
	FT1203	Database Applications									
3.	BE3307	Economic Development	3	2	1	Eng	40	60	PRC	Mnd	
4.	BE3308	Economic Thought and Contemporary Economics Policies	3	2	1	Eng	40	60	PRC	Mnd	
5.	BE3309	International Economics	3	2	1	Eng	40	60	PRC	Mnd	
6.	BE3310	Issues in Islamic Economics	2	1	1	Eng	40	60	PRC	Mnd	
7.	BB3314	Strategic Management	3	2	1	Eng	60	40	PRC	Mnd	
Total		*Courses: 7*	*CHrs: 18*			*Cont. Hrs: 18*			*Workload : 54*		

No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices
		YEAR 3 SEMESTER 3									
1.	PG3327	Industrial Training	0	0	0	NA	100	0	PRC	Mnd	
2.	BB4315	Entrepreneurship Project	0	0	0	Eng	0	100	PRC	Mnd	
Total		*Courses: 2*	*CHrs: 0*			*Cont. Hrs: 0*			*Workload: 0*		

No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices
		YEAR 4 SEMESTER 1									
1.	UT4123	*Al-Qur'an Al-Karim IV*	0	0	1	Eng	40	60	URC	Mnd	
2.	BB4315	Entrepreneurship Project	0	0	0	Eng	0	100	PRC	Mnd	
3.	PG3327	Industrial Training	10	0	0	NA	100	0	PRC	Mnd	
Total		*Courses: 3*	*CHrs: 10*			*Cont. Hrs: 1*			*Workload: 18*		

No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices
		YEAR 4 SEMESTER 2									
1.	UT4123	*Al-Qur'an Al-Karim IV*	1	0	1	Eng	40	60	URC	Mnd	
2.	BE4311	Islamic International Law on Economics	3	2	1	Eng	40	60	PRC	Mnd	
3.	BE4312	World Trade Organization and International Economic Laws	3	2	1	Eng	40	60	PRC	Mnd	
4.	BB4315	Entrepreneurship Project	6	0	0	Eng	0	100	PRC	Mnd	
Total		*Courses: 4*	*CHrs: 13*			*Cont. Hrs: 7*			*Workload: 39*		

Grand Total:	**Courses: 45**	**CHrs: 129**	**Cont. Hrs: 128**	**Workload: 375**

Course Type	Courses Count	%	Credit Hrs	%	Contact Hrs	%
URC	13	29	26	20	39	30
FRC	6	13	16	12	18	14
PRC	26	58	87	68	71	56
TOTAL	*45*	*100*	*129*	*100*	*128*	*100*

Islamic Values in Teaching & Learning	*Īmān*	*'Amal*	*Akhlāq*
	25%	53%	22%

Programme : **Bachelor of Science in Islamic Finance**
Code : B001
Faculty : Islamic Economics and Finance
Medium : English
Intake : January

No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices
		YEAR 1 SEMESTER 2									
1.	PG1120	MIB {For Malay Speakers}	3	2	1	Mly	40	60	URC	Optn	1 of 2
	PG1121	Brunei Studies {For Non-Malay Speakers}				Eng					
2.	BB1301	Business Statistics	3	2	1	Eng	40	60	PRC	Mnd	
3.	BB1302	Principles of Management	3	2	1	Eng	40	60	PRC	Mnd	
4.	UA2125	*Aqidah Ahli al-Sunnah wa al-Jama'ah*	3	3	0	Eng	40	60	URC	Mnd	
5.	BE2302	Islamic Economics - **AQIF**	3	2	1	Eng	40	60	PRC	Mnd	
6.	LS2102	Islamic Legal System	3	2	1	Eng	40	60	URC	Mnd	
Total		*Courses: 6*	*CHrs: 18*			*Cont. Hrs: 18*			*Workload: 54*		

No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices
		YEAR 2 SEMESTER 1									
1.	UT2121	*Al-Qur'an al-Karim II*	0	0	1	Eng	40	60	URC	Mnd	
2.	PG2122	Co-Curriculum II	0	2	0	NA	100	0	URC	Mnd	
3.	UT2226	Quranic and Hadith Sciences	3	2	1	Eng	40	60	FRC	Mnd	
4.	BB2304	Business Mathematics	3	2	1	Eng	40	60	PRC	Mnd	
5.	BF2304	Principles of Accounting	3	2	1	Eng	40	60	PRC	Mnd	
6.	UT1120	*Al-Qur'an al-Karim I*	0	1	1	Eng	40	60	URC	Mnd	
7.	PG1103	English for Business	2	3	0	Eng	50	50	URC	Mnd	
8.	BF1301	Principles of Islamic Jurisprudence I - **AQIF**	3	2	1	Eng	40	60	PRC	Mnd	
9.	AA1204	Arabic I	2	3	0	Arb	50	50	FRC	Mnd	
Total		*Courses: 9*	*CHrs: 16*			*Cont. Hrs: 23*			*Workload: 48*		

No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices
		YEAR 2 SEMESTER 2									
1.	UT2121	*Al-Qur'an al-Karim II*	1	0	1	Eng	40	60	URC	Mnd	
2.	PG2122	Co-Curriculum II	1	2	0	NA	100	0	URC	Mnd	
3.	BF2305	Financial Accounting	3	2	1	Eng	40	60	PRC	Mnd	
4.	UT1120	*Al-Qur'an al-Karim I*	1	1	1	Eng	40	60	URC	Mnd	
5.	BF1303	Principles of Islamic Jurisprudence II - **AQIF**	3	2	1	Eng	40	60	PRC	Mnd	
6.	BB1303	Business Presentation and Communication Skills	3	2	1	Eng	60	40	PRC	Mnd	
7.	AA1208	Arabic II	2	3	0	Arb	50	50	FRC	Mnd	
Total		*Courses: 7*	*CHrs: 14*			*Cont. Hrs: 17*			*Workload: 42*		

No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices
		YEAR 3 SEMESTER 1									
1.	UT3122	*Al-Qur'an Al-Karim III*	0	0	1	Eng	40	60	URC	Mnd	
2.	BB3105	Entrepreneurship	3	3	0	Eng	60	40	URC	Mnd	
3.	BF3307	Ethics and Governance for Islamic Financial Institutions - **AQIF**	3	2	1	Eng	40	60	PRC	Mnd	
4.	BE3303	Humanomics	3	2	1	Eng	40	60	PRC	Mnd	
5.	BF3308	Islamic Banking - **AQIF**	3	2	1	Eng	40	60	PRC	Mnd	
6.	BF3309	Management Accounting	3	2	1	Eng	40	60	PRC	Mnd	
7.	BF3310	Research Methods	3	2	1	Eng	40	60	PRC	Mnd	
8.	PG1112	Co-Curriculum I	0	2	0	NA	100	0	URC	Mnd	
Total		*Courses: 8*	*CHrs: 18*			*Cont. Hrs: 21*			*Workload: 54*		

International Certification:
Islamic Banking and Finance Institute of Malaysia 2020

University Performance Metric 2021:
Five-Star Programme and ranked top in the Applied Programme Category with 752.5 points.

Global Recognition:
Global Islamic Finance Award (GIFA) 2019, 2020 & 2021

YEAR 3 SEMESTER 2										
No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices
1.	UT3122	*Al-Qur'an al-Karim III*	1	0	1	Eng	40	60	URC	Mnd	
2.	FT1201	Web Design	3	1	2	Eng	70	30	FRC	Optn	1 of 3
	FT1202	Applied Multimedia									
	FT1203	Database Applications									
3.	BB3314	Strategic Management	3	2	1	Eng	60	40	PRC	Mnd	
4.	BF3311	Corporate Finance	3	2	1	Eng	40	60	PRC	Mnd	
5.	BF3314	Islamic Financial System	3	2	1	Eng	40	60	PRC	Mnd	
6.	BF2306	Objectives of Islamic Law - **AQIF**	3	2	1	Eng	40	60	PRC	Mnd	
7.	PG1112	Co-Curriculum I	1	2	0	NA	100	0	URC	Mnd	
Total		*Courses: 7*	CHrs: 17			Cont. Hrs: 18			Workload: 51		

YEAR 3 SEMESTER 3										
No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices
1.	PG3327	Industrial Training	0	0	0	NA	100	0	PRC	Mnd	
2.	BB4315	Entrepreneurship Project	0	0	0	Eng	0	100	PRC	Mnd	
Total		*Courses: 2*	CHrs: 0			Cont. Hrs: 0			Workload: 0		

YEAR 4 SEMESTER 1										
No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices
1.	UT4123	*Al-Qur'an Al-Karim IV*	0	0	1	Eng	40	60	URC	Mnd	
2.	BB4315	Entrepreneurship Project	0	0	0	Eng	0	100	PRC	Mnd	
3.	PG3327	Industrial Training	10	0	0	NA	100	0	PRC	Mnd	
Total		*Courses: 3*	CHrs: 10			Cont. Hrs: 1			Workload: 18		

YEAR 4 SEMESTER 2										
No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices
1.	UT4123	*Al-Qur'an Al-Karim IV*	1	0	1	Eng	40	60	URC	Mnd	
2.	BF4315	Islamic Wealth Mgmt. & Capital Market - **AQIF**	3	2	1	Eng	40	60	PRC	Mnd	
3.	BF3312	Islamic Accounting and Auditing	3	2	1	Eng	40	60	PRC	Mnd	
4.	BF3313	Islamic Banking Marketing	2	1	1	Eng	40	60	PRC	Mnd	
5.	BF4316	Compliance and Legal Issues in Islamic Finance - **AQIF**	3	2	1	Eng	40	60	PRC	Mnd	
6.	BB4315	Entrepreneurship Project	6	0	0	Eng	0	100	PRC	Mnd	
Total		*Courses: 6*	CHrs: 18			Cont. Hrs: 12			Workload : 54		

YEAR 5 SEMESTER 1										
No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices
1.	BF1302	Trans. in Islamic Banking and Finance - **AQIF**	3	2	1	Eng	40	60	PRC	Mnd	
2.	LS1202	*Fiqh* of Worship	3	2	1	Eng	40	60	FRC	Mnd	
3.	BE1301	Principles of Islamic Economics - **AQIF**	3	2	1	Eng	40	60	PRC	Mnd	
4.	CH2105	Islamic History and Civilisation	3	2	1	Eng	40	60	URC	Mnd	
5.	UA2224	Islamic Ethics - **AQIF**	3	2	1	Eng	40	60	FRC	Mnd	
6.	FT1101	Information and Communication Technology	3	1	2	Eng	70	30	URC	Mnd	
Total		*Courses: 6*	CHrs: 18			Cont. Hrs: 18			Workload : 54		

Grand Total	Courses: 45	CHrs: 129	Cont. Hrs: 128	Workload: 375

Course Type	Courses Count	%	Credit Hrs	%	Contact Hrs	%
URC	13	29	26	20	39	30
FRC	6	13	16	12	18	14
PRC	26	58	87	68	71	56
TOTAL	*45*	*100*	*129*	*100*	*128*	*100*

Islamic Values in Teaching & Learning	*Īmān*	*'Amal*	*Akhlāq*
	25%	53%	22%

Programme   **: Bachelor in Business Management**
Code   : B002
Faculty   : Islamic Economics and Finance
Medium   : English
Intake   : January

No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices
		YEAR 1 SEMESTER 2									
1.	PG1120	MIB {For Malay Speakers}	3	2	1	Mly	40	60	URC	Optn	1 of 2
	PG1121	Brunei Studies {For Non-Malay Speakers}				Eng					
2.	BB1301	Business Statistics	3	2	1	Eng	40	60	PRC	Mnd	
3.	BB1302	Principles of Management	3	2	1	Eng	40	60	PRC	Mnd	
4.	UA2125	*Aqidah Ahli al-Sunnah wa al-Jama'ah*	3	3	0	Eng	40	60	URC	Mnd	
5.	BE2302	Islamic Economics	3	2	1	Eng	40	60	PRC	Mnd	
6.	LS2102	Islamic Legal System	3	2	1	Eng	40	60	URC	Mnd	
Total		*Courses: 6*	*CHrs: 18*			*Cont. Hrs: 18*			*Workload: 54*		

No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices
		YEAR 2 SEMESTER 1									
1.	UT2121	*Al-Qur'an al-Karim II*	0	0	1	Eng	40	60	URC	Mnd	
2.	PG2122	Co-Curriculum II	0	2	0	NA	100	0	URC	Mnd	
3.	UT2226	Quranic and Hadith Sciences	3	2	1	Eng	40	60	FRC	Mnd	
4.	BB2304	Business Mathematics	3	2	1	Eng	40	60	PRC	Mnd	
5.	BF2304	Principles of Accounting	3	2	1	Eng	40	60	PRC	Mnd	
6.	UT1120	*Al-Qur'an al-Karim I*	0	1	1	Eng	40	60	URC	Mnd	
7.	PG1103	English for Business	2	3	0	Eng	50	50	URC	Mnd	
8.	BF1301	Principles of Islamic Jurisprudence I	3	2	1	Eng	40	60	PRC	Mnd	
9.	AA1204	Arabic I	2	3	0	Arb	50	50	FRC	Mnd	
Total		*Courses: 9*	*CHrs: 16*			*Cont. Hrs: 23*			*Workload: 48*		

No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices
		YEAR 2 SEMESTER 2									
1.	UT2121	*Al-Qur'an al-Karim II*	1	0	1	Eng	40	60	URC	Mnd	
2.	PG2122	Co-Curriculum II	1	2	0	NA	100	0	URC	Mnd	
3.	BF2305	Financial Accounting	3	2	1	Eng	40	60	PRC	Mnd	
4.	UT1120	*Al-Qur'an al-Karim I*	1	1	1	Eng	40	60	URC	Mnd	
5.	BF1303	Principles of Islamic Jurisprudence II	3	2	1	Eng	40	60	PRC	Mnd	
6.	BB1303	Business Presentation and Communication Skills	3	2	1	Eng	60	40	PRC	Mnd	
7.	AA1208	Arabic II	2	3	0	Arb	50	50	FRC	Mnd	
Total		*Courses: 7*	*CHrs: 14*			*Cont. Hrs: 17*			*Workload: 42*		

No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices
		YEAR 3 SEMESTER 1									
1.	UT3122	*Al-Qur'an al-Karim III*	0	0	1	Eng	40	60	URC	Mnd	
2.	BB3105	Entrepreneurship	3	3	0	Eng	60	40	URC	Mnd	
3.	BB3306	Total Quality Management	2	1	1	Eng	60	40	PRC	Mnd	
4.	BB3307	Human Resource Management	3	2	1	Eng	40	60	PRC	Mnd	
5.	BB3308	Organisational Behaviour	3	2	1	Eng	60	40	PRC	Mnd	
6.	BB3309	Principles of Marketing	3	2	1	Eng	40	60	PRC	Mnd	
7.	BF3310	Research Methods	3	2	1	Eng	40	60	PRC	Mnd	
8.	PG1112	Co-Curriculum I	0	2	0	NA	100	0	URC	Mnd	
Total		*Courses: 8*	*CHrs: 17*			*Cont. Hrs: 20*			*Workload: 51*		

No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices
		YEAR 3 SEMESTER 2									
1.	UT3122	*Al-Qur'an al-Karim III*	1	0	1	Eng	40	60	URC	Mnd	
2.	FT1201	Web Design	3	1	2	Eng	70	30	FRC	Optn	1 of 3
	FT1202	Applied Multimedia									
	FT1203	Database Applications									
3.	BB3312	Decision Sciences	3	2	1	Eng	60	40	PRC	Mnd	
4.	BB3313	Principles of Managerial Finance	3	2	1	Eng	40	60	PRC	Mnd	
5.	BB3314	Strategic Management	3	2	1	Eng	60	40	PRC	Mnd	
6.	BF2306	Objectives of Islamic Law	3	2	1	Eng	40	60	PRC	Mnd	
7.	PG1112	Co-Curriculum I	1	2	0	NA	100	0	URC	Mnd	
Total		*Courses: 7*	*CHrs: 17*			*Cont. Hrs: 18*			*Workload: 51*		

		YEAR 3 SEMESTER 3									
No.	**Code**	**Course Name**	**CHr**	**L**	**T**	**Med**	**CW%**	**EX%**	**Type**	**As**	**Choices**
1.	PG3327	Industrial Training	0	0	0	NA	100	0	PRC	Mnd	
2.	BB4315	Entrepreneurship Project	0	0	0	Eng	0	100	PRC	Mnd	
Total		*Courses: 2*	*CHrs: 0*			*Cont. Hrs: 0*			*Workload: 0*		

		YEAR 4 SEMESTER 1									
No.	**Code**	**Course Name**	**CHr**	**L**	**T**	**Med**	**CW%**	**EX%**	**Type**	**As**	**Choices**
1.	UT4123	*Al-Qur'an al-Karim IV*	0	0	1	Eng	40	60	URC	Mnd	
2.	BB4315	Entrepreneurship Project	0	0	0	Eng	0	100	PRC	Mnd	
3.	PG3327	Industrial Training	10	0	0	NA	100	0	PRC	Mnd	
Total		*Courses: 3*	*CHrs: 10*			*Cont. Hrs: 1*			*Workload: 18*		

		YEAR 4 SEMESTER 2									
No.	**Code**	**Course Name**	**CHr**	**L**	**T**	**Med**	**CW%**	**EX%**	**Type**	**As**	**Choices**
1.	UT4123	*Al-Qur'an al-Karim IV*	1	0	1	Eng	40	60	URC	Mnd	
2.	BB4316	Corporate Law	3	2	1	Eng	60	40	PRC	Mnd	
3.	BB4317	Management Information Systems	3	2	1	Eng	40	60	PRC	Mnd	
4.	BB4315	Entrepreneurship Project	6	0	0	Eng	0	100	PRC	Mnd	
5.	BB3310	Business Creativity and Innovation	3	2	1	Eng	40	60	PRC	Mnd	
6.	BB3311	Corporate Entrepreneurship	3	2	1	Eng	60	40	PRC	Mnd	
Total		*Courses: 6*	*CHrs: 19*			*Cont. Hrs: 13*			*Workload : 57*		

		YEAR 5 SEMESTER 1									
No.	**Code**	**Course Name**	**CHr**	**L**	**T**	**Med**	**CW%**	**EX%**	**Type**	**As**	**Choices**
1.	CH2105	Islamic History and Civilisation	3	2	1	Eng	40	60	URC	Mnd	
2.	UA2224	Islamic Ethics - **AQIF**	3	2	1	Eng	40	60	FRC	Mnd	
3.	FT1101	Information and Communication Technology	3	1	2	Eng	70	30	URC	Mnd	
4.	LS1202	*Fiqh* of Worship	3	2	1	Eng	40	60	FRC	Mnd	
5.	BE1301	Principles of Islamic Economics - **AQIF**	3	2	1	Eng	40	60	PRC	Mnd	
6.	BF1302	Transaction in Islamic Banking and Finance	3	2	1	Eng	40	60	PRC	Mnd	
Total		*Courses: 6*	*CHrs: 18*			*Cont. Hrs: 18*			*Workload: 54*		

Grand Total	**Courses: 45**	**CHrs: 129**	**Cont. Hrs: 128**	**Workload: 375**

Course Type	Courses Count	%	Credit Hrs	%	Contact Hrs	%
URC	13	29	26	20	39	30
FRC	6	13	16	12	18	14
PRC	26	58	87	68	71	56
TOTAL	*45*	*100*	*129*	*100*	*128*	*100*

Islamic Values in Teaching & Learning	*Īmān*	*'Amal*	*Akhlāq*
	25%	53%	22%

Programme   : **Bachelor in Islamic Economics**
Code   : B003
Faculty   : Islamic Economics and Finance
Medium   : English
Intake   : January

No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices
YEAR 1 SEMESTER 2											
1.	PG1120	MIB {For Malay Speakers}	3	2	1	Mly	40	60	URC	Optn	1 of 2
	PG1121	Brunei Studies {For Non-Malay Speakers}				Eng					
2.	BB1301	Business Statistics	3	2	1	Eng	40	60	PRC	Mnd	
3.	BB1302	Principles of Management	3	2	1	Eng	40	60	PRC	Mnd	
4.	UA2125	*Aqidah Ahli al-Sunnah wa al-Jama'ah*	3	3	0	Eng	40	60	URC	Mnd	
5.	BE2302	Islamic Economics	3	2	1	Eng	40	60	PRC	Mnd	
6.	LS2102	Islamic Legal System	3	2	1	Eng	40	60	URC	Mnd	
Total		*Courses: 6*	*CHrs: 18*			*Cont. Hrs: 18*			*Workload: 54*		

No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices
YEAR 2 SEMESTER 1											
1.	UT2121	*Al-Qur'an al-Karim II*	0	0	1	Eng	40	60	URC	Mnd	
2.	PG2122	Co-Curriculum II	0	2	0	NA	100	0	URC	Mnd	
3.	UT2226	Quranic and Hadith Sciences	3	2	1	Eng	40	60	FRC	Mnd	
4.	BB2304	Business Mathematics	3	2	1	Eng	40	60	PRC	Mnd	
5.	BF2304	Principles of Accounting	3	2	1	Eng	40	60	PRC	Mnd	
6.	UT1120	*Al-Qur'an al-Karim I*	0	1	1	Eng	40	60	URC	Mnd	
7.	PG1103	English for Business	2	3	0	Eng	50	50	URC	Mnd	
8.	BF1301	Principles of Islamic Jurisprudence I	3	2	1	Eng	40	60	PRC	Mnd	
9.	AA1204	Arabic I	2	3	0	Arb	50	50	FRC	Mnd	
Total		*Courses: 9*	*CHrs: 16*			*Cont. Hrs: 23*			*Workload: 48*		

No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices
YEAR 2 SEMESTER 2											
1.	UT2121	*Al-Qur'an al-Karim II*	1	0	1	Eng	40	60	URC	Mnd	
2.	PG2122	Co-Curriculum II	1	2	0	NA	100	0	URC	Mnd	
3.	BF2305	Financial Accounting	3	2	1	Eng	40	60	PRC	Mnd	
4.	UT1120	*Al-Qur'an al-Karim I*	1	1	1	Eng	40	60	URC	Mnd	
5.	BF1303	Principles of Islamic Jurisprudence II	3	2	1	Eng	40	60	PRC	Mnd	
6.	BB1303	Business Presentation and Communication Skills	3	2	1	Eng	60	40	PRC	Mnd	
7.	AA1208	Arabic II	2	3	0	Arb	50	50	FRC	Mnd	
Total		*Courses: 7*	*CHrs: 14*			*Cont. Hrs: 17*			*Workload: 42*		

No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices
YEAR 3 SEMESTER 1											
1.	UT3122	*Al-Qur'an al-Karim III*	0	0	1	Eng	40	60	URC	Mnd	
2.	BB3105	Entrepreneurship	3	3	0	Eng	60	40	URC	Mnd	
3.	BE3303	Humanomics	3	2	1	Eng	40	60	PRC	Mnd	
4.	BE3304	*Ayat wa Ahadith Ahkam* in Economics	3	2	1	Eng	40	60	PRC	Mnd	
5.	BE3305	Econometrics	3	2	1	Eng	40	60	PRC	Mnd	
6.	BE3306	*Fiqh* for Economics	3	2	1	Eng	40	60	PRC	Mnd	
7.	BF3310	Research Methods	3	2	1	Eng	40	60	PRC	Mnd	
8.	PG1112	Co-Curriculum I	0	2	0	NA	100	0	URC	Mnd	
Total		*Courses: 8*	*CHr: 18*			*Cont. Hrs: 21*			*Workload: 54*		

No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices
YEAR 3 SEMESTER 2											
1.	UT3122	*Al-Qur'an al-Karim III*	1	0	1	Eng	40	60	URC	Mnd	
2.	FT1201	Web Design	3	1	2	Eng	70	30	FRC	Optn	1 of 3
	FT1202	Applied Multimedia									
	FT1203	Database Applications									
3.	BE3308	Economic Thought and Contemporary Economics Policies	3	2	1	Eng	40	60	PRC	Mnd	
4.	BF2306	Objectives of Islamic Law	3	2	1	Eng	40	60	PRC	Mnd	
5.	PG1112	Co-Curriculum I	1	2	0	Eng	100	0	PRC	Mnd	
6.	BE3310	Issues in Islamic Economics	2	1	1	Eng	40	60	PRC	Mnd	
7.	BB3314	Strategic Management	3	2	1	Eng	60	40	PRC	Mnd	
Total		*Courses: 7*	*CHrs: 16*			*Cont. Hrs: 17*			*Workload : 48*		

YEAR 3 SEMESTER 3										
No.	**Code**	**Course Name**	**CHr**	**L**	**T**	**Med**	**CW%**	**EX%**	**Type**	**As**	**Choices**
1.	PG3327	Industrial Training	0	0	0	NA	100	0	PRC	Mnd	
2.	BB4315	Entrepreneurship Project	0	0	0	Eng	0	100	PRC	Mnd	
Total		*Courses: 2*		*CHrs: 0*			*Cont. Hrs: 0*			*Workload: 0*	

YEAR 4 SEMESTER 1										
No.	**Code**	**Course Name**	**CHr**	**L**	**T**	**Med**	**CW%**	**EX%**	**Type**	**As**	**Choices**
1.	UT4123	*Al-Qur'an al-Karim IV*	0	0	1	Eng	40	60	URC	Mnd	
2.	BB4315	Entrepreneurship Project	0	0	0	Eng	0	100	PRC	Mnd	
3.	PG3327	Industrial Training	10	0	0	NA	100	0	PRC	Mnd	
Total		*Courses: 3*		*CHrs: 10*			*Cont. Hrs: 1*			*Workload: 18*	

YEAR 4 SEMESTER 2										
No.	**Code**	**Course Name**	**CHr**	**L**	**T**	**Med**	**CW%**	**EX%**	**Type**	**As**	**Choices**
1.	UT4123	*Al-Qur'an al-Karim IV*	1	0	1	Eng	40	60	URC	Mnd	
2.	BE4311	Islamic International Law on Economics	3	2	1	Eng	40	60	PRC	Mnd	
3.	BE4312	World Trade Organization and International Economic Laws	3	2	1	Eng	40	60	PRC	Mnd	
4.	BB4315	Entrepreneurship Project	6	0	0	Eng	0	100	PRC	Mnd	
5.	BE3307	Economic Development	3	2	1	Eng	40	60	PRC	Mnd	
6.	BE3309	International Economics	3	2	1	Eng	40	60	PRC	Mnd	
Total		*Courses: 6*		*CHrs: 19*			*Cont. Hrs: 13*			*Workload : 57*	

YEAR 5 SEMESTER 1										
No.	**Code**	**Course Name**	**CHr**	**L**	**T**	**Med**	**CW%**	**EX%**	**Type**	**As**	**Choices**
1.	CH2105	Islamic History and Civilisation	3	2	1	Eng	40	60	URC	Mnd	
2.	UA2224	Islamic Ethics	3	2	1	Eng	40	60	FRC	Mnd	
3.	FT1101	Information and Communication Technology	3	1	2	Eng	70	30	URC	Mnd	
4.	LS1202	*Fiqh* of Worship	3	2	1	Eng	40	60	FRC	Mnd	
5.	BE1301	Principles of Islamic Economics	3	2	1	Eng	40	60	PRC	Mnd	
6.	BF1302	Transaction in Islamic Banking and Finance	3	2	1	Eng	40	60	PRC	Mnd	
Total		*Courses: 6*		*CHrs: 18*			*Cont. Hrs: 18*			*Workload: 54*	

Grand Total:	**Courses: 45**	**CHrs: 129**	**Cont. Hrs: 128**	**Workload: 375**

Course Type	Courses Count	%	Credit Hrs	%	Contact Hrs	%
URC	13	29	26	20	39	30
FRC	6	13	16	12	18	14
PRC	26	58	87	68	71	56
TOTAL	*45*	*100*	*129*	*100*	*128*	*100*

Islamic Values in Teaching & Learning	*Īmān*	*'Amal*	*Akhlāq*
	25%	53%	22%

COURSES DESCRIPTION

UNIVERSITY REQUIRED COURSES (URCs)

UT1120   *Al-Quran Al-Karim I*
In Semester 1, students will practise recitations and memorisations of these *Sūrah al-Fātiḥah* and *al-Ḍuḥā* until *al-ʿĀdiyāt* together with an introduction of the rules of *al-Tajwīd*, definition of *al-Laḥn*, the different categories and rules of *al-Laḥn*, *aḥkām al-Istiʿādhah, aḥkām al-Basmalah,* manners of reading the Qur'an, prostration of reading (*Sujūd al-Tilāwah),* description of degrees (*al-Marātib*) of recitation (*al-Tilāwah*), the *Nūn Sākinah* and *Tanwīn* rules and *Mīm Sākinah* and its rules.

In Semester 2, students will continue to recitation and memorisation of *Sūrah al-Qāriʿah* until *al-Nās*) with the rules of *Rāʾ*: the velarization and attenuation (*tafkhīm and tarqīq*), the definition of *al-Madd* and its rules, assimilation (*Idghām*), the connecting *Hamzah* (*Hamzah al-Waṣl*), *Waqf* and *al-Ibtidāʾ*, the calligraphy and vocalisation of al-Qur'an al-Karīm (*Rasm al-Muṣḥaf wa Ḍabṭuhu*) and ethics of concluding (*Khatm*) al-Qur'an.

UT2121   *Al-Quran Al-Karim II*
Semester 1: Recitation and memorisation of the following *Sūrah (al-Buruj, al-Ṭāriq, al-Aʿlā,* and *al-Ghāshiyah).*

Semester 2: Recitation and memorisation of the following *Sūrah (al-Fajr, al-Balad, al-Shams* and *al-Layl).*

UT3122   *Al-Quran Al-Karim III*
Semeseter 1: Recitation and memorisation of the following *Sūrah (ʿAbasa*, *al-Takwīr* and *al-Infiṭar*).
Semester 2: Recitation and memorisation of the following *Sūrah* (*al-Muṭaffifīn* and *al-Inshiqāq*).

UT4123   *Al-Quran Al-Karim IV*
Semeseter 1: Recitation and memorisation of *Sūrah Yāsīn.*
Semester 2: Recitation and memorisation of *Sūrah al-Mulk.*

BB3105   Entrepreneurship

This course will discuss topics on: The concept of entrepreneurship; the role of entrepreneurs; types of new ventures; entrepreneurial style; entrepreneurial management process; identification of entrepreneurial opportunities and the factors and personality traits contributing to the success of a small business entrepreneur. This course also covers the elements of feasibility studies including fundamentals of financing a small business and analysing industry/consumer/product risks and benefits. The social and ethical implications of entrepreneurship will be incorporated especially in the context of Islam. This course also includes assignment to give some practical experience on setting up small businesses: marketing; approaching customers and selling; managing the business fund: budgeting, record keeping, cash flow management, prepare business plan and doing a group small business.

References

Ali, B. J. (2014). *Business Ethics in Islam*. Cheltenham, UK: Edward Elgar.

Barringer, B. and Ireland, R. (2019). *Entrepreneurship: Successfully Launching New Ventures*.

    6th ed. US: Pearson.

Kayed, R. N. and Hassan, M. K. (2013). *Islamic Entrepreneurship*. 1st ed. London: Taylor & Francis (Routledge).

CH2105   Islamic History and Civilisation

There are two main components for the course. The first part deals with Islamic history and the second part deal with Islamic civilization. The course starts with the time of the Prophet Muḥammad – *Ṣallallāhu 'Alayhi wa Sallam* – until the end of the Ottomans. It focuses on the history of the Prophet Muḥammad – *Ṣallallāhu 'Alayhi wa Sallam* – his message and valuable teachings; Islamic propagation (*da'wah*) and its expansion; Islamic administration during the time of the Prophet Prophet Muḥammad – *Ṣallallāhu 'Alayhi wa Sallam* – the Righteous Caliphs, the Umayyads, the Abbasids and Ottomans; Islamic civilization its meaning, concept, principles, sources and its impact on human civilization.

References

Abu Khaldun, Sati'al-Husari. (1967). *Dirāsāt 'an Muqaddimah Ibni Khaldūn*. Beirut: Dar al-kitab al-Arabi.

Al-Duri, Abd al- Aziz. (1960). *Bahth fī Nashāṭ 'Ilm al-Tārīkh 'Inda al-'Arab*. Beirut: Matba 'ah al-Kathulikiah.

Bosworth C. E. (ed). (1974). *The Legacy of Islam*, 2nd ed. Oxford: At the Clarendon Press.

LS2102   Islamic Legal System

Topics covered are the historical development of the Islamic legal system from the period of Prophet Muḥammad *Ṣallallāhu 'Alayhi wa Sallam* to the period of *al-Khulafā' al-Rāshidīn*, the Umayyah period, and the period of the 'Abbāsiyyah. This course also covers the development of *Madhāhib*; the modern-day application of Islamic legal system in Brunei: the position and structure of the Shariah Courts and their respective jurisdictions; the appointment of Shariah judges: their qualifications, dismissal, ethics, and also their etiquettes. The qualifications and roles of Syar'ie lawyers and prosecuting officers are also included in the module.

References

Abdul Monir Yaacob. (1996). *Etika Hakim dan Peguam Syarie*. Kuala Lumpur: IKIM.

Abu Ameenah Bilal Philips. (1988). *The Evolution of Fiqh*. Riyadh: International Islamic Publishing House.

Farid Sufian Shuaib, Tajul Aris Ahmad Bustami & Mohd Hisham Mohd Kamal. (2001). *Administration of Islamic Law in Malaysia: Text and Materials*. Kuala Lumpur: Malayan Law Journal.

PG1103   English for Business

Prerequisite(s): English 'O' Level

The course covers language skills of reading, writing, speaking and listening particularly for academic and business/economics-related contexts. It also focuses on grammar of business/economics-related and academic texts which comprise of the study of parts of speech and verb tenses. The reading component develops students' ability to comprehend and interpret various range of texts and through the following macro- and micro-reading skills: making inferences, making predictions, analyzing and evaluating text and interpreting the writer's point of view. The writing component develops students' ability in organizing and summarizing information, and citing document sources appropriately (in-text citations and references). The listening component includes how to listen and interpret, infer, predict outcome, draw conclusions, analyse and evaluate information. The speaking component includes how to express opinions, participate in group discussions, support or oppose views or opinions and come to a general consensus.

References

Bailey, S. (2011). *Academic Writing: A Handbook for International Students*. n.pl.: Routledge Taylor & Francis Group.

Frendo, E. (2005). *Teach Business English*. n.pl.: Longman.

Krizan, Merrier Jones. (2002). *Business Communication*. 5th ed. n.pl.: Thomson Learning.

PG1106   Information and Communication Technology
This course will introduce to students the basic concepts of Information and Communication Technology (ICT) and to develop the computer proficiency required for university study. The course will include basic instructions in computers; operating systems; and functions of word processing; presentation; spreadsheet; e-mail; and Web browser applications. Practical approach will be adopted to ensure students competency and able to use the technology efficiently in their studies.

References

Colmer, R. S. (2004). *Senior's Guide to Easy Computing: PC Basics, Internet, and E-Mail*. n.pl: Aliance Book. Co.

Miller, M. (2007). *Absolute Beginner's Guide to Computer Basics*. 4th ed. Indiana: QUE Publishing.

White, R. (2005). *How Computers Work*. 8th ed. Indiana: QUE Publishing.

PG1112   Co-Curriculum I & PG2122 Co-Curriculum II
Co-Curriculum course I & II consist of two options. A: Uniformed Units or B: Workshops and Community Service. The Uniformed Units include: Royal Brunei Army Military Cadets, Fire & Rescue Cadets and Scouts. The workshops are divided into three (3) categories, namely soft skills workshops, creativity and innovation workshops and spiritual workshops. Finally, taken alongside these workshops is many forms of community service.

References

Berhormat Pehin Datu Seri Maharaja Dato Paduka Seri Setia (Dr.) Ustaz Haji Awang Abdul Aziz bin Juned. *Aqidah Ahli Sunnah Wal-Jamaah: Penyelamat Ummah*. 24 Rabiulakhir 1432H/29 Mac 2011M.

Buku Dikir Maulud Syarafil Anam.

Buku Wirid dan Doa-Doa Pilihan.

PG1120   MIB (for Malay Speakers)
This course is designed to give students understanding of the meaning of Malay, Islam and Monarchy with the emphasis of its status as Brunei Darussalam national philosophy. In addition, to equip them with the core knowledge about *'Aqīdah* of *Ahlissunnah wal Jamā'ah* and *Shāfi'ī* School of Thought.

References

Abdul Latif Haji Ibrahim, Haji dan Mohd. Taib Osman. (1993). *Melayu Islam Beraja, Kertas-Kertas Kerja Seminar "Melayu Islam Beraja".* Universiti Brunei Darussalam: Akademi Pengajian Brunei.

Muhammad Abdul Hadi Al-Masri. (1994). *Ahlussunnah Wal-Jama'ah: Petunjuk Jalan yang Benar.* Kuala Lumpur: Penerbitan Kintan.

Muhammad Abu Zahrah (terj). (2005). *Imam Shafi'i Biografi dan Pemikirannya dalam Masalah Aqidah, Politik dan Fiqh.* Jakarta: Penerti Lentera.

PG1121   MIB (for Non-Malay Speakers)

This course is designed for non-Malay speaking international students to help them adapt and adjust with life in Brunei Darussalam. These students will be introduced to a brief historical overview of Brunei Darussalam; familiarise themselves with the unique national philosophy of MIB; learn about Brunei's society and culture as well as its traditions and customs; and equip them with practical communication in Malay / Brunei Malay as a means to help them cope with everyday interactions in Brunei society.

References

Abdul Latif Haji Ibrahim. (2001) *Issues in Brunei Studies.* Gadong: Akademi Pengajian Brunei, Universiti Brunei Darussalam.

Pehin Jawatan Luar Pekerma Raja Dato Seri Utama Dr Ustaz Haji Md. Zain Haji Serudin. (1998). *Melayu Islam Beraja: Suatu Pendekatan.* Dewan Bahasa dan Pustaka Brunei.

Sainah, H.S. (2000). *Public Administration in Brunei Darussalam.* ETC: UBD.

UA2125   '*Aqidah Ahli Al-Sunnah wa Al-Jama'ah*'

This course will introduce to students the concept of *'aqīdah* and *tawḥīd*, the concept of *Ahlussunnah wal-Jama'ah*, and their sources and methodology in determining the foundations of the *'aqīdah* and its branches, and in refuting false doctrines; the concept of *'Ash'arism* and *Māturīdism*; the importance of the right *'aqīdah* in the life of the individual and society; the doctrine of the Sunnis in the divinities (*al-Ilāhiyyāt*) and prophethood (*al-Nubuwwāt*) and cosmologies (*al-Kawniyyāt*) and metaphysics (*al-Ghaybiyyāt*) and Imamate (*al-Imāmah*); apostasy and its causes; Quasi-Doctrines and contemporary destructive doctrines and ideologies such as secularism, liberalism and religious pluralism.

References

Al-Buti, Muḥammad Sa'id Ramadan. (1996). *Keyakinan Hakiki: Kewujudan Maha Pencipta dan Tugas Makhluk di Alam Semesta.* Trsl. By Muhammad Sulaiman Yassin. Selangor: ABIM.

_____. (2017). *The Greatest Universal Sureties: The Creator's Existence and the Creatures Function*. Trsl. By Mahdi Lock. Singapore: www.fikr.com.

Al-Ghazzali. (1974). *The Foundations of the Articles of Faith.* Lahore: Sh. Muhammad Ashraf.

FACULTY REQUIRED COURSES (FRCs)

AA1204   Arabic 1

This course aims to provide the students with the functional words, and a number of linguistic patterns to develop their basic Arabic language skills; so that they can learn the basic vocabulary and functional expressions, write simple sentences, express their basic needs in specific situations and use the necessary language expressions to communicate through the four language skills in accordance with their level of language. After completing this course, students are expected to be able to practice basic language skills.

References

Mahmud, Taha Muhammed. (1984). *Al-Taʿbīr al-Muwajjah li al-Mubtadi'īn min Ghayri al-Nāṭiqīn bi al-'Arabiyyah*. Riyadh: Jami'at Al Malik Sa'ud.

Sha'ban, Muhammed Adil, Fadl Allah, Muhammad al-Fatih & Sini, Mahmud Ismail. (1985). *Al-Qirā'ah al-Muyassarah*: *Silsilah fī al-'Arabiyyah li al-Nāṭiqīn bi Ghayrihā.* Vol. 1. Saudi: Jami'at Al Malik Sa'ud.

Sini, Mahmud Ismail, Abul Aziz, Nasif Mustafa & Hussain, Mukhtar Al Tahir. (1983). *Al-'Arabiyyah li al-Nāshi'īn*. Vol 1. Riyadh: Wizarat Al Ma'arif.

AA1208   Arabic 2

This course aims to develop what the students have learned in the previous course regarding the four skills and provide them with a number of vocabulary and linguistic structures through topics related to Arab Islamic culture. The course also prepares them to use the language as a means of communication, and read Arabic texts that suit the limits of the vocabulary they have learned. After completing this course, students are expected to be able to use what they have learned in occasions and situations that suit their language level.

References

Mahmud, Taha Muhammed. (1984). *Al-Taʿbīr al-Muwajjah li al-Mubtadi'īn min Ghayri al-Nāṭiqīn bi al-'Arabiyyah*. Riyadh: Jami'at Al Malik Sa'ud.

Sha'ban, Muhammed Adil, Fadl Allah, Muhammad al-Fatih & Sini, Mahmud Ismail. (1985). *Al-Qirā'ah al-Muyassarah*: *Silsilah fī al-'Arabiyyah li al-Nāṭiqīn bi Ghayrihā.* Vol. 1. Saudi: Jami'at Al Malik Sa'ud.

Sini, Mahmud Ismail, Abul Aziz, Nasif Mustafa & Hussain, Mukhtar Al Tahir. (1983). *Al-'Arabiyyah li al-Nāshi'īn*. Vol 1. Riyadh: Wizarat Al Ma'arif.

LS1202   *Fiqh* **of Worship**

The course covers the meaning of *'Ibādāt* (worships); its importance, characteristics, and objectives; definition of *Ṭahārah* (purification) and types of water. *Wudu'* (ablution): its definition, obligations, recommendations and nullifiers, *Tayammum.* impurities and ways of purifying impurities; the conditions of prayer, times of prayers, essential requirements of prayers, recommendations of prayers and leadership in prayers; Friday and 'Īd prayers; funeral prayers; *Zakāh*: definition, conditions of payment and distribution and their rules; fasting: its definition, conditions, essential requirements, recommendations, and nullifiers, *Kaffārah* of breaking the fasting; *I'tikāf*: its meaning, conditions and rules; pilgrimage and *'Umrah*: their definition, rules, conditions, essential requirements, obligations, recommendations, nullifiers and prohibitions of *Iḥrām*.

References

Al-Haithami, Abdul Rahman. (n.d). *Tuḥfah al-Muḥtāj fī Sharḥ al-Minhāj*. Cairo: Mustafa al-Halabi.

Al-Khin, Mustafa et.al. (1991). *Al-Fiqh al-Manhajī 'Alā Madhhab al-Shāfi'ī*, 3rd ed. Damascus: Dar al-Qalam.

Al-Nawawi, Muhyiddin Yahya ibn Sharaf. (n.d). *al-Majmū' Sharḥ al-Muhazzab*. Cairo: Idarah al-Tiba'ah al-Muniriyyah.

UA2224   **Islamic Ethics**

This course will cover topics on definition of ethics; its advantages and its theme; source of ethics; concept of ethics; important ethics in of Islam on improving ethics; nature of ethics and its acquisition; benefits of ethics; ethics of the Prophet (Peace Be Upon Him) as found in the Al-Qurān and Al-Sunnah. This course consists of three parts, the first part consists of individual ethics: suppressing anger, truthfulness, humility, sincerity of intention, controlling passions, lowering gaze, telling lies, hypocrisy, self-conceit and jealousy. The second part consists of family ethics: Excellent behaviors with parents, implanting good ethics and responsibilities to spouses and children. The last part consists of social ethics: Behaviors of fulfilling promises, trustworthiness, forgiveness, sacrifice, justice, lowering voice, ways of talking with elders, seeking permission and its methods, cheating, deceit, sarcasm, back biting, and unfairness.

References

Al-Ghazali, Abu Hamid Muhammad bin Muhammad. (1975). *Ihyā' Ulūmuddīn.* Holland Muhtar (Trans). *The Duties of Brotherhood in Islam*. Leicester, England: The Islamic Foundation.

Al-Haq Muhammad Zia. (2000). *Professional Ethics of Islam*. Islamabad: Dakwah Academy International Islamic University.

Haneef Shah, Sikandar Sayed. (2008). *Ethics and Fiqh for daily life*: *An Islamic Outline*. Kuala Lumpur: International Islamic University.

UT2226   Quranic and Hadith Sciences
This course will explore and explain the importance and the ranking position of this subject in Islam; discover some of the applicable terminologies that are used in Qur'anic and Hadith Sciences; discover the important basic rules in understanding the texts and giving assessment whether it is strong or weak according to its firmness and semantics.

References
Abdullah, Ismail & Abdul Manas, Shayuthy. (2006). *Introduction to the Sciences of Hadith*. 1st ed. Kuala Lumpur: Research Centre International Islamic University Malaysia.

Denffer, Ahmad Von. (1983). *Ulum al-Qur'an: An Introduction to the Sciences of the Qur'an*. Leicester: The Islamic Foundation.

Ushama, Thameem. *Issues in the Study of the Qur'an.* (2002) Kuala Lumpur: Ilmiah Publishers.

PROGRAMME REQUIRED COURSES (PRCs)

B001 - Bachelor of Science in Islamic Finance (BScIF)

BF1301   Principles of Islamic Jurisprudence I
This course will discuss topics on: an introduction to the principles of Islamic science of jurisprudence; the origin of sources from the Prophethood of Muḥammad *Ṣallallāhu 'Alayhi wa Sallam* through the time of his companions and all the jurists after them; the pillars and the classifications of *al-Ḥukm*; and analysis of the sources of *Sharī'ah*, namely the Qur'an, the Sunnah, *Ijmā'*, *Qiyās*, *Istiḥsān*, *Istiṣlāḥ* (*al-Maṣāliḥ al-Mursalah*), *Istiṣḥāb*, *Sadd al-Dharāi'* and *'Urf* (*'Ādah*).

References
Abdur Rahim. (2006). *The Principles of Islamic Jurisprudence According to the Hanafi, Maliki, Shafii and Hanbali Schools*. New Delhi: Kitab Bhavan.

Mahmasani, S. (1961). *Falsafah al-Tashrī' fī al-Islām (The Philosophy of Jurisprudence in Islam)*. F. J. Ziadeh (Trans.). Leiden: E. J. Brill.

Mohamad Akram Laldin. (2008). *Fundamentals and Practices in Islamic Finance*. Kuala Lumpur: International Shari'ah Research Academy for Islamic Finance (ISRA).

BF1302   Transactions in Islamic Banking and Finance

This course will discuss topics on: the formation of contracts under Islamic law; lawful contracts vs. *ribawī* contracts; interest-free banking system; *ribā* in Islamic commercial law; lawful contracts in Islamic commercial law; contract of sales: (*Bay' al-Murābaḥah*, *Bay' al-'Īnah*, *al-Tawarruq*, *al-Istiṣnā'*, *Bay' bi Thaman Ājil*, and *Bay' al-Salam*); contracts of equity based: (*al-Muḍārabah*, *al-Mushārakah*, and *al-Mushārakah al-Mutanāqiṣah*); contract of lease based: (*al-Ijārah*, *al-Ijārah Thumma al-Bay'*, and *al-Ijārah al-Muntahiyah bi al-Tamlīk*); contract of fee based: (*al-Wakālah*); contract of *Tabarru'* based: (*Ṣadaqah*, *Hibah*, *Waqf*, and *Takāful*); contract of security based: (*Ḍamān*, *Kafālah*, and *Wa'd*); contract of *Amānah* based: (*Qarḍ*, *Rahnu*, *Wadī'ah Yad Amānah*, and *Waḍī'ah Yad Ḍamānah*); and supporting contracts: (*Ta'wīḍ*, and *Gharāmah*); *Muqtaḍā al-'Aqd* (the objectives of contracts); and the basic techniques of structuring Islamic financial transactions and how they are applied to practice.

References
Abdul Ghafar Ismail. (2017). *Money, Islamic Banks and the Real Economy*. 2nd ed. Singapore: Cengage Learning Asia Pte Ltd.

Billah, M. M. (2009). *Shari'ah Standard of Business Contract*. Malaysia: A.S. Noordeen.

International Shariah Research Academy for Islamic Finance. (2011). *Islamic Financial System*. Malaysia.

BF1303   Principles of Islamic Jurisprudence II

Prerequisite(s): BF1301

This course will discuss topics on: the analysis of rules of interpretation: (classification of clear and unclear words inside the texts; scope and division of words; meaning and its division; command and prohibition), conflicts between evidences and its preference or combination, abrogation, brief objectives of *Sharī'ah* and legal maxims related to economics, the *Ijtihād and Taqlīd*, the value (*Ḥukm)* of *Ijtihād* and its procedures, and the need for an Islamic economic methodology using the Islamic Principles to solve any problems in modern society.

References
Abdur Rahim. (2006). *The Principles of Islamic Jurisprudence According to the Hanafi, Maliki, Shafii And Hanbali Schools*. New Delhi: Kitab Bhavan.

Mohamad Akram Laldin. (2008). *Fundamentals and Practices in Islamic Finance.* Kuala Lumpur: International Shari'ah Research Academy for Islamic Finance (ISRA).

Muhammad Hashim Kamali. (1989). *Principles of Islamic Jurisprudence*. Petaling Jaya: Pelanduk Publication.

BF2304   Principles of Accounting

This course will discuss topics on: an introduction to accounting; basic accounting concepts; basic accounting equation; double entry bookkeeping; trial balance and final accounts; ledger accounts and year-end adjustments for accruals; prepayments; provisions; accounting for fixed assets and depreciation; accounting treatments for incomplete records; accounting control account; preparation of financial statements; financial ratios; and analysis.

References

Horngren, C., Harrisonm, W., Bamber, L., Best, O., Fraser, D. & Willet, R. (2008). *Accounting*. 5th ed. Australia: Pearson Education.

Meigs, R. F., William, J. R., Haka, S. F. & Bettner, M. S. (2008). *Financial Accounting*. New York: McGraw-Hill.

Nabil Baydoun, Maliah Sulaiman, Shahul Ibrahim & Roger Willett. (2018). *Principles of Islamic Accounting*. Wiley Finance Series. New York: Wiley.

BF2305   Financial Accounting
Prerequisite(s): BF2304

This course will discuss topics on: detailed introduction to company accounts, including statutory and professional requirements in preparing published financial statements based on International Financial Reporting Standards, hire purchase accounts: (hire purchase interest allocations; preparing financial statement in the book of lessor and lessee), issues and redemption of shares and debentures: (the procedure of issuance of shares and debentures; the redemption of redeemable preference shares), investments accounts: (the elements of an investment account; the ledger entries for purchase and sale of an investment), consignment accounts and bills of exchange, financial statements for public limited companies according to IFRS 101: (statement of comprehensive income; statement of changes in equity; statement of financial position), statement of cash flow: (direct and indirect method of cash flow), introduction to group accounting and intra group transactions.

References

Bazley, Nikolai and Jones. (2010). *Intermediate Accounting*. 23rd ed. South Western: n.pb.

Juan, N. E. (2006). *A Practical Guide to Financial Reporting Standards*. Malaysia: CCH Asia.

Stice, E. K., Stice, J. D., & Skousen, K. F. (2004). *Intermediate Accounting*, 15th ed. Canada: Thompson South-Western.

BF2306   Objectives of Islamic Law
Prerequisite(s): BF1301 & BF1303
This course will discuss topics on: the introduction to *Maqāṣid al-Sharī'ah*, its history and development, division and the sources of *Maqāṣid*. Topic also includes the theories and applications of the rules and guidelines of the *Sharī'ah* based on the *Maqāṣid al-Sharī'ah*, the possible utilization of *Ijtihād* and the *Maqāṣid*, evaluate the application of business transactions in the contexts of contemporary socio-economic problems.

References

Ahcene Lahsasna. (2013). *Maqāṣid al-Sharī'ah in Islamic Finance*. Kuala Lumpur: IBFIM.

Ahmad Al-Raysuni. (2006). *Imam al-Shatibi's Theory of the Higher Objectives and Intends of Islamic Law*. Kuala Lumpur**:** Islamic Trust Book.

Ibn 'Ashur, Mumammad al-Tahir. (2006). *Ibn 'Ashur Treatise on Maqāṣid al-Sharī'ah.* Kuala Lumpur: Islamic Book Trust.

BF3307   Ethics and Governance for Islamic Financial Institutions
This course will discuss topics on: the basic principles of Islamic business ethics; infrastructure of continuous education in Islamic finance; meaning of ethics, definition of ethics; importance, nature, scope, sources and objectives of Islamic business ethics; ethical aspects in Islamic banking and financial institutions; profit vs. social equity/equality driven. It also deals with the definition of corporate governance, issues and challenges to growth of Islamic finance industry and issues in corporate governance related to IFIs. Other topics include *Sharī'ah* boards Jurisdiction; role of the Shari'ah Supervisory Board (SSB); *Sharī'ah* governance systems; corporate governance in IFIs and its implications on corporate social responsibility; corporate governance implications on Islamic funds and trusts, and AAOIFI Standards on corporate.

References

Abdullah, H., Muhammad Adli M., Ahamd Zakirullah M. S. (2016). *Ethics in Islamic Finance.* Malaysia: IBFIM.

El-Hawary, D., Grais W. & Iqbal, Z. (2004). *Regulating Islamic Financial Institutions: The Nature of the Regulations*. Policy Research Working Paper No. 3227.Washington D. C.: World Bank.

Gafoor, A. L. (1995*). Interest-free Commercial Banking*. Groninigen, Netherlands: Apptec Publications.

BF3308   Islamic Banking
This course will discuss topics on: understanding the concept of money; understanding the working of money and Islamic bank in economy; management of Islamic banks' funds: (liquidity management, risk management, and capital management); composition of Islamic bank's balance

sheet (asset and liability management); regulation and supervision of Islamic banking operations (on and off site examination); transmission of monetary policy: (identify the tools and method of transmission mechanism); and Islamic banks and the real economy.

References

Abdul Ghafar Ismail. (2017). *Money, Islamic Banks and the Real Economy*. Singapore: Cengage Learning Asia Pte. Ltd.

Aishah Abdul-Rahman, Shahida Shahimi & Abdul Ghafar Ismail. (2017). *Case Studies in Islamic Banking & Finance*. Bangi: UKM.

International Shariah Research Academy on Islamic Finance. (2012). *Islamic Financial System: Principles & Operations*. Kuala Lumpur: ISRA.

BF3309   Management Accounting

This course will discuss topics on: scope of management accounting; the role of management accounting; basic cost management concepts; product accounting and cost accumulation; process costing, Activity-Based Costing and cost management systems; reading analyst reports from stock brokers; key considerations in investment decision making; accounting for managerial decision making, capital budgeting, accounting for planning and control, including relevant costing and pricing.

References

Bhimani, A., Charles T. H, Srikant M. D. & Madhav V. R. (2015). *Management and Cost Accounting*. UK: Pearson Education Limited.

Burns, J., Martin Q., Liz W. & Joao O. (2013). *Management Accounting*. London: McGraw-Hill Higher Education.

Hilton, R. W. (2002). *Managerial Accounting*. 5th ed. New York**:** McGraw-Hill.

BF3310   Research Methods

This course will discuss topics on: the introduction to research methods, conceptualizing a topic area of research, components of research proposal (including background to the study, reason(s) of choosing the topic, definition of terms, research scopes, research problem, research questions, research objectives, literature review, importance of research, hypotheses, research methodology, research limitations, research time frame, available references, propose content structure, and expected research outcome), plagiarism, population and sample, data collection techniques, data processing and analysis, and UNISSA's writing style.

References

Adrian, R. B., Chris, B. & Marcel, P. (ed.). (2014). *Handbook of Research Methods and Applications in Empirical Finance*. Cheltenham: Edward Elgar Publishing.

Kumar, M. Salim Abdul Talib, & T. Ramayah. (2012). *Business Research Methods*. Malaysia: Oxford Fajar.

Nigar, H. & Michael, A. T. (Ed.). (2015). *Handbook of Research Methods and Applications in Empirical Macroeconomics*. Cheltenham: Edward Elgar Publishing.

BF3311   Corporate Finance

This course will discuss topics on: the role and objective of financial management; analyzing public company annual reports; financial marketplace; determinants of valuation: (time value of money, raising capital and fixed income securities); the capital investment decisions: (capital budgeting and cash flow analysis); capital budgeting and decision criteria; capital budgeting and risk; the cost of capital; capital structure and dividend policy; working capital management; lease and intermediate-term financing; and financing with derivatives.

References

Berk, J., DeMarzo, P. & Harford, J. (2015). *Fundamentals of Corporate Finance*. 3rd ed. United States: Pearson Education Limited.

McGuigan, J. R, Kretlow, W. J & Moyer R. C. (2009). *Contemporary Corporate Finance*. 11th ed. n.pl: South Western Cengage Learning.

Ross, S., Westerfiled, R. and Jordan, B. (2009). *Fundamentals of Corporate Finance.* 9th ed. New York: Irwin / McGraw-Hill.

BF3312   Islamic Accounting and Auditing

This course will discuss topics on: foundations of Islamic accounting theory and practice; accounting for Islamic finance and *Zakāt* which covers financial reporting for Islamic financial institution, accounting for Islamic deposits and investment accounts, separate investment accounting method and pooling method, accounting for Islamic financial transactions: (*Muḍārabah*; *Mushārakah*; *Murābaḥah*; *Ijārah*; *Salam;* and *Istiṣnāʿ*); investment securities; accounting for *Zakāt:* (*Zakāt* on wealth); securities and *sukūk*; shares; *Sharīʿah* auditing; *Sharīʿah* supervision of Islamic Financial Institutions (IFIs); and accounting ethics in accordance with Islamic principles based on Accounting and Auditing Organisation for Islamic Financial Institution (AAOIFI) guidelines. The accounting treatments for Islamic financial transactions will be based on Islamic Financial Reporting Standards (IFRS) and AAOIFI to compare between two different accounting standards of reporting.

References

Abdul Rahman, A. R. (2011). *An Introduction to Islamic Accounting: Theory and Practice.* Malaysia: Centre of Research and Training (CERT) Publications.

Hanefah, M. M., Shafii, Z., Salleh, S. & Zakaria, N. (2012). *Governance and Shariah Audit: In Islamic Financial Institutions*. Malaysia: Universiti Sains Islam Malaysia.

Mohammed Ibrahim, S. H. (2007). *Accounting and Auditing for Islamic Financial Institutions.* Kuala Lumpur: IIUM.

BF3313　Islamic Banking Marketing

This course will discuss topics on: bank service; the behavioural aspects in buying bank services; bank marketing environment; the marketing strategy; the basics of pricing; promoting as well as positioning services, product development and management; promoting the bank services; types of customers and the ways of dealing with them; managing the customer interface such as designing and managing service processes; balancing demand and productive capacity; crafting the service environment; managing people for service advantage; how to implement profitable services strategies in terms of creating customer relationship and loyalty; service quality and productivity; change management and service leadership; developing negotiation and banking skills.

References

Andrew, K. (1986). *The Bank Marketing Handbook.* Cambridge: Woodhead Faulkner.

Clapp, B. A. (2009). *Marketing Financial Services.* Washington D. C: American Bankers Association.

Farquhar, J. & Meidan, A. (2010). *Marketing Financial Services.* United Kingdom: Palgrave.

BF3314　Islamic Financial System

This course will discuss topics on: Islamic money markets; capital markets and secondary trading; Islamic insurance (*Takāful* and re-*Takāful*); structure and functions of banking institutions; non-banking institutions; and financial markets together with the financial instruments and regulatory environment. This course also provides the current trends in the Islamic financial system, its operational aspects including sources and uses of funds, and Islamic risk management.

References

Billah, M. M. (2003). *Islamic and Modern Insurance Principles and Practices.* Kuala Lumpur: Ilmiah Publishers.

Engku Rabiah Adawiah Engku Ali & Hassan Scott P. Odierno. (2008). *Essential Guide to Takāful (Islamic Insurance)*. Kuala Lumpur: CERT Publications Sdn. Bhd.

Horcher, Karen A. (2005). *Essentials of Financial* Risk *Management*. Hoboken: New Jersey: Wiley.

BF4315 Islamic Wealth Management and Capital Market

This course will discuss topics on: the concepts of Islamic wealth management; the capital markets; the Islamic Interbank Money Market (IIMM): (profit swaps, cross currency swaps, and *Wa'd* hedging); the Islamic equities market derivative instruments: (products and applications); *Sharī'ah*-Compliant derivative instruments; *Sharī'ah* screening of stocks, *sukūk* structures; Islamic exchange index funds; Islamic real estate investment trusts; and *Sharī'ah* issues in Islamic capital market.

References

Abdul Kader, S. T. (2012). *Managing Fund Flows, Risks & Derivatives: Application in Islamic Institutions. Islamic Capital Market.* Malaysia: Sweet and Maxwell.

Bacha, O. I. & Mirakhor, A. (2013). *Islamic Capital Market: A Comparative Approach.* Singapore: John Wiley and Sons Singapore Pte. Ltd.

International Shariah Research Academy (ISRA) & Securities Commission Malaysia. (2015). *Islamic Capital Markets Principles and Practices*. Malaysia: Pearson Malaysia Sdn. Bdn.

BF4316 Compliance and legal Issues in Islamic Finance

This course will discuss topics on: odious debt; dispute resolution mechanism; FATCA; money laundering; OFAC; BASEL III; and etc. consequently; the exposure to related financial institutions such as the world bank, Bank of International Settlement (BIS), IAIS, IOSCO, Financial Action Task Force (FATF) are the pivotal understanding on compliance of legal issues concerning banking; Islamic capital market and *Takāful* practices. The course exposes students to the selected case study in Malaysia, Brunei, Sri Lanka, England, United States, Singapore, Indonesia and Thailand. By regional, the course covers the available regulations and banking systems in different jurisdictions. The last part of the course analyses some sample case that have been decided by the civil courts with respect to the implementation of Islamic banking regulations.

References

Ibrahim, H. and Hamid, N. (2007). *Islamic Banking and Finance.* Selangor: Gravel Publications.

Khir, M.K., Lokesh Gupta & Bala Shanmugam. (2008). *Islamic Banking: A Practical Perspective.* Selangor: Pearson Longman.

Nik Norzul Thanni, Mohamed Ridza Abdullah & Megat Hizaini Hassan. (2003). *Law and Practice of Islamic Banking and Finance.* Petaling Jaya: Thomson, Sweet & Maxwell Asia.

B002- Bachelor in Business Management (BBM)

BB1301   Business Statistics

This course will discuss topics on: Visual description of data, numerical and non-numerical methods of describing data; basic probability; discrete probability; continuous probability; random variables; sampling distribution; hypothesis testing; analysis of variance (ANOVA); simple regression analysis; and Multiple Linear Regression. Emphasis is also given to skills of identifying business problem and statistical solution to the problems and utilizing appropriate statistical software such as Statistical Package for the Social Sciences (SPSS) and making interpretation.

References

Anderson, D., Sweeney, D., Williams, T., Camm, J., Cochran, J., Fry, M. & Ohlmann, J. (2019). *Statistics for Business and Economics*. 14th ed. Boston USA: Cengage Learning.

Carlson, W. & Thorne, B. (2019). *Statistics for Business and Economics.* 9th ed. United Kingdom: Pearson.

Levine, D. & Szabat, K. (2019). *Basic Business Statistics.* 14th ed. United Kingdom: Pearson.

BB1302   Principles of Management

This course will discuss topics on: Introduction to management and organizations; organizational culture and environment; social responsibility and managerial ethics; planning**:** decision making, planning tools and techniques and strategic management; organizing**:** organizational structure and design, human resource management, and communication and information technologies; leading**:** organizational behaviour, motivation and leadership; controlling**:** control system and operations management; management and motivations from Islamic perspective and Islamic leadership.

References

Ahmad, K. (2007). *Management from an Islamic Perspective*. Malaysia: International Islamic University.

Mahmud Saedon Awang Othman. (2004). *Characteristics of Islamic Management: Principles and Implementation*. Bandar Seri Begawan: Civil Service Institute, Department of Public Service.

Modern, T. (2017). *Principles of Management*. 2nd ed. Surrey**:** Ashgate Publishing

BB1303   Business Presentation and Communication Skills
Prerequisite(s): PG1103
This course will discuss topics on: Islamic communication foundations: (communication model, and technology's impact on business communication); the intercultural communication in the workforce; communication strategies without bias and in team environments; outlines the writing process: (targeting the audience, planning, composing, revising business messages, fundamentals of grammar and usage, format and layout of business documents); formats and styles of writing: (reports, routine letters, Curriculum Vitae, goodwill messages, business correspondence, memos and email messages, persuasive messages, and good and bad news messages); illustrates the application of essential communication tools to enhance clarity, accuracy, conciseness unity, and coherence and logical organization.

References

Cornelissen, J. (2014). *Corporate Communication: A Guide to Theory and Practice.* London: Sage.

Guffey, M. E. & Du-Babcock, B. (2007). *Essentials of Business Communication*. 2nd ed. n.pl: Cengage Learning.

Hair, D. O, & Friedrich, G. W. (2011). *Strategic Communication in Business and the Professions*. 7th ed. (international edition) Boston, New York: Allyn & Bacon.

BB2304   Business Mathematics
This course will discuss topics on: Linear equations (application of linear equation, and analysis of economics using linear equations); linear programming (graphing inequalities, objective functions, and application of linear programming in economics); non-linear equations (quadratic, exponential, logarithmic and application of non-linear); calculus (differentiation, integration, and partial differentiation); mathematics of finance (simple and compound interest, investment appraisal, and economics growth); matrices (operation of matrices, and application of matrices in economics equation). This course will be linked with various backgrounds of common tools used in studying Islamic economics and finance, in which the examples will be based on real situations encountered.

References

Charles, D. M., Stanley A. S. & Gary C. (2007). *Business Mathematics*. Readings, Mass: Addison-Wesley.

Jacques, I. (2015). *Mathematics for Economics and Business.* 8th ed. England: Pearson Education Ltd.

Mirakhor, A. & Krichene, N. (2014). *Introduction Mathematics and Statistics for Islamic Finance.* Singapore: John Wiley & Sons Singapore Pte. Ltd.

BB3306   Total Quality Management
This course will discuss topics on: The total quality approach to quality management: achieving organizational excellence, quality and global competitiveness, quality management, ethics, and corporate social responsibility; quality culture: changing hearts, minds, and attitudes; strategic management: planning and execution for competitive advantage, partnering and strategic alliances, customer satisfaction, retention, and loyalty; employee empowerment: leadership and change; team building and teamwork, effective communication, education and training, overcoming politics, negativity, and conflict in the workplace; ISO 9000 and total quality; the relationship; overview of total quality tools; problem solving and decision making; quality function deployment; optimizing and controlling processes through Statistical Process Control; continual improvement methods with Six Sigma, Lean, and Lean Six Sigma; benchmarking; Just-in Time/Lean Manufacturing (JIT/Lean); and Implementing TQM.

References

Bounds, G., York, L. & Rainey, G. (2002). *Total Quality Management: Towards the Emerging Paradigm*. Boston: McGraw Hill.

Goetsch, D. L. & Davis, S. B. (2020). *Quality Management for Organizational Excellence: Introduction to Total Quality*. 9th ed. Pearson. New York

John S. Oakland, Robert J. Oakland, Michael A. Turner. (2021). *Total Quality Management and Operational Excellence Text with Cases*. Routledge: Chicago

BB3307   Human Resource Management
This course will discuss topics on: the world of HRM; strategy and human resource planning; equity and diversity in HRM; job analysis; employee involvement and flexible work schedules; recruitment and careers; employee selection; training and development; appraising and improving performance; managing compensation; incentive rewards; employee benefits; safety and health; employee rights and discipline; Islamic work ethics; international human resource management; and creating high-performance work systems.

References

Ahmad, K. (2009). *Management from an Islamic Perspective.* Kuala Lumpur: Pearson.

Aminuddin, M. (2014). *Human Resource Management: Principles and Practices*. 3rd ed. Shah Alam: Oxford Fajar.

Dessler, G. (2012). *Fundamentals of Humjan Resource Management.* 2nd ed. New Jersey: Pearson Education.

BB3308   Organisational Behaviour

This course will discuss topics on: behavioural science theories and applications in management; drawing OB from psychology, sociology, economics, organisation theory, statistics; issues relating to teamwork, leadership, justice, and excellent work ethics based on *al-Qur'ān* and *al-Sunnah* together with the mechanics of administration and management; analysis of behaviour (perception, learning, emotions, attitudes, motivation and stress, the distribution of power and influence, conflict management, organisational culture and change, decision making and management of change); and the relationship between OB and performance.

References

Batton. (2020). *Work and Organizational Behavior*. 4th ed. Red Globe Press: London

Buchanan & Huxzynki. (2020). *Organizational Behavior*. Pearson: Los Angeles.

Mahmud Saedon Awang Othman. (2004). *Characteristics of Islamic Management: Principles and Implementation*. Brunei: Civil Service Institute.

BB3309   Principles of Marketing

This course will discuss topics on: Overview of marketing; strategic marketing planning; understanding buyer behaviour; creating value for target customers; managing marketing information; market segmentation; targeting and positioning; product services and brand; developing new product and managing life cycle; pricing; place; advertisement and public relations; marketing channels: personal selling and sales promotion, direct, online, social media, and mobile marketing; contemporary topics in marketing; Islamic market; Islamic marketing mix; Muslim consumer behaviour; and Islamic branding.

References

Alserhan, B. K. (2016). *Principles of Islamic Marketing*. 2nd ed. United Kingdom: Gower Publishing.

Kadirov, D. (2019). *Islamic Marketing: Theories, Practices, and Perspectives*. Porirua, New Zealand: Conscientia Capital Press.

Kamarulzaman, Y. and Abu, N. K. (2018). *Principles of Marketing*. 3rd ed. Selangor: Oxford Fajar.

BB3310   Business Creativity and Innovation

This course will discuss topics on: Overview of idea generation and opportunity evaluation; creative problem solving and innovation techniques; culture of innovation, creativity and the entrepreneurial process; identifying customer needs for innovation; generating ideas to solve for customer problems; generating and evaluating creative ideas; measuring innovation; exploiting innovation; designing new products and services; managing product life cycle; implementing an

overall process for innovation; the innovation value chain; protecting invention; innovation leadership behaviours; the challenge of change, encourage and support idea generation; developing with the building blocks of innovation; opportunities and challenges in Islamic market; success factors and strategies in Islamic product and services..

References

Deakins, D. & Freel, M. (2012). *Entrepreneurship and Small Firms*. 6th ed. London: McGraw Hill.

Kayed, R. N. & Hassan, M. K. (2011). *Islamic Entrepreneurship.* London: Routledge.

Kuratko, D. F., Morris, M. H. & Covin, J. G. (2011). *Corporate Innovation & Entrepreneurship.* 3rd ed. Canada: Cengage Learning.

BB3311   Corporate Entrepreneurship

This course will discuss topics on: Introduction to entrepreneurship: implications for big companies, the entrepreneurial mindset, and complexity theory and managing in chaos; corporate entrepreneurship: defining corporate entrepreneurship, entrepreneurial architecture, relationships and organizational knowledge; creativity and innovation: the purpose of innovation, defining and measuring innovation, the different types of innovation, challenging market paradigms; culture in the entrepreneurial organization: the dimensions of culture, international influences on culture, measuring organizational culture and constructing and reconstructing culture; leadership and management: the role of leader, leadership and national culture, leadership paradigms, entrepreneurial leadership; managing the intrapreneurial organization: barriers to developing an entrepreneurial architecture and reactions to implementing change; encouraging creativity and innovation: connectivity knowledge networks, crowdsourcing and open innovation, incubators; generating business ideas: new technology and market spaces, creative synthesis, creating bluewater opportunity, value-chain analysis; strategy and business model development: identifying core competencies, the different types of business model development, business models for virtual products and project-level review, pivoting; venture teams and intrapreneurs: facilitating intrapreneurship, handling internal politics; product/market development: diffusion of innovation, developing existing products and markets, reasons for corporate acquisitions; the corporate entrepreneurship audit; entrepreneurial architecture; cultural characteristics of an entrepreneurial organization; structural characteristics of an entrepreneurial organization; leadership characteristics for an entrepreneurial organization; strategies for an entrepreneurial organization; and environment for an entrepreneurial organization.

References

Bamford & Burton. (2021). *Entrepreneurship: The Art, Science, and Process for Success*. 4th ed. Chicago: McGraw Hill.

Bouchard & Fayolle. (2018). *Corporate Entrepreneurship*. London: Routledge.

Burns. (2020). *Corporate Entrepreneurship and Innovation*. 4th ed. London: Red Globe Press.

BB3312   Decision Sciences

This course will discuss topics on: An introduction to managerial decision modelling; linear programming models; modelling applications and sensitivity analysis; transportation, assignment and network models; integer, goal, and nonlinear programming models; project management; decision theory; queuing models; simulation modelling; forecasting models and inventory control models. The fundamental concepts, assumptions and limitations behind each decision modelling technique will be discussed, and the real-world usefulness of each technique with many applications from both profit and non-profit organizations also will be illustrated.

References

Anderson, D.R, Sweeney, D.J., Williams, T.A, Camm, J.D. & Cochran, J.J. (2018). *An Introduction to Management Science: Quantitative Approach.* 15th ed. Mason, USA: Cengage Learning.

Balakrishnan, N.R., Render, B., Stair, R.M. & Munson, C.L. (2017). *Managerial Decision Modeling: Business Analytics with Spreadsheets.* 4th ed. Boston, USA: De Gruyter.

Fávero, L.P. & Belfiore, P. (2019). *Data Science for Business and Decision Making.* 1st ed. San Diego, USA: Elsevier Science Publishing Co Inc.

BB3313   Principles of Managerial Finance

This course will discuss topics on: Introduction to Managerial Finance: the role and environment of Managerial Finance, financial statements and analysis, cash flow and financial planning; important financial concepts: time value of money, risk and return, interest rates and bond valuation and stock valuation; long-term investment decisions: capital budgeting cash flows, capital budgeting techniques; short term financial decisions: working capital and current asset management and current liabilities management; financing a business: source of finance; financing a business, raising long term finance; the cost of capital and the capital structure decision and dividend policy; making distribution to shareholders; managing working capital; measuring and managing for shareholder value and business mergers and share valuation.

References

Brigham, E. F. & Houston, J. F. (2001). *Fundamentals of Financial Management*. 15[th] ed. Florence, USA: Soutj-Western College Publishing.

Ee, S. (2018). *Essential Managerial Finance for Facilities Management*. California, USA: Createspace Independent Publishing Platform.

Gitman, L. J. & Zutter. C. J. (2019). *Principles of Managerial Finance.*14th ed. Harlow, UK: Pearson Education.

BB3314　　Strategic Management

This course will discuss topics on: Basic concepts of strategic management: the study of strategic management, phases and benefits of strategic management, globalization and environmental sustainability, theories of organizational adaptation, creating a learning organization, environmental scanning and strategy formulation; corporate governance: roles and responsibilities of board of directors and top management; social responsibility and ethics in strategic management: environmental sustainability issue (ethical decision making, some reasons for unethical behaviour, encouraging ethical behaviour); environmental scanning and industry analysis: identifying internal and external environmental variables, determining the sustainability of an advantage, business models, and Value-Chain analysis; strategy formulation: situation analysis (SWOT analysis, generating a Strategic Factors Analysis Summary Matrix, finding a propitious niche), global issue; review of mission and objectives, business strategies, Porter's competitive strategies; strategy formulation: corporate strategy, directional strategy, and growth strategies; strategy formulation: strategic choice, marketing strategy, financial strategy, research and development strategy, and operations strategy; strategy implementation: organizing for action, and developing programs, budgets, and procedures; strategy implementation: staffing and directing (staffing selection and management development, problems in retrenchment, and international issues in staffing); evaluation and control in strategic management: measuring performance, appropriate measures, types of controls, activity-based costing, enterprise risk management, and primary measures of corporate performance.

References

Amason & Ward. (2021). *Strategic Management: From Theory to Practice*. London: Routledge.

David. (2017). *Strategic Management: A Competitive Advantage Approach, Concepts and Cases.* 16th ed. London: Pearson.

Dess, McNamara, Eisner & Lee. (2021). *Strategic Management: Text and Cases*. 10th ed. New York: McGraw-Hill.

BB4315　　Entrepreneurship Project

Prerequisite(s): BB3105 & BB1303

This course will require a group of students (2 to 5 students) to prepare and present their business proposal to the faculty members during their 3rd Semester of year 3. The business can only commence upon the approval by the faculty. The students will be supervised on matters throughout the program. After completion, the students need to prepare and present a business report in prose from in not less than eight thousand words (8,000) and not more than ten thousand words (10,000), using font; Times New Roman, size; 12, Spacing; 1.5. It shall be submitted to the faculty at the end of semester 2 of Year 4. This course will develop students' personal communication skills, teamwork skills, client relationship skills, problem / opportunity diagnostic skills, research skills,

critical thinking and analytical skills, professional and ethical standards, practices and behaviors, applications of knowledge and skills across a wide spectrum of entrepreneurial skills including but not limited to accounting, finance, marketing, human resources, operations, strategic planning, and tactical planning.

References

N/A

BB4316   Corporate Law

This course will discuss topics on: The forming of enforceable agreements; rules and principles in commercial dealings and contracts; doctrine of privity; vitiating elements of the contracts; sale of goods; hire purchase; agency; various types of legal entities and business ventures and formations; reciprocal duties and rights of agents and principal; vicarious liability; negotiable instruments; performance and discharge; restitutions; the study discusses relevant statutory provisions, wherever relevant, the Bruneian statutory laws; construction law; mergers and acquisitions; case law and application of various legal concepts.

References

Adams, A. (2006). Law for Business Students. 4th ed. Essex: Pearson Education Limited.

Furmston, M.P. Cheshire. (2012). Fifoot and Furmston's Law of Contract. 16th ed. Oxford: Oxford University Press.

Huge Beale. (2011). Chitty on Contracts. 33rd ed. London: Sweet and Maxwell.

BB4317   Management Information Systems

This course will discuss topics on: Information systems in global business today; global e-business and collaboration; information systems, organizations, and strategy; ethical and social issues in information systems; IT infrastructure and emerging technologies; foundations of business intelligence: databases and information management; telecommunications, the internet, and wireless technology; securing information systems; achieving operational excellence and customer intimacy: enterprise applications; e-commerce: digital markets; digital goods; managing knowledge and artificial intelligence; enhancing decision making; building systems; managing projects; and managing global systems.

References

Baltzan, P. (2018). *Business Driven Technology.* 7th ed. OH, USA: McGraw-Hill Education.

Gray, H., Issa, T. Pye, G., Troshani, I., Rainer, R.K., Prince, B. & Watson, H.J. (2016). *Management Information System.* New York, USA: John Wiley & Sons.

Laudon, K.C. & Laudon J.P. (2020). *Management Information Systems: Managing the Digital Firm.* 16th ed. Harlow, UK: Pearson.

B003- Bachelor in Islamic Economics (BIE)

BE1301   Principles of Islamic Economics

This course will discuss topics on: foundation of the Islamic Economic paradigm; principles of Islamic Economics: (ownership, fair and equitable distribution, rent, usury and interest); key microeconomic concepts: (defining microeconomics, issue of needs and wants, consumer behavior, theory of the firm, dynamics of demand and supply, efficiency versus equity, and market models); key macroeconomic concepts: (principal economic agents, national income, consumption, savings, investment, inflation, deflation, unemployment, open economy, international trade and Islam); Islamic economic systems: (role of the state; role of financial system; and role of market system).

References

Askari, H., Iqbal, Z. & Mirakhor, A. (2015). *Introduction to Islamic Economics: Theory and Application.* Singapore: John Wiley & Sons Singapore Pte. Ltd.

Case, K. E., Fair, R. C. & Oster, S. M. (2017). *Principles of Economics.* 12th ed. Upper Saddle River: Pearson Education.

Mankiw, G. (2014). *Principles to Economics.* 7th ed. Florence: Cengage Learning, Inc.

BE2302   Islamic Economics

This course will discuss topics on: what is an economic system; current state of the global economic system; Islamic economics paradigm; short history of economic thought in Islam; social and economic justice; prohibition of interest (*ribā*); risk-sharing economic system and notion of risk-sharing; issue of needs versus wants; models of an interest-free economy; building blocks of the Islamic financial system; role of the state in the Islamic economic system; policy instruments of the state in Islam; fiscal policy in an Islamic economy; monetary policy in an Islamic economy; foundation and framework of development and growth in Islam; Islamic perspective on financial inclusion; economic justice and public policy in the Islamic economic system.

References

Ahmad, K. (ed.). (2013). *First Principles of Islamic Economics*. Ahmad Imam Shafaq Hashemi (Trans.). United Kingdom: The Islamic Foundation.

Askari, H., Iqbal Z. & Mirakhor A. (2014). *Introduction to Islamic Economics: Theory and Application*. n.pl: John Wiley & Sons.

El-Gamal, M.A. (2008). *Islamic Finance: Law, Economics, and Practice*. Houston: Rice University.

BE3303   Humanomics

This course will discuss topics on: social capital system (*Ukhuwwah*, *Tabarru'*, *Hibah*, *Ṣadaqah*, etc.); social organization (philanthropy organization); the theory of human-centred economic development; main organizations of philanthropy: (*Zakāt* organization, *Waqf* organization, and microfinance organisation). The discussion of each organization will focus on: sources and uses of each philanthropy, regulation and supervision (including governance) of each organization, and it relationship with humanitarian aid and economic development.

References

Abdul Ghafar Ismail. (2016). *Zakat: Pensyariatan, Perekonomian dan Perundangan*. Bangi: UKM Press.

_____ & Abdelrahman Elzahi Saaid Ali. (2017) *Regulation and Supervision of Islamic Microfinance*. Gombak: IIUM Press.

_____, Khalifa Muhamed Ali & Raditya Sukmana. (2017) *Waqf and Socio Economic Development*. Gombak: IIUM Press.

BE3304   *Ayat wa Ahadith Ahkam* in Economics
Prerequisite(s): BF1303 & BF2306

This course will discuss topics on: methodology to understand al-Qur'ān and *Aḥādīth* covering *nuṣūṣ* in economics and finance in developing business and economic policies; application of universalism of Islamic system to economic policies, business strategies and government regulations; basic principles of financial matters and utilization of resources extracted from the *Āyāt* and *Aḥādīth*; the concept of individual ownership; significance of Islamic heritage and its contribution to the progress of mankind; ownership; treatment of poor; rationale of *Zakāt*, etc.

References

Abu 'Ubayd, al-Qasim bin Salam. (2006). *Kitāb al-Amwāl*. Noor Mohammad Ghiffari (Trans.). New Delhi: Adam Publisher.

Al-Bukhari, Muhammad bin Ismail. (1997). *The Translation of the Meanings of Ṣaḥīḥ al-Bukhārī*. Dr Muhammad Muhsin Khan (Trans.). Riyadh: Darussalam Publishers and Distributors.

Hasanuz Zaman. S.M. (1999). *Economic Guideline in the Qur'ān*. Islamabad: International Institute of Islamic Thought.

BE3305   Econometrics
Prerequisite(s): BE1301 & BB1301
This course will discuss topics on: introduction to Econometrics; probability and statistics; introduction to the concept of Ordinary Least Square; introduction to Simple Regression Model; practical issues of Simple Regression Model; introduction to Multiple Linear Regression Analysis; practical issues of Multiple Linear Regression; introduction to Time Series Analysis and applications of Time Series Analysis.

References

Brooks, C. (2015). *Introductory Econometrics for Finance*. 3rd ed. Cambridge: Cambridge University Press.

Gujarati, N. D., Porter, D. C. & Gunasekar, S. (2017). *Basic Econometrics*. 5th ed. India: Mc-Graw-Hill Education.

Salvatore, D. (2011). *Shaum's Outline of Theory and Problems of Statistics and Econometrics*. New York: McGraw-Hill.

BE3306   *Fiqh* for Economics
Prerequisite(s): BF1303 & BF2306
This course will discuss topics on: the *Fiqh* foundations for Islamic economics; the differences between *Fiqh*, *Uṣūl al-Fiqh*, *Maqāṣid al-Sharī'ah*, and Islamic Legal Maxims; the differences between conventional economics and Islamic economics; the sources of Islamic economics (*Sharī'ah* & conventional economics); the scopes of Islamic economics; sources of *Fiqh* for Islamic economics that cover both classical and modern *Fiqh* books and publications; methodology of *Fiqh* (*al-Takyīf al-Fiqhī*) for Islamic economics; stages in Islamic economic methodology; comparison with conventional economic methodology; issues and applied methodology on how to integrate *Fiqh* into economics.

References

Essid, Yassine. (1995). *A Critique of the Origins of Islamic Economic Thought*. Leiden: E. J. Brill.

Ghazanfar, S. M. & Islahi, A. (1998). *Economic Thought of al-Ghazali*. Jeddah: Scientific Publishing Centre, KAAU.

Iqbal, Muhammad. (2004). *The Reconstruction of Religious Thought in Islam*. New Delhi: Adam Publishers and Distributors.

BE3307   Economic Development
This course will discuss topics on: introduction of economic development global perspective; comparative economic development; classic theories of economic growth and development;

contemporary models of development and underdevelopment; poverty, inequality, and development; population growth and economic development (causes, consequences, and controversies); urbanisation and rural-urban migration (theory and policy); human capital (education and health in economic development); agricultural transformation and rural development; the environment and development; development policymaking and the roles of market, state, and civil society; and public policies for development.

References

Clunies-Ross, A. Forsyth, D. & Huq, M. (2009). *Development Economics.* United States: McGraw-Hill.

Szirmai, A. (2015). *Socio-Economic Development.* 12th ed. United Kingdom: Cambridge University Press.

Todaro, M.P. (2015). *Economic Development.* 12th ed. United Kingdom: Pearson Education.

BE3308   Economic Thought and Contemporary Economic Policies

This course will discuss topics on: the development of economic thoughts pioneered by the four Imāms via their discussions of the *Uṣūl al-Fiqh, Fiqh* and the Legal Maxims (*al-Qawāʿid al-Fiqhiyyah*); the contributions of Abu Yusuf (731-798), Ishaq bin Ali al-Rahwi (854–931), al-Farabi (873–950), Qabus (10th century - 1012), Ibnu Miskawyh (932-1030), al-Mawardi (1075-1158), al-Ghazali (1058-1111), Ibnu Khaldun (1332-1406), Ibnu Taymiyyah (1263-1328), Ibnu al-Qayyim (1292-1350), al-Shatibi (1320-1388), al-Maqrizi (1364-1442), and Shah Waliullah al-Dihlavi (1703-1762) in economic thoughts; and their contributions to a number of economic policies related to market mechanism, demand, supply, prices and profits, money, counterfeiting and currency debasement, labor supply and population, and the role of the state and justice, peace and stability in economic development.

References

Abdul Ghafar Ismail. (2017). *Evolution of Islamic Economic Views*. Bangi: IESTC Working Paper Series Number 1.

Angeli, F. (2018). *History of Economic Thought and Policy*. Milan: Prezzo Fascicolo.

Backhaus, J. G. (Ed.). (2012). *Handbook of the History of Economic Thought*. New York: Springer-Verlag.

BE3309   International Economics

This course will discuss topics on: international macroeconomic issues (determination of nominal exchange rates, valuation of currency, exchange rate regimes, common currency, current account balance, trading partners in international trade); the effects of trade on welfare and income

distribution; case study: the effects of barriers to trade and economic integration among the Organisation of Islamic Cooperation (OIC) countries; international trade and policy: classical and new trade theory, and the role of heterogeneous firms in international trade.

References

Ali, A. E. S, Ismail, A. G., Yusof R. M. & Ahmad N. H. (2017). *Intra-Trade in OIC*. Jeddah: Islamic Research and Training Institute.

Krugman, P. & Obsfeld M. (2015). *International Trade: Theory and Policy.* 10th ed. Singapore: Pearson Education.

Krugman, P., Obsfeld M. & Melitz M. (2015). *International Economics.* 10th ed. Singapore: Pearson Education.

BE3310　　Issues in Islamic Economics

This course will discuss topics on: basic Islamic economic principles; and Islamic views on issues related to: trade liberalization, trade barrier, free trade, environmental pollutants and fiscal policy, education, discrimination, housing, health care, social security, poverty, international trade, unemployment, inflation, and other contemporary issues.

References

Abdul Ghafar Ismail & Abdelrahman Elzahi Saaid Ali. (2018). *Regulation & Supervision of Islamic Microfinance*. Kuala Lumpur: IIUM Press.

_____, Salman Syed Ali & Achmad Tihirin. (2018). *Maqāṣid al-Sharīʿah Based Index of Socio Economic Development*. Kuala Lumpur: IIUM Press.

Askari, H., Iqbal Z. & Mirakhor, A. (2011). *New Issues in Islamic Finance & Economics: Progress & Challenges*. Singapore: John Wiley & Sons Limited.

BE4311　　Islamic International Law on Economics

This course will discuss topics on: introduction of the *Siyar* economics or international Islamic economics system originated in the Islamic states; the theories of al-Ghazali and other Muslim economists; the doctrines of economics by the Prophet Muḥammad *Ṣallallāhu ʿAlayhi wa Sallam* in relation to regulators, authorities, through the protection of Prisoners of War (PoW), cessation of hostility, *Jizyah, Fay', Zakāt, Ṣadaqah, Waqf, Rikāz, ʿUshur, Safya, Khumus, Dār al-Ḥarb* and *Dār al-Zimmi*; importance of resource allocation; the role and limitations of markets; markets under Islam; supply and demand; the role of the state; the institution of *al-Ḥisbah* and its functions in an Islamic economic system; normative and technical aspects of resource allocation and their application in consumption and production from an Islamic perspective; The *magnum opus* on the usage of eulogy by the Prophet *Ṣallallāhu ʿAlayhi wa Sallam* in addressing international law

remarks the greatness of Islam in delineating rules of war, rights of booty, assets of war, finance of war, and treaties of non-Muslim; the evolution of *Siyar* economic: Imām Abū Yusof (*Kitāb al-Kharrāj*), Abū 'Ubayd al-Qāsim (*Kitāb al-Amwāl*) comparing with *Francis de Vitoria Hugo Gratis* views; the concept of international banking: *Dawāwīn al-Jahābiḍah / Sarafīn* during Abbasid Caliphate in 913AD; and the evolution till the birth of World Trade Organisation (WTO).

References

Abu 'Ubayd, al-Qasim bin Salam. (2006). *Kitāb al-Amwāl*. Noor Mohammad Ghiffari (Trans.). New Delhi: Adam Publisher.

Abu Yusuf, Ya'qub. (1899). *Kitāb al-Kharrāj*. Ben Shemesh Aharon (Trans.). Leiden: Luzac.

Krugman, P. & Maurice Obstfeld. (2003). *International Economics: Theory and Policy*, 6[th] ed. Berlin: University of Berlin.

BE4312   World Trade Organisation & International Economic Laws

This course will discuss topics on: the Mercantilism (theory of absolute advantage, comparative advantage and Marxist notions affecting international trade and government intervention in the market); history of trade; regulatory framework for international trade regulation; the principle of non-discrimination; waivers and withdrawal from the agreement; and also protection of domestic industry.

References

Bhala, Raj. (2005). *Modern GATT Law: A Treatise on the General Agreement on Tariffs and Trade*. London: Sweet and Maxwell.

Macrory, Patrick F. J., Plummer, M. G. & Appleton, A. E. (2005). *The World Trade Organization: Legal, Economic and Political Analysis*. New York: Springer.

Matsushita, Mitsuo, Petros. C. M. & Thomas S. (2006). *The World Trade Organization: Law Practice and Policy.* London: Oxford University Press.

MINOR PROGRAMME

| Minor in Contemporary Da'wah |
| Faculty of Usuluddin |

MANDATORY COURSES

UA3104   Introduction to *Da'wah*

The content of this course: The definition of Islamic *da'wah*, tasks and responsibilities of *da'wah*, objectives of *da'wah*, *da'wah* and characters of *dā'i*, responsibilities and qualification of *dā'i*, strategies of *da'wah*, challenges and solutions in contemporary *da'wah*.

References

Ibn Hisyam, 'Abdullah. (n.d). *Al-Sīrah al-Nabawiyyah*. Beirut: Dar al-Jeel.

Nasr, Seyyed Hossein. (1964). *Traditional Islam in the Modern World*. London: Kegan Paul.

Rahman, Fazlur. (1982). *Islam and Modernity: Tranformation of an Intellectual Tradition*. Chicago: University of Chicago Press.

UM3004   *Tafsīr*

The introduction of *Tafsīr*, its definition, its gradual development, its categories, the explanation of the important rules and principles in *Tafsīr*, the needed appliances by the interpreter, explanation of the rules in interpretation the meaning of the Qur'ān, and which may not be allowed and may not be benefits. The course will focus on the exegesis of leading Qur'ān interpreters on the last three parts of the Qur'an (parts 28, 29 and 30).

References

Al-Jumal, al-Sheikh Sulayman ibn Umar al-'Ajali al-Shafi'i. (1994). *Al-Futūḥāt al-Ilāhiyyah bi Tauḍīḥ Tafsīr al-Jalālayn li al-Daqā'iq al-Khāfiyyah.* Beirut: Dar al-Fikr.

Ushama, Thameem. (2013). *History and Sciences of the Qur'an.* Malaysia: IIUM Press.

Al-Mubarakpuri, Shaykh Saifur Rahman. (2003). *Tafsīr Ibn Kathīr*, Riyadh: Darussalam.

UM3005   *Ḥadīth*

The course will include the selection of some *Aḥādīth* with brief explanation from the forty *Ḥadīth* of al-Imam an-Nawawi, on various topics, such as the importance of intention, definition of Islam, *Īmān* and *Iḥsān*, pillars of Islam, man's development and final deeds, prohibition of innovation in religion, avoidance of doubtful matters, religion is sincerity, obedience to the prophet PBUH, good character, avoiding sins, shame and shyness, some attributes of Allāh, righteousness and

wrongdoing, social behavior. The focus will be on objectives and legal injunctions deduced from the Hadith.

References

Al-Bugha, Mustafa and Misto, Muhyiddin. (1420AH/1999AD). *Al-Wāfī fī Sharḥ al-Arbaʿīn al-Nawawiyyah.* Damascus: Dar Ibn Kathir.

Abdullah, Abdul Manas, Ismail, Shayuthy. (2006), *Introduction to the Sciences of Hadith,* Malaysia: Research Centre, IIUM.

Muhammad, Umm. (1999). *The Forty Hadith of al-Imam an-Nawawi.* Saudi Arabia: Abdul-Qasim Publishing House.

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OPTIONAL COURSES (any TWO courses)

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UA3105   Islamic Media

The content of this course includes, but not limited to, defining Islamic media academically and linguistically, modern tools of communications including social media, stature of media in Islam and its importance in propagating the faith; development of Islamic media outlets compare to secular non-Islamic media; fundamentals and characteristics of media based on Islamic teachings; principles of media as reported through the teaching of the Qur'ān and the guidance of the Prophet Muhammad PBUH. The performances and outcomes of Islamic media along with Islamic ethics are to be observed in all media techniques and methods; examples of contemporary Islamic media from newspapers, magazines, radio and TV, satellite channels, Islamic online web pages, social media tools, challenges faced by Muslim communities via global media reporting and find ways and means for enhancing better understanding of Islam in the media.

References

Ab. Razak, A. and A. Abdul Majeed (eds.). (2002). *Enhancing the Understanding of Islam for the Media*. Kuala Lumpur: Institute of Islamic Understanding Malaysia.

Bunt, G. R. (2000). *Virtually Islamic: Computer-Mediated Communication and Cyber Islamic Environments.* Cardiff, UK: University of Wales Press.

Mowlana, H. (1998), "Covering Islam: Media and Its Impact on Muslim Identity". *International Conference on Muslim Identity in the 21st Century: Challenges of Modernity*. School of Oriental and African Studies, University of London.

UM3003   Studies in World Religion

This course is an introduction to world major religions from an Islamic viewpoint. It will explore religious communities such as Hinduism, Buddhism, Judaism, Christianity, Chinese religions and

native traditional believe systems as known in Brunei Darussalam. What do religious communities have in common, and what distinguishes them from each other? The contents of this course will focus on how Muslim students understand the discipline of studying "World Religions" and/or "Comparative Religion" as known among contemporary Muslim intellectuals and Islamic institutions. Specifically, this course will survey world major religions including topics such as their socio-historical background, philosophy, worship, rituals, sects, institutions, women status, "fundamentalist" movements, modern lifestyles and Qur'ānic perspective. Other issues such as maintenance of religious identity; the media; diversity, secularization in the western society, will briefly be explored.

References

Al-Biruni, A. (d. 1048). *Al-Biruni's India: An Account of the Religion, Philosophy, Geography, Chronology, Astronomy, Custom, Laws and Astrology of India about AD 1030*. Edward C. Sachau, (ed.), trans., with notes and indices. London: Kegan Paul, Trench, Trubner and Co., 1910.

Al-Faruqi, I. R. (1998). *Islam and Other Faiths*. Ataullah Siddiqui (ed.). Leicester, England: The Islamic Foundation.

Kazi, A. K. and J. G. Flynn. (1984), "Introduction to Muhammad b. 'Abd al-Karim Shahrastani". *Muslim Sects and Divisions*. London: Kegan Paul International.

UM3006   Contemporary Thoughts
Definitions of the intellectual invasion and contemporary ideologies such as theory of Darwinism, Freemasonry, Zionism, Nationalis and its relationship with colonialism, Secularism, Liberalism, Sisters in Islam and its relationship with orientalist and missionaries, Baha'ism, Aḥmadiyyah and Qadiyānī movement which include developments and goals of each ideologies and highlights the Islamic views of these ideologies.

References

Al-Samuk, Sam'oun Mahmud. 2006. *Fī al-Madhāhib al-Gikriyyah al-Mu'āṣirah*. Amman: Dar Wail li al-Nashr wa al-Tauzi'.

Qutb, Muhammad. (1988). *Madhāhib Fikriyyah Mu'āṣirah.* 3rd ed. Dar al-Syuruq.

Yasin Ghadban. 2012. *Madkhal li Dirasat al-Islām wa al-Madhāhib al-Mu'āṣirah*. Amman: Dar al-I'lam.

UM3007   Tauhid
The definition of the science of *al-Tawḥīd* and its three sections: divinities, prophecies, *al-Sam'iyyāt*; the legitimacy of these knowledge and belief. The nature of Allāh and His compulsory,

permissible and impermissible attributes. The method of theologians in proving the existence of Allāh and his attributes, analogical texts and stand of the predecessor and successor toward it. *Qaḍā'* and *Qdar* (predestination), human free will. The concept of prophecy and divine mission, the human need towards it. Attributes which are compulsory, permissible and impermissible for the Prophets. *Khatm al-Nubuwwah* (seal of the Prophets) and universal message of Muhammad PBUH. Miracles and miraculous of Qur'ān. *Samʿiyyāt* (transmitted knowledge) and its content: concept of death and *barzakhiyyah*, end of time and its signs, resurrection and its horrors, heaven and pleasures, hell and torment.

References

Al-Buti, Muhammad Said Ramadan. (1402H). *Kubrā al-Yaqīniyyat al- Kawniyyah.* Dar al-Fikr.

Al-Ghazali, Abu Hamid Muhammad. (1988). *Al-Iqtiṣād fī al-Iʿtiqād.* Beirut: Darul Kutub al-ʿIlmiyyah.

Al-Shafi'i, Mahmud. (1991). *Al-Madkhal Ilā Dirasat ʿIlm al-Kalām.* 2nd ed. Cairo: Maktabah Wahbah.

UM3008   *Taṣawwuf*

Taṣawwuf, its lextical root and technical meaning and its Qur'anic and prophetic basis, views on the sources of *Taṣawwuf*, the emergence of *Taṣawwuf* and its relation to asceticism and worship, the link between *Taṣawwuf* and ʿaqīdah, sharīʿah and ethics, notification of the most renowned Sufi Orders (Qadiriyyah, Syaziliyyah and Naqshabandiyyah), spiritual stations and positions among Sufis such as *tawba*, *waraʿ* and *tawakkul*, some of the major issues in *Taṣawwuf* such as *al-hulul*, *al-ittiḥād* and *waḥdatul wujūd* in the light of the analytical views of the sufi Masters and their training methods.

References

Imam Ghazali. (n.d). *Iḥyā' ʿUlūm al-Dīn (The Book of Knowledge).* Nabih Amin Faris (Trans.). New Delhi: International Islamic publishers

Al-ʿAid, Abd al-Latiff Muhammad. (1999). *Al-Taṣawwuf fī al-Islām wa Aham al-Iʿtirāḍāt al-Wāridah ʿAlayh.* Cairo: Dar al-Nasr li al-tTauzi' wa al-Nashr.

Al-Kurdi, Muhammad Dhiyaa al-Deen. (1971). *Nash'ah al-Taṣawwuf al-Islāmi.* Cairo: Al-Matba'ah al-Fanniyyah.

MANDATORY COURSES

SL2302   Introduction to Law and Legal System in Brunei

The course contains the study of the fundamental concepts, structures, and functions of the legislature and the role of the judiciary, which includes the role of law in the society; sources of law; the court system in administration of justice; alternative dispute resolution; legal reasoning; statutory interpretation; and some basic laws, such as constitutional law, law of tort, criminal law, and law of contract.

References

ASEAN Law Association. (1995). *ASEAN Legal Systems*. Singapore: Butterworth's Asia.

Burton, S.J. (1995). *Introduction to Law and Legal Reasoning*. 2nd ed. Aspen Publishers.

Elliot, C. & Quinn, F. (2007). *English Legal System*. 8th ed. Essex: Pearson Education Ltd.

SJ4310   *Kanun Jenayah Syariah*

Kursus ini mengandungi kajian berkaitan sifat, tujuan dan skop Kanun Keseksaan Brunei (Perenggan 22). Tumpuan akan diberikan kepada jenis-jenis kesalahan seperti yang terdapat dalam Kanun tersebut, termasuk kesalahan bunuh, mencederakan orang rogol, curi, rompakan dan lain-lain lagi; prinsip-prinsip undang-undang jenayah, prinsip-prinsip am seperti, kesilapan *(mistake),* kemalangan, ugutan, keperluan *(necessity),* persetujuan dan hak-hak pertahanan diri. Kajian perbandingan undnag-undang jenayah Islam dengan Kanun Keseksaan Brunei (Perenggan 22) juga akan dibincangkan dari semasa ke semasa.

References

Anwarullah. (1997). *The Criminal Law of Islam*. Kuala Lumpur: A.S. Noordeen Publisher.

Chandrachud, Y.V. & Manohar V.R. (eds.) (2007). *Ratanlal's & Dhirajlal's Law of Crimes: A Commentary on the Penal Code*. 26th ed. New Delhi: Bharat Law House.

Kanun Keseksaan Brunei (Perenggan 22).

LB1301   Constitutional and Administrative Law I

This course commences with some historical perspectives of the Constitution of Brunei Darussalam. This is followed by the discussion on the conventional fundamental constitutional concepts; the rule of law; the separation of powers; the royal prerogative; and sovereignty, with special focus of these concepts in the Bruneian constitution. The course will also discuss the

structures and roles of the institutions of a State, including the executive, legislature and judiciary, and the relationship between the individuals and the State, citizenship, immigration, and the State security. Some comparative aspects of constitutional law will also be covered, including Commonwealth constitutional relations.

References

Carroll. A. (2007). *Constitutional and Administrative Law*. 4th ed. Essex: Pearson Education Limited.

Elliott, C. & Quinn, F. (2007). *English Legal System*. 8th ed. Essex: Pearson Education Limited.

Faruqi, Shad Saleem. (2008). *Document of Destiny: The Constitution of the Federation of Malaysia*. Petaling Jaya: The Star Publications (M) Bhd.

OPTIONAL COURSES (any TWO courses)

LS4306   Islamic Family Law
The course focuses on the relevant marital issues, such as the importance and role of family, un-Islamic alternative practices of marriage (adultery, temporary marriage, illegal cohabitation, same-sex marriage), required characteristics of spouse, *kafa'ah* in marriage, betrothal and its rulings, solemnization of marriage and its rulings, conditions, essential requirements, and legal effects (dowry, maintenance, property ownership, paternity), unlawful marriage, polygamy, fosterage, types and rulings in dissolution of marriage as well as its legal effects such as period of abstention, maintenance, guardianship and *mut'ah*. It includes the discussion on the Sharī'ah legal rulings, provisions in the law supported by the case law studies.

References

Ahmad Ibrahim. (1997). *Family Law in Malaysia*. Kuala Lumpur: Malayan Law Journal.

Mohamad Som Bin Sujimon dan Abdul Basir bin Mohamad. (2006). *Fikah Kekeluargaan.* Kuala Lumpur: UIAM.

Najibah Mohd. Zin. (2016). *Islamic Family Law in Malaysia.* Kuala Lumpur: Sweet & Maxwell Thomson Reuters.

LB4305   Business Law
The course covers the study of concepts, principles and application of the laws and regulations relating to the sale of goods, agency, hire purchase and employment. The study discusses relevant statutory provisions, case law and application of various legal concepts on these areas of law.

References
Atiyah, P.S., Adams, J.N. & MacQueen, H. (n.d). *The Sale of Goods*. 10th ed. London: Longman.

Aun, Wu Min. (1994). *Legal Aspects of Sale of Goods*. Kuala Lumpur: Longman (Malaysia) Sdn Bhd.

Keenan, D. & Riches, S. (2007). *Business Law*. 8th ed. Essex: Pearson Education Ltd.

LS4302   Contemporary Issues in *Fiqh*

The study covers the following topics: cloning, organ transplantation, surrogate motherhood, milk banks, hymenoplasty, cosmetic surgery, fetus gender selection, abortion, acting, painting, making statues (sculpturing) and music.

References
Abu Zaid, Baker AbdelAllah. (1996). *Fiqh al Nawāzil*. Beirut: Mu'assasat al-Risalah.

Al Qirra Daggy, 'Ali 'Al Muhammady Ali Yousif. (2005). *Fiqh al-Qaḍāyā al-Ṭibbiyyah al-Mu'āṣirah*. Beirut: Dar al Bashair.

Al Salous, Ali Ahmed. (1996). *Al-Iqtiṣād al-Islāmī wa al-Qaḍāyā al-Fiqhiyyah al-Mu'āṣirah*. Doha: Dar Al Thakafa K Moassasit Al Resala.

LS5303   Law of Evidence in the Shariah Court

The course covers the meaning of Islamic law of evidence; the importance of evidence in the court; Islamic maxims relating to Islamic law of evidence; proceeding; essential requirements and conditions of Islamic law of evidence; discussion on some methods of evidence in Islamic law including *iqrār* (admission), *shahādah* (witness), *yamīn* (oath), *qasāmah* (collective oath relating to a murder), *qafah* (genetic evidence), *qarīnah* (circumstantial evidence), *qur'ah* (lucky draw), *'Ilm al-qāḍī* (the knowledge of the judge), *kitābah* (written documents), sections of the law and cases of Islamic law of evidence act.

References
Abdul Karim Zaidan. (1993). *Prinsip-Prinsip Pendakwaan dan Pembuktian Dalam Sistem Kehakiman Islam* (Terjemahan). Kuala Lumpur: Penerbit Hizbi.

Abdul Rahman Mustafa. (1990). *Prinsip-Prinsip Undang-Undang Keterangan Islam.* Kuala Lumpur: Al-Rahmaniah.

Ibn al-Qayyim. (1977). *Al-Ṭuruq al-Ḥukmiyyah*. Jeddah: Matba'ah al-Madani.

LS1301   Principles of Islamic Jurisprudence I *<Uṣūl al-Fiqh 1>*

The course covers the definition of *Uṣūl al-Fiqh*; subject-matter of *Uṣūl al-Fiqh*; distinction between *Uṣūl al-Fiqh* and *Fiqh*; emergence and development of *Uṣūl al-Fiqh*; approaches to

writing in *Uṣūl al-Fiqh*. This course also discusses the origin of Sharī'ah (the Lawgiver); the nature and conditions of *taklīf*; legal capacity: meaning, types and causes of deficiency; classification of *ḥukm*: the obligatory, the forbidden, the recommended, the disapproved of, and the permissible; including the concepts of *rukhṢah* and '*azīmah*.

References

Abdur Rahim. (1994). *The Principles of Islamic Jurisprudence*. India: Kitab Bhavan.

`Alwani, Taha Jabir Fayyad. (1990). *Source Methodology In Islamic Jurisprudence: Usul al-Fiqh al-Islami*. Herndon, Va. USA: International Institute of Islamic Thought.

Kamali, Mohammad Hashim (2003). *Principles of Islamic Jurisprudence*. UK: Islamic Texts Society.

Minor in Translation
Faculty of Arabic Language

MANDATORY COURSES

AA2314 *Madhkal Ilā al-Tarjamah* (Introduction to Translation)

This course introduces the students to translation theories according to the Arabs and Westerners. At the end of this course, students are expected to be able to benefit from these theories. This course covers topics such as the definition of translation and its importance, fields of translation, types of translation, interpreting, text types, cultural translation, and many others.

References

خورشيد، إبراهيم زكي. (١٩٨٥م). **الترجمة ومشكلاتها.** القاهرة: الهيئة المصرية العامة للكتاب.

ديداوي، محمد. (١٩٩٢م). **علم الترجمة بين النظرية والتطبيق.** تونس: دار المعارف للطباعة والنشر.

Abukhudari, Arif Karkhi. (2008). *The Arabs and the Art of Translation*. Bandar Seri Begawan: Dewan Bahasa Pustaka

AA4326 *Tarjamah al-Nuṣūs al-Dīniyyah* (Translation of Religious Texts)

This course aims to provide students with a full idea of translating religious texts, their varieties, and their secrets. At the end of this course, students are expected to be able to translate religious texts and criticise various examples, know translation methods, and various issues. This course covers topics such as the origins and development of translation of religious texts, especially translation of the al-Qur'ān, and the views of scholars on them in both past and present, and methods of translating religious texts and various terms.

References

لارسون ، ملدريد. (٢٠٠٧). **الترجمة والمعنى.** ترجمة: محمد محمد حلمي هليل. الكويت: جامعة الكويت.

نيومارك، بيتر. (١٩٩٢). **الجامع في الترجمة**. ترجمة: حسن غزالة. د. م: دار الحكمة.

Abdullah Hassan, Ainon Mohammad. (2008). *Teori dan Teknik Terjemahan.* Kuala Lumpur: PTS Professional Publishing Sdn. Bhd.

AA4332   *Al-Tarjamah al-Fawriyyah* (Interpreting)

This course aims to prepare trainee interpreters by providing them with necessary skills for simultaneous and consecutive translation, as well as providing them with the ethics of the translators, their manners in international conferences and forums. It also aims to develop their memory skill and deliver the message faithfully to the listeners. After completing this course, students are expected to be able to interpret in different situations. This course contains the definition of simultaneous interpretation and its types, the advantages and qualifications of the interpreters, culture, ethics, and simultaneous translation through a series of training.

References

حديد، حسيب إلياس. (٢٠١٤م). **أصول الترجمة: دراسات في فن الترجمة بأنواعها كافة (الترجمة الفورية والأدبية والإعلانية).** بيروت: دار الكتب العلمية.

خلوصي، صفاء. (١٩٨٦م). **فن الترجمة**. القاهرة: الهيئة المصرية العامة للكتاب.

عناني، محمد. (٢٠٠٠م). **فن الترجمة**. طه. القاهرة: لونجمان.

OPTIONAL COURSES (any TWO courses)

AA3321   *Al-Akhṭā' al-Shāi'ah fi al-Tarjamah* (Common Mistakes in Translation)

This course aims to provide the students with sufficient thoughts on common mistakes in the translation, their categories, and causes. At the end of this course, students are expected to be able to know the common mistakes in translation according to their categories and understand various issues, causes, and solutions. This course also covers topics such as the most common mistakes in translating names, verbs, prepositions, sentence structures, various terms, and others through a series of training.

References

لارسون ، ملدريد. (٢٠٠٧م). **الترجمة والمعنى.** ترجمة: محمد محمد حلمي هليل. الكويت: جامعة الكويت.

مناع، علي. (د.ت). **الترجمة بين التصويب والتعقيب**. لندن: منشورات الاختلاف.

Abdullah Hassan, Ainon Mohammad. (2008). ***Teori dan Teknik Terjemahan***. Kuala Lumpur: PTS Professional Publishing Sdn. Bhd.

AA4325   *Al-Tarjamah al-Āliyyah* (Machine Translation)

This course aims to provide students with instructions to use translation software programs, and the advantages and disadvantages of using the software programs. Also, this course trains the students to analyse errors produced by machine translation. At the end of this course, students are expected to be able to use machine translation and know its mistakes. This course also covers topics such as machine translation systems and their development, advantages and disadvantages of using the systems, and analysing several available machine translations such as Google Translate and Bing Translator. Also, this course will train the students on how to improve texts translated by machine translation.

References

الجمعاوي ، صابر. (٢٠٠٩). **القضايا المصطلحية في الترجمة الآلية**. الرباط: المركز العربي للتعريب والترجمة والتاليف والنشر.

الحميدان، عبد الله حمد. (٢٠٠١م). **مقدمة في الترجمة الآلية**. الرياض: مكتبة العبيكان.

الشريف، حسن. (٢٠٠٠م). **تقرير المسح عن الترجمة الآلية في الوطن العربي**. بيروت: مركز دراسات الوحدة العربية.

AA4327   *Tarjamah al-Nuṣūs al-Iqtiṣādiyyah wa al-Idāriyyah* (Translation of Economic and Administrative Texts)

This course aims to provide students with basic ideas about economic and administrative texts, types, and terms, explain the problems of translating them into Arabic, and the methods of translating their terms, symbols, and abbreviations. After completing this course, students are expected to be able to translate economic and administrative texts between English, Arabic, and Malay. This course also covers topics such as the concept of economic and administrative texts, their types, main dictionaries of economic and administrative terms, and the most prominent terms used in government offices and private sector offices. It also discusses common problems of translating economic and administrative texts and proposes solutions through training on translating texts from selected books, periodicals, magazines, and English and Arabic newspapers.

References

إسماعيل، صلاح حامد. (٢٠٠٣م). **دليل المترجم**. القاهرة: دار الطلائع للنشر والتوزيع والتصدير.

الحملاوي، محمد رشاد. (١٩٩٧م). **القاموس الحديث في العلوم الإدارية والمحاسبة الاقتصادية**. القاهرة: مطابع الأهرام التجارية.

الخولي، محمد علي. (٢٠٠١م). **الترجمة الإدارية والمالية من اللغة الإنجليزية إلى اللغة العربية**. القاهرة: دار الفلاح للنشر والتوزيع.

AA4328   *Tarjamah Lughah al-I'lām* (Media Translation)

This course aims to introduce students to the concept of media translation, and its types, such as translation of political, economic, cultural, social, and sports and news. It also discusses the importance of media translation, and its most prominent problems. After completing this course, students are expected to be able to carry out translations of various media texts.

References

شرف، عبد العزيز. (١٩٩١م). **اللغة الإعلامية**. بيروت: دار الجيل للطبع والنشر والتوزيع.

عناني، محمد. (٢٠٠٠م). **فن الترجمة**. ط٥. القاهرة: لونجمان.

محمد الباقر بن الحاج يعقوب. (٢٠٠٩م). **مقدمة إلى فن الترجمة**. ماليزيا: مطبعة الجامعة الإسلامية العالمية.

AA4329 *Al-Tarjamah al-Adabiyyah* (Literary Translation)

This course aims to provide students with a full idea of literary translation, names, theories, and methods. After completing this course, students are expected to be able to understand literary translation and its concept and are aware of its various issues. This course covers topics such as "Is translation a science or an art?", the relationship between literature and translation, methods of literary translation, the status of literary translation, translation of artistic prose, theatrical texts, poetry, rhetorical structures, and methods of translating literary texts.

References

حسن، محمد عبد الغني. (١٩٨٦). **فن الترجمة في الأدب العربي**. القاهرة: دار ومطابع المستقبل.

أبوخضيري، عارف كرخي.(٢٠١١). **الترجمة الأدبية**. تنجوغ ماليم: جامعة السلطان إدريس.

خلوصي، صفاء. (١٩٨٦). **فن الترجمة**. القاهرة: الهيئة المصرية.

Minor in Islamic Development Management
Faculty of Islamic Development Management

MANDATORY COURSES

CM1301 Islamic-Based Development

The course focuses on the theory and practice of Islamic-based development. It consists of seven components - i) Introduction and meaning of Islamic-based development; ii) Highlights literatures on development in Islam; iii) Principles of Islamic-based development; iv) Fundamentals in implementing Islamic-based development; v) Approaches of Islamic-based development and conventional development; vi) Issues in Islamic-based development and vii) The philosophy of MIB, Concept of "*Negara Zikir*" and "*Wawasan Brunei 2035*" within the framework of Islamic-based development. The principles and concepts of Islamic-based development as well as examine the approaches and issues of contemporary Islamic-based development at both national and international levels will also be covered.

References

Ahmad Shukri Nain & Rosman Md Yusoff. (2013). *Konsep, Teori, Dimensi & Isu Pembangunan.* Johor: Penerbit UTM.

Mohd Shukri Hanapi. (2014). *Tasawur Islam dan Pembangunan*. Kuala Lumpur: Dewan Bahasa & Pustaka.

Mohd Shukri Hanapi. (2015). Acuan Dasar dan Strategi pembangunan Negara Zikir. In Siti Sara Haji Ahmad & Muhammad Syukri Salleh (eds.), *Dasar dan Strategi Pembangunan Negara Zikir,* 1-24. Brunei: UNISSA Press.

CM1304   Islamic-Based Management

The course provides a general overview on management functions, planning and decision making, organizing, organizational structures, the theory of Islamic management, principles of Islamic management, Islamic management functions, communication from Islamic perspectives, and managing ethics from Islamic perspectives and managing quality from Islamic perspectives. Students are expected to know the definition and sources of Islamic-based management as well as be well versed with issues pertaining to Islamic-based management encompassing strategic planning, human resource, leadership, communication skills, conflict management and quality management.

References

Ahmad, F.A. (2013). *Konsep Pengurusan Institusi Pembangunan Berteraskan Islam*. Pulau Pinang: ISDEV dan Kuala Lumpur: DBP.

Ahmad, K. & Fontaine, R. (2011). *Management from Islamic Perspective (2nd Edition)*. Petaling Jaya: Pearson Malaysia Sdn. Bhd.

Hassan, M.A. (1992). *The Tawhidic Approach in Management and Public Administration: Concepts, Principles and Alternative Model*. Kuala Lumpur: National Institute of Public Administration Malaysia.

CM1302   Methodology for Development Management

The course focuses on the definition, elements and types of research methods both in conventional and Islam. It also differentiates between conventional research methods and Islamic research methods. It provides examples on the inaccuracy that can be obtained in using conventional research methods for matters on Islam and the Muslims affairs. Students will be able to use the method of research based on *naqlī* and *'aqlī* sources for research on Islam and the affairs of the Muslims.

References

Ali, M.M. (2009). *The Philosophy of Science: Western and Islamic Perspectives on Certain Aspects*. Selangor Darul Ehsan: Thinker's Library Sdn Bhd.

Kumar, R. (2011). *Research Methodology: A Step-by-Step Guide for Beginners*. 3rd ed. London: SAGE Publications Ltd

Salleh, M.S. (2011). Kaedah Penyelidikan Berteraskan Islam Untuk Penyelidikan Berkaitan Islam in Zakaria Bahari, Fadzila Azni Ahmad & Roselee Shah Sharuddin, (Eds.) *Pengurusan Ilmu, Ekonomi dan Pembangunan Berteraskan Islam*. Pulau Pinang: Penerbit Universiti Sains Malaysia.

OPTIONAL COURSES (any TWO courses)

CM1303   Development Management in *Naqli* Sources

The course offers the identification of verses in al-Qur'ān and *Aḥādīth* that are related to development management through a thematic approach (*Tafsīr Mawḍū'ī*). It also includes the background of *Tafsīr Mawḍū'ī* and its approaches in determining the theme and thereafter in identifying the various verses in al-Qur'an related to the chosen theme. From the identified verses on development management, the exegesis of these verses and *asbāb al-nuzūl* (reasons for revelation) will also be studied. In the meantime based on the identified *Aḥādīth* also through a thematic approach, the various explanations and background for the *Aḥādīth* will be taught. These identified verses and *Aḥādīth* will then be examined to identify how they can help in shaping the development management worldview according to Islam.

References

Nain, A.S. & Md Yusoff, R. (2013). *Konsep, Teori, Dimensi & Isu Pembangunan.* Johor: Penerbit UTM.

Hanapi, M.S. (2015). Acuan dasar dan strategi pembangunan Negara Zikir. In Siti Sara Haji Ahmad & Muhammad Syukri Salleh (eds.), *Dasar dan Strategi Pembangunan Negara Zikir.* 1-24. Brunei: UNISSA Press.

Muhd Najib Abdul Kadir, Mazlan Ibrahim & Zulkifli Abd. Mubi. (2015). *Tafsir Mawdui: Harta Menurut Perspektif al-Quran.* Bangi: UKM Press.

CM2305   Principles of 'Umranic Studies

Definition of *'umrān* and other related terms such as culture, urbanization and civilization and to highlight the important of *'umrān* in the study of human life as a source of religious knowledge. So, this course is particularly concerned with the contradictory views by drawing special attention to the theory of *'umrān* to determine which of the views is correct. The method used in this course is called "induction", a method of logical reasoning that obtains or discovers general laws from particular facts. Among the topics discussed including the concept of *'umrān* and its meaning,

characteristics and objectives and other related terms such as *int'ma* and *ma'mūr* revealed in the Holy Qur'ān.

References

Abd al-Rahman bin Khaldun. (1993). *Muqaddimah*. Beirut: Dar al-Kutub al- Ilmiyyah.

Al-Jabri, Muhammad `Abid. (1992). *Fikr Ibn Khaldūn al-'Aṣabiyyah wa al-Dawlah*. Beirut: Markaz Dirasat al-Wihdah al-`Arabiyyah.

Al-Sak`ah, Mustafa. (1988). *Al-Uṣūl al-Islāmiyyah fī Fikr Ibni Khaldūn*. Cairo: al-Dar al-Misriyyah al-Lubnaniyyah**.**

CM3311   Islamic Services Management

The course offers a general background on the meaning of services management both from the conventional perspective as well as in Islam. It outlines the various concepts on what is exactly entailed in services management and how to recognise and identify services management that are Islamic. This course brings students to examine the current definition and understanding of Islamic services management. It also exposes students on the real sources of Islamic services management based on Islamic epistemology and *taṣawwur*. Based on this understanding it depicts the differences on current practices of service management to that of service management according to Islamic teachings.

References

Abdul Aziz, A.H. & Md Dahlal, N. (2016). *Islamic Service Management: A New Paradigm*. Pulau Pinang: Centre for Islamic Development Management Studies (ISDEV).

Henderson, J.C. (2010). *Shariah Compliant Hotels, Tourism and Hospitality Research.* Retrieved from 10.246-254. Doi:10.1057/thr.2010.3.

JAWHAR. (2007). *Manual Pengurusan Perkhidmatan Umrah*. Kuala Lumpur: Jabatan Wakaf, Zakat & Haji.

CM3316   Islamic Organisational Management

The course focuses on Management functions, importance of management in the organisational context, evolution of the management theories, planning and decision making, organising, organisational structures - types of business organizations, organizational environments and contexts, managing dynamic environments, globalisation, organisational culture and its importance - motivation at work, effective leadership, managing through power, influence and negotiation - managing organisational changes and innovation as well as organisational communication - Islamic organisational management, theory of Islamic management, principles of Islamic management, Islamic management functions, - communication from Islamic

perspectives, managing ethics from Islamic perspectives and managing quality from Islamic perspectives.

References

Ahmad, K. (2007). *Management from Islamic Perspective*. Kuala Lumpur: International Islamic University Malaysia.

Ali, J.A. (2005). *Islamic Perspective on Management & Organizations*. N.P: Edward Elgar Publishing.

Jones, G.R. & George, J.M. (2011). *Management: The Essentials.* Australia: Pearson.

CM4317   Leadership in Islam

The course provides concept of leadership from al-Qur'ān, Ḥadīth and other Islamic literatures. The course starts with the basic operational principles of leadership in Islam. Thereafter components of leadership from Islamic perspective will also be covered. This course will introduce students to the true concept of a leader according to the behaviour of *Rasūlullāh Ṣallallāhu 'Alayhi wa Sallam* and his teachings. It provides examples of how *Rasūlullāh Ṣallallāhu 'Alayhi wa Sallam* resolves conflicts and becomes a leader that is able to unite all the Arab tribes. Thus the concept of leadership in resolving conflict based on al-Qur'ān, Ḥadīth and other Islamic literatures will then form the second part of this course bringing students to understand the concept of peace and its components in Islam.

References

Altalib. H. (1991). *Training Guide for Islamic Workers*. Virginia: The International Institute of Islamic Thought.

Bekun, R. & Badawi, J. (1999). *Leadership: An Islamic Perspective.* Maryland: Amana Publication.

Randeree, K. (2011). Leadership Lessons from Early Islamic Literature in Ahmad, K., Rafikul Islam & Ismail, Y. (Eds.) *Issues in Islamic Management: Theories and Practices*. Selangor: IIUM Press.

MANDATORY COURSES

HS3312   Verses of the Quran on Halal and Haram

This course will discuss topics on the following verses of the Holy Qur'ān on *Ḥalālan Ṭayyiban*: *al-Mā'idah (5): 3; al-Baqarah (2): 173, al-Baqarah (2): 168, al-Mā'idah (5): 88, al-Naḥl (16): 114, al-Nisā' (4): 43, al-Ma'idah (5): 6, al-Baqarah (2): 57, al-Baqarah (2): 172, al-Baqarah: 168, al-Aʿrāf (7): 157, al-Muʾminūn (23): 51*, *al-Tawbah (9): 29; al-Naḥl (16): 114-115, Ṭāhā (20): 81, Ḥajj (22), 28,30, 34-36, al-Zumar (39): 6* and others, wisdom of the Qur'ān on *Ḥalālan Ṭayyiban* and its application to halal industry.

References

Ali Shah, Syed Arif. (2017). *Halal Certification in the Light of the Shariah*. Karachi: SANHA Halal Associates Pakistan.

Chand, Muhammad Umar. (2001). *Halal and Haram: The Prohibited and The Permitted Foods and Drinks According to Jewish, Christian and Muslim Scriptures.* Kuala Lumpur: A.S. Noordeen.

Mohammad Hashim Kamali. (2013). *The Parameters of Halal and Haram in Shariah and The Halal Industry*. Kuala Lumpur: International Institute of Advanced Islamic Studies (IAIS) Malaysia.

HS3313   Philosophy of Halal and Haram in Islam

This course will discuss topics on: meaning of Halal and Haram in *Sharīʿah,* the meaning of *Ṭayyibāt,* lawful and unlawful foods in *Sharīʿah*; the wisdom of prohibition of unlawful food: prohibition of *maytah* (carrion), prohibition of flowing blood, prohibition of pork, prohibition of meat dedicated to anyone other than *Allāh Subḥānahu wa Taʿālā.*

References

Ali Shah, Syed Arif. (2017). *Halal Certification in the Light of the Shariah*. Karachi: SANHA Halal Associates Pakistan.

Chand, Muhammad Umar. (2001). *Halal and Haram: The Prohibited and the Permitted Foods and Drinks According to Jewish, Christian and Muslim Scriptures.* Kuala Lumpur: A.S. Noordeen.

Hussain Hamid Hassan. (1997). *An Introduction to the Study of Islamic Law*. Islamabad: International Islamic University.

HS3316   Hadith on Halal and Haram
This course will discuss topics on: selection of 10 relevant *Aḥādīth* of the Prophet Muhammad *Ṣallallāhu 'Alayhi wa Sallam* on *Ḥalālan Ṭayyibāt* and wisdom of the *Aḥādīth*, application to halal industry; current issues on halal-haram as well as relevant halal products.

References
Bukhari. *Sahih Al-Bukhari Arabic-English Summarized*. (1996). Khan Muhammad Muhsin (Trans.). Madinah: Darussalam.

State Mufti's Office, Prime Minister's Office. (2007). *Fatwa of State Mufti Issues on Halal Products*; *Compilation of State Mufti's Fatwa on issues on Halal Products 1994-2006 Brunei Darussalam*. Bandar Seri Begawan: State Mufti's Office, Prime Minister's Office.

Yusuf al-Qaradawi. (1985). *The Lawful and The Prohibited In Islam (al-Ḥalāl wa al-Ḥarām fī al-Islām)*. Kamal El-Helbawy, M. Moinuddin Siddiqui, Syed Shukry (Trans.), Ahmad Zaki Hammad (Reviewer). London: Shorouk International (UK).

OPTIONAL COURSES (any TWO courses)

HS2306   Halal Policy, Standard and Regulation
This course will discuss topics on: halal policies, halal standards and regulations, halal agencies in Negara Brunei Darussalam, Malaysia and others as models (Food Export requirements, Import Requirements, halal regulation Food Additives Regulatory Bodies, Food Act 1983 and Food Regulations 1985, Trade Descriptions Act 2011).

References
Bandar Seri Begawan: The Religious Council. (2007). Halal Food: Piawai Brunei Darussalam. State Mufti's Office, Prime Minister's Office. (2007). *Fatwa of State Mufti Issues on Halal Products*; *Compilation of State Mufti's Fatwa on issues on Halal Products 1994-2006 Brunei Darussalam*. Bandar Seri Begawan: State Mufti's Office, Prime Minister's Office.

M. Harith Mahmud. (2011). *Halal Living*. Selangor: Kemilau Publika.

Riaz, Mian N. (2004). *Halal Food Production*. Boca Raton, FL: CRC Press.

HS2307   Objective of Islamic Law in Halal Industry
This course will discuss topics on: *Sharī'ah* (Islamic Law): meaning, objective of Islamic Law and its relevance to modern and global society; the essential *(ḍarūriyyāt);* the complimentary *(al-ḥājiyyāt);* the embellishments *(al-Taḥsīniyyāt),* application of *Maqāṣid al-Sharī'ah* in halal industry.

References

Doi, Abdur Rahman I. (1984). *Al-Sharī'ah*. Kuala Lumpur: A.S. Noordeen

Masud, Muhammad Khalid. (2005). *Shatibi's Philosophy of Islamic Law*. Kuala Lumpur: Islamic Book Trust.

Al-Raysuni, Ahmad. (2006). *Imam Al-Shatibi's Theory off the Higher Objectives and Intents of Islamic Law*. Herndon: The International Institute of Islamic Thought.

HS2310   Halal Slaughtering Management

This course will discuss topics on: Qur'ānic verses on slaughtering, *Aḥādīth* of the Prophet Muhammad *Ṣallallāhu 'Alayhi wa Sallam* on slaughtering, halal slaughtering in *Sharī'ah*, halal slaughtering in scientific aspects, halal slaughtering management and practice in halal industry, the model of slaughtering house in Brunei Darussalam and abroad, issues related to slaughtering such as stunning and its method, slaughtering equipment, fatwa and laws, policies and regulations, and standards.

References

Khan, Salar M. (2010). *The Islamic Concept of Animal Slaughter*. New Delhi: IFA Publications.

Nurdeng Deuraseh. (2016). *Halal Slaughtering in Shari'ah*. Kuala Lumpur: Attin Press Sdn. Bhd.

Pachirat, Timothy. (2011). *Every Twelve Seconds Industrialized Slaughter and the Politics of Sight*. New Haven: Yale University Press.

HS4323   *Fiqh* Management and Administration of Halal Industry

This course will discuss topics on: concept of the Islamic administration, historical development in the golden age of Islam, the role of the administrative system in Islam, model and principle of Islamic management, the concept and design of public organizations in Negara Brunei Darussalam.

References

Doi, Abdur Rahman I. (1984). *Al-Sharī'ah*. Kuala Lumpur: A.S. Noordeen

Masud, Muhammad Khalid. (2005). *Shatibi's Philosophy of Islamic Law*. Kuala Lumpur: Islamic Book Trust.

Al-Raysuni, Ahmad. (2006). *Imam Al-Shatibi's Theory off the Higher Objectives and Intents of Islamic Law*. Herndon: The International Institute of Islamic Thought.

HS4324   Halal Science in ASEAN

This course will discuss topics on: the definition of halal organisation, the role of organisations, halal organisations in ASEAN, such as in Negara Brunei Darussalam, Malaysia, Thailand and others.

References

Aziz Phitakhhhumpon, .H. E. (2013). *Halal Thailand Halal World*. Bangkok: The Central Islamic Council of Thailand.

Baharudin Othman, et al. (2016). "Potential of ASEAN in Halal Certification Implementation: A Review". *Pertanika J. Soc. Sci. & Hum*. 24 (1): 1 – 24.

Nurdeng Deuraseh. (2013). "Islamic Political Policy Based on Islamic Value with Special Reference to *Islam Hadhari* (Civilizational Islam) in Malaysia: A Foundation for Development of Muslim Community in ASEAN". *Jurnal Islam Hadhari*, Vol. 4, 3, 2013.

Minor in ICT
Faculty of Islamic Technology

MANDATORY COURSES

FT3401   Information and Communication Technology Fundamental

To introduce students to the basic concepts of Information and Communication Technology (ICT) and to develop the computer proficiency required for university study. Practical approach will be adopted to ensure students competency and able to use the technology efficiently in their studies. Upon completing the course, students will feel confident in their ability to apply the use of computer technology and the Internet in their respective disciplines.

References

Joan Lambert. (2016). *Microsoft Office 2016 Step by Step*. USA: Microsoft Press.

Keith Turvey. (2016). P*rimary Computing and Digital Technologies: Knowledge, Understanding and Practice*. 7th Ed. California: Sage Publishing.

Miller, M. (2015). *Computer Basics: Windows 10 Edition, Absolute Beginner's Guide (Absolute Beginner's Guides)*. Indiana: Que Publishing.

FT3402   Information System

The ability to develop and use computer databases is becoming a critical skill that is required in many disciplines. These skills are developed through an introduction to data modeling, relational

theory, database design, and the management of databases. Upon completing the course, the student will be able to develop and design a practical database application using the current database information managements systems technology.

References

Adrian W.West. (2013). *Practical PHP and MySQL Website Databases: A Simplified Approach*. USA: Apress

Connolly, Thomas & Begg, Carolyn. (2014). *Database Systems: A practical Approach to Design, Implementation and Management*. 6th ed. USA: Addison-Wesley.

Hoffer, Jeffrey A., V. Ramesh & H. Topi. (2015). *Modern Database Management*. 9th ed. USA: Pearson.

FT3406   Multimedia Technology

This course introduces the use of text, graphics, audio, video and animation to impart information. There is an emphasis on the multimedia process, and how it can be implemented in the new media and technology industries in particular applying it with Islamic core studies knowledge. Upon completing the course, students should be able to identify and analyse the elements of multimedia pieces, describe planning stages and roles within a multimedia project, understand basic and advanced tools in a variety of industry-standard multimedia software programs, author a comprehensive multimedia project that incorporates text, graphics, audio, video or animation elements and to locate and use various learning resources (such as the internet) to develop and enhance multimedia software skills.

References

Adobe Creative Team. (2013). *Adobe Audition CC Classroom in a Book*. USA: Adobe Press.

_____. (2017). *Adobe Premiere Pro CC Classroom in a Book (Adobe)*. USA: Adobe Press.

_____. (n.d). *Digital Video with Adobe Creative Cloud Classroom in a Book*. USA: Adobe Press.

FT2306   Digital Technologies

This course focuses on the latest digital technologies. The aims of this course is to develop students' knowledge and skills in the latest technology to obtain employment in the industry, become knowledgeable and skilled citizens. At the successful completion of this course, students will be able to comprehend the concept of digital technologies; describe the use of digital technology and media for communication; demonstrate the use a higher level of thinking in designing and developing innovative technologies.

References

Jeanne W. Rose, Cynthia M. Beath & Martin Mocker. (2020). *Designed for Digital*. USA: MIT Press Ltd.

Hans Schaffers, Matti Vartiainen & Jacques Bus. (2021). *Digital Innovation and the Future of Work*. Denmark: River Publisher.

Michelle F. Wright. (2020). *Digital Technology: Advances in Research and Applications*. USA: Nova.

OPTIONAL COURSES (any ONE course)

FT3407   Web Technologies

To explore the basic principles and production methods of website design. The central purpose is to provide students with a foundation in both the practical skills and knowledge of this allied form of media presentation. Upon completion of the course, the student will have both the practical skills and knowledge of this allied form of media presentation in the development and production of web design, demonstrate understanding of accessibility guidelines, utilize organisation techniques and apply basic principles of web page design.

References

Adobe Creative Team. (2009). *Adobe Dreamweaver CS4 Classroom in a Book*. USA: Adobe Press.

Clark, Joe. (2002). *Building Accessible Websites*. USA: New Riders Publishing.

Horton, Sarah. (2005). *Access by Design: A Guide to Universal Usability for Web Designers*. USA: New Riders Publishing.

FT3408   Internet and Ethics

To explore the basic principles of Internet Ethics. Internet has evolved into a more social and communicative tool and venue, the ethical issues have shifted from purely data driven to more human-centered. Internet research ethics calls for new regulatory and/or professional and disciplinary guidance. For these reasons, the concept of human subjects' research policy and regulation informs this entry which will explore the growing areas of ethical and methodological complexity, including personal identifiability, reputational risk and harm, notions of public space and public text, ownership, and longevity of data as they relate to Internet research.

References

Banks, W. & M. Eble. (2007). "Digital Spaces, Online Environments, and Human Participant Research: Interfacing with Institutional Review Boards". *Digital Writing Research: Technologies, Methodologies, and Ethical Issues*. H. McKee and D. DeVoss (Eds.). Cresskill, NJ: Hampton Press.

Buchanan, E. (2010). "Internet Research Ethics: Past, Present, Future," *The Blackwell Handbook of Internet Studies*. C. Ess and M. Consalvo (Eds.). Oxford: Oxford University Press.

Emanuel, E., R. Courch, J. Arras, J. Moreno & C. Grady. (2003). *Ethical and Regulatory Aspects of Clinical Research: Readings and Commentary*. USA: Johns Hopkins Press.

Minor in Agribusiness
Faculty of Agriculture

MANDATORY COURSES

GB1201   Introduction to Agribusiness

This course is designed to introduce students to agribusiness management. Upon completing the course, students are expected to understand the basic theories of agribusiness management and functional responsibilities of management. Students are also expected to apply difference management tools in improving the efficiency of the agribusiness and provide alternatives solution to solve problems in agribusiness.

References

Barnard, F., Ckridge, J., Dooley, F. & Foltz. (2018). *Agribusiness Management* (4th ed.). USA: Routledge.

Bryceson, K. P. (2019). *Issues in Agribusiness: The What, Why and How*. Australia: CABI Publication.

Erickson, S., Ckridge, J. T., Barnard, F. & Downey, D. (2017). *Agribusiness Management* (3rd ed.). USA: McGraw-Hill.

GB1202   Fundamental of Agriculture

This course is designed to give understanding on the basic and fundamental principles of agriculture. This course aims to give the foundation of knowledge for Agriculture in different areas of agriculture including plants, animals, soil and health. Upon completing the course, students are expected to apply knowledge towards further understanding of agriculture.

References

Damon, W.S. (2018). *Introduction to Animal Science: Global, Biological, Social and Industry Perspectives* (6th ed.). USA: Pearson.

Davies, F.T., Jr., Geneve R.L., Wilson, S.E., Hartmann, H.T., & Kester, D.E. (2018). *Plant Propagation: Principles and Practices* (9th ed.). USA: Pearson

Field, T.G., & Taylor, R.E. (2020). *Scientific Farm Animal Production: An Introduction to Animal Science* (12th ed.). USA: Pearson.

GB1205   Agriculture in Islam

This course is designed to acquaint the students with the importance of Agriculture in Islam as well as to know the meaning of agribusiness from the Islamic perspective. Upon completing the course, students are expected to apply the knowledge and able to provide significant suggestions and strategies for the future exploration on Islamic agriculture and agribusiness.

References

Ab. Aziz, M. R. (2012). *Agriculture and Agribusiness from The Perspective of Al-Qur´An and Al-Sunnah.* Riyadh: Dar al-Salam

_____. (2012). *Agriculture in Islam: From the Perspective of Economics, Banking & Finance.* Malaysia: UTM Press.

Andrew M. W. (2008*). Agricultural Innovation in the Early Islamic World: The Diffusion of Crops and Farming Techniques*. United Kingdom: Cambridge University Press

OPTIONAL COURSES (any TWO courses)

GB2202   Farm Management

This course is designed to give understanding of the key concepts of effective farm management. The students will be equipped with farm management knowledge and skills ranging from land to financial of farm businesses. Upon completing the course, students are expected to apply knowledge towards holistic management of farm.

References

Bochtis, D., Sørensen, C., & Kateris, D. (2018). *Operations Management in Agriculture*. USA: Elsevier.

Kay, R., Edwards, W., & Duffy, P. (2020). *Farm Management* (9th ed). USA: McGraw Hill.

Mason, J. (2011). *Farm Management*. 2nd ed. Australia: Kangaroo Press.

GB2205   Agriculture Production Systems

This course is designed to explore both plant production industries, including pastures, cereal crops, and annual and perennial horticulture and animal production industries, for food (e.g., meat, milk & eggs) production in both extensively and intensively managed systems. Upon completing the course, students will be able to know the strategies that are employed to produce high quality crop products and productivity benchmarks in the major production animal systems.

References

Field, T.G., & Taylor, R.E. (2020). *Scientific Farm Animal Production: An Introduction to Animal Science*. 12th ed. USA: Pearson.

Lalitha, B.S., Shankar, M.A., & Prajwal Kumar, G.K. (2020). *Cropping Systems: Principles and Practices*. India: Nipa Books.

McMahon, M.E. (2020). *Plant Science: Growth, Development, and Utilization of Cultivated Plants*. 6th ed. USA: Pearson.

GB2206   Smart Farming

This course is designed to give understanding on the use of information and communication technology in Industrial Revolution 4.0's technologies for agricultural industry. Upon completing the course, students are expected to able to apply smart farming in agribusiness and crop production system and design business processes based on the IoT.

References

Ayre, M., Mc Collum, V.,Waters, W., Samson, P., Curro,A., Nettle, R., Paschen, J.A., King, B., & Reichelt, N. (2019). Supporting and practising digital innovation with advisers in smart farming. *NJAS - Wageningen Journal of Life Sciences, 90–91* (2019) 100302, 12 pages.

Bhangea, M. & Hingoliwala, H.A. (2015). Smart Farming: Pomegranate Disease Detection Using Image. Processing. *Procedia Computer Science, 58*. 280 – 288.

Chris McPhee *et al.,* (2018). Inclusive Innovation in Developed Countries. *Technology Innovation Management Review. 8*(2).

GB3204   Export Marketing and Practices

This course is designed to expose students with exporting strategies from the perspective of marketing planning and the mechanics of export practice. Upon completing the course, students will understand on how to make an explicit and informed choice between the real market options faced in practical export situations, which takes into account the many company and market factors shaping such strategies.

References

Bhasin, B. B. (2011). *Doing Business in the ASEAN Countries*. US: Business Expert Press.

Julian, C. C. (2016). *Research Handbook on Export Marketing.* UK: Edward Elgar Publishing Ltd.

Neo, D., Sauve, P., & Streho, I. (2019). *Services Trade in ASEAN: The Road Taken and the Journey Ahead.* UK: Cambridge University Press.

GB3208   Supply Chain Management in Agriculture

This course is designed to develop an advanced understanding the principles, concepts and approaches employed in the management of supply chains between industrial, commercial, and governmental organisations in agriculture. Upon completing the course, students are expected to be able to understand the role and manage supply chains in agriculture for the efficient production and supply of agribusiness products from farm level to consumers, to reliably meet consumers' requirements in terms of quantity, quality, and price.

References

Chandrasekaran, N., & Raghuram, G. (2014). *Agribusiness Supply Chain Management*. US: Taylor & Francis Inc.

Chase, R. B., & Jacobs, F. R. (2021). *Operations and Supply Chain Management*. Canada: McGraw Hill.

Dani, S. (2015). *Food Supply Chain Management and Logistics.* London, UK: Kogan Page Ltd.

APPENDIX

UNDERGRADUATE ACADEMIC REGULATIONS 2012

(1ST AMENDMENT 2019)

UNIVERSITI ISLAM SULTAN SHARIF ALI
جامعة السلطان الشريف علي الإسلامية

REGULATIONS OF UNIVERSITI ISLAM SULTAN SHARIF ALI
Undergraduate Academic Regulations 2012
(1ˢᵗ Amendment, 2019)

بسم الله الرحمن الرحيم

CONTENTS

Introduction

1. This regulation is named as Regulations of Universiti Islam Sultan Sharif Ali (Undergraduate Academic Regulations 2012) (1st Amendment 2019)

2. The regulations were issued after reviews and improvement to the Undergraduate Academic Regulations 2012 (Revised 2016)

3. The amendments were made in order to enhance the current academic regulations in accordance with the current changes and the future needs.

4. This regulation has been approved by the University Senate Meeting, No. 07-2019/2020 on March 21, 2020.

5. This Regulation shall be read with other academic regulation that has been endorsed by the University Senate.

6. This regulation shall be applied to all undergraduate students.

7. The University is not responsible for any consequences arising from the students' failure to comply with these Regulations.

In exercise of the power conferred by Section 31 of the Constitution of Universiti Islam Sultan Sharif Ali, the Senate of Universiti Islam Sultan Sharif Ali hereby makes the following regulations:

1. CITATION AND COMMENCEMENT

1.1. This Regulation may be cited as the Regulations of Universiti Islam Sultan Sharif Ali (Undergraduate Academic Regulations 2012) (1ˢᵗ Amendment 2019) and shall commence on the day assigned by the Senate.

1.2. An extended citation of this Regulation is that 'it is a regulation that governs all matters related to students' academic affairs and for other related purposes.

2. INTERPRETATION

In this Regulation, unless the context otherwise requires:

Add Course
Students add a course to a list of registered courses for a particular semester.

Audit Course (AU)
An additional course which no assessment is made nor grade is awarded.

BAR (Barring)
A status given to a student who is not allowed to sit for the final examination of a course.

Certificate
Certificate awarded by the University to students who have successfully completed the course as per required by the University.

Credit Hours
Workload in the form of hour unit given to a course.

Coursework
Tests, assignments, projects and any other tasks that has been set by the University from time to time.

Co-Curriculum
Activities outside curriculum hours or activities that are made compuslory by the University for all students in order to fulfill the requirements of the award of a certificate, diploma and degree.

Conferment
Senate confirmation of student's eligibility for bachelor's degree or diploma.

Course
A subject or any form of training listed in the course offering structure for a programme, usually in one semester to fulfill the conditions of the award of certificate, diploma and degree.

Credit Exemption (CE)
A procedure of credit exemption for a course from other Higher Education Institutions (HEI) acquired by a transfer student to the University and recognisedas equivalent and valid to fulfill the credit requirements of a particular programme.

Credit Transfer (CR)
A procedure of transferring credit acquired by a student for a course that is recognised as equivalent by the University and counted as fulfilling the requirements of the programme.

Cumulative Grade Point Average (CGPA)
Total grade point average students have acquired that is accumulated from all registered courses for all completed semesters.

Dean
The Dean of Faculty appointed by the Rector to lead administration of a Faculty established by Section 19 (1) (a) of the Constitution of Universiti Islam Sultan Sharif Ali.

Deferment of Registration
Temporary deferment or postponement of admission to programme of study.

Diploma
Diploma Certificate awarded by the University to students who have fulfilled all the requirements of a course as stated by the University.

Director
Head of a Centre and Institute appointed by the Rector to lead administration of a Centre and Institute established by Section 19 (1) (b) of the Constitution of Universiti Islam Sultan Sharif Ali.

Drop Course
A student drops a particular course from a list of registered courses in a particular semester.

Elective Course
A course offered by the University, Faculty, or Centre and chosen by the students from a course list to fulfill the conditions required towards an award of a certificate, diploma, and degree.

Faculty Required Course (FRC)
A compulsory course that is offered by a faculty that must be taken by all students to fulfill the conditions required towards an award of a certificate, diploma and certificate.

Final Examination
Examination conducted at the end of every semester.

Grade
An alphabetic letter used to indicate students' achievement in a course.

Grade Point
Points used to indicate grade level achievement in a course.

Grade Point Average (GPA)
Total grade point average students have acquired that is accumulated from all registered courses for each semester.

Invalid Absence (IVA)
A remark given to a student who is absent from an examination for a registered course in a semester without presenting any valid reasons.

Leave of Absence
Temporary postponement of study.

Mandatory Course (Mnd)
A course that is compulsory to be taken and passed in order to fulfill the conditions required towards an award of a certificate, diploma and degree.

Pre-registration
Registration made online through the University Management System (UMS) to register courses according to the programme structure of each semester within a set time frame.

Pre-requisite
A course set by a programme that a student needs to take and pass in order to take a related course in the following semester.

Registrar
University Registrar.

Regular Semester
First Semester or Second Semester.

Senate
The University Senate established by Section 17 of the Constitution of Universiti Islam Sultan Sharif Ali.

Slip
Document that lists examination results for each semester.

Special Semester
Third Semester.

Study Abroad Programme (SAP)
A programme for selected students to study at overseas institutions recognised by the University for a specific period of time.

Student Exchange Programme (SEP)
A programme for selected students to study at overseas institutions recognised by the University for a specific period of time.

Transcript
A document containing a list of examination results after a student completed his/her studies.

Transfer of Programme
A student transferring from a programme of study to a different programme of study offered by the same faculty or a different faculty.

Undergraduate Degree
Undergraduate Degree awarded by the University to a student who has fulfilled all requirements of a course set by the University successfully.

University Required Course (URC)
A compulsory course offered by the University that all students must take to fulfill the conditions required towards an award of a certificate, diploma and degree.

Undergraduate
A student in certificate, diploma and degree programmes.

University
Universiti Islam Sultan Sharif Ali that is established by Section 3 of the Constitution of Universiti Islam Sultan Sharif Ali.

Valid Absence (ABS)
A remark given to a student who is absent from an examination for a registered course in a semester due to medical issues or other reasonable circumstances accepted by the University.

Withdraw (WDN)
A remark given to a student who withdraw from a registered course in a particular semester.

Any other interpretation of terms in this Regulation is to be made by UNISSA only.

3. SYSTEM OF STUDY

3.1 The University uses a semester system. One academic calendar year consists of two (2) regular semesters and one (1) special semester. The duration of each regular semester is 18 weeks: 14 weeks of study, one (1) week of mid-semester break, one (1) revision week, and two (2) examination weeks.

3.2 The University also has Third Semester called Special Semester. This semester has seven (7) study weeks and one (1) examination week.

3.3 The Senate reserves the right to change the period of study of an academic year.

4. REGISTRATION

4.1 Registering as a University Student

4.1.1 A candidate who has accepted an offer is required to register as a University student on a date set by the University.

4.1.2 A candidate who fails to do so without presenting any valid written explanation to the Registrar within two (2) weeks of the registration date is considered to have declined the offer.

4.1.3 A candidate who has been accepted into a programme of study but has not registered may opt to defer his/her study programme by sending in a written application to the Registrar no later than four (4) weeks from the registration date. The period of deferment may not be less than one (1) semester and not more than two (2) semesters.

4.2 Registering for Courses

4.2.1 Students are required to register for courses according to the programme structure for each semester on a date set by the University. Any reduction or addition of course credit hours, students are required to obtain permission in writing from the respective Dean/Director.

4.2.2 Students are required to register online through the system provided by the University.

4.2.3 A student who fails to register within the first two (2) weeks from the start of semester will be charged for a Late Registration Processing Fee of BND25.00.

4.2.4 A student who fails to present any valid written explanation willl be suspended for that particular semester.

4.2.5 Students who do not register for a course will not be allowed to sit for the course examination.

4.2.6 Fee Paying Students are required to pay their tuition fees before the start of every semester prior to registering for courses. Students who fail to do so will not be allowed to register for any course and their studies will be suspended.

4.3 Add or Drop a Course

4.3.1 The period for adding course is within the first two (2) weeks of the start of each semester.

4.3.2 The period for dropping courses is within the first four (4) weeks of the start of each semester.

4.3.3 For the Special Semester, adding courses is not allowed. However, dropping courses is allowed within the first two (2) weeks of the start of each semester.

4.3.4 Permission for adding or dropping courses needs to be obtained in writing from the respective Dean/Director.

4.4 Withdrawal of Registered Courses

4.4.1 Students are allowed to withdraw registered courses after the end of the fourth (4th) week up to the tenth (10th) week of semester.

4.4.2 The withdrawal application must be presented to the Dean/Director through the lecturer-in-charge of the course.

4.4.3 Withdrawal of registered courses will be indicated with "WDN" (Withdrawn) on the Examination Results Broadsheet.

4.4.4 A processing fee of BND 25.00 is charged for each withdrawn course.

4.5 Repeating a Course

4.5.1 Students who fail a Required Course are allowed to repeat the course once within the period of the programme of study.

4.5.2 The failed course shall be repeated in the next offering semester.

4.5.3 Students who fail an Optional Course may repeat the same course or change the course with another Optional Course offered.

4.6 Deferment of Studies

4.6.1 Students can apply to defer their studies to the Registrar through their respective Dean/Director subject to the following conditions:

   i. Medical reasons verified by a certified Medical Officer recognised by the Government; or
   ii. Valid reasons accepted by the University.

4.6.2 The deferment does not count towards the total period of candidature.

4.6.3 The deferment must not be less than one (1) semester and not more than two (2) semesters.

4.6.4 Application must be submitted four (4) weeks prior to the start of semester except for reasons established in regulation 4.6.1.

4.6.5 Application for deferment may be made up to the tenth (10th) week of study in the semester. Application later than this period will not be

considered except on medical grounds verified by a registered Medical Officer stating that the student is not fit to continue his/her studies.

4.6.6 Applicants are required to re-register once the deferment ends.

4.7 Change of Programme

Application for change of programme is only allowed once throughout students' candidature period, with valid reasons and recommended by the Dean/Director.

4.7.1. Application for change of programme is allowed only for year 1 students who are enrolled in semester 2 up to year 2 semester 4 after completing at least one (1) semester of study at the University.

4.7.2. Notwithstanding the provisions in regulation 4.7.1, students who have been ordered to transfer to another programme by the University are allowed to re-apply for change of programme

4.7.4 Students who have been terminated from their programme as established in regulation 4.10.1 and 4.10.2 are allowed to apply for change of programme up to Semester 2, Year 2 of their studies.

4.7.5 For programmes that have assigned major courses in Year 3 of study, students are allowed to apply for change of programme once before the start of Semester 1, Year 3 of study of the respective programmes.

4.7.6 A processing fee of BND25.00 is charged for application of change of programme and must be paid upon submitting application.

4.7.7 The application is to be submitted to the Registrar through the respective Dean/Director.

4.7.8 Change of programme is granted if:

i. Students who fulfill admission requirements to the new programme and admission is recommended by the faculty/centre in which the programme is offered; and

ii. Period of study does not exceed the allowed maximum period of candidature.

4.7.9 Students can apply for credit transfer subject to the conditions established in regulation 6.3.

4.8 Withdrawal of Studies

4.8.1. Application needs to be submitted to the Registrar through the respective Dean/Director.

4.8.2. Applicant is required to pay the tuition fees under the provision of the University Fee Regulations.

4.9 Termination from the University

A student will be terminated from the University when he/she is found to have:

4.9.1 violated University constitution, mandate, statute, regulations or guidelines; or

4.9.2 violated the laws of the Country.

4.10 Termination from Programme of Study

A student will be terminated from his/her programme of study when he/she:

4.10.1. has a CGPA of less than 1.00; or

4.10.2. has a CGPA of less than 2.00 (Conditional Pass) for two (2) consecutive semesters excluding Semester 1, Year 1 of study; or

4.10.3. fails the same Required Course twice (2); or

4.10.4. fails to register the failed courses when it is next offered as stated in paragraph 4.5.2.; or

4.10.5. exceeds the maximum period of candidature; or

4.10.6. fails to register at the end of deferred period of study; or

4.10.7. fails to achieve a satisfactory progress of study; or

4.10.8. fails to attend the whole programme for four (4) consecutive weeks without presenting any valid reason.

5. COURSE COMPONENT

5.1 Required Course

Students must pass all Required Courses with at least a grade D-. If a student fails, he/she is required to repeat the failed course as stated in paragraph 4.5 in this Regulation.

Required Courses are as follows:

   i. University Required Course (URC);

   ii. Faculty Required Course (FRC); and

   iii. Programme Required Course (PRC)

5.2 Optional and Elective Course

The credit hours of both Optional and Elective Courses will count towards registration and calculation of GPA and CGPA. Students can choose from any offered Optional and Elective Courses subject to the following:

   i. Must fulfill the pre-requisites of the Optional or Elective Courses, if required;

   ii. Optional or Elective Courses that are similar or have the same course content with Required Courses must not be selected as Optional or Elective Courses;

   iii. If a student fails, he/she may repeat the same course or change it with a different Optional or Elective Course and must pass within the maximum period of candidature set by the University.

5.3 Minor Course

5.3.1. The credit hours of Minor Course will count towards registration and calculation of GPA and CGPA.

5.3.2. Any course that is similar or has the same course content with any Required Course must not be selected as Minor Course.

5.4 Audit Course

5.4.1   The credit hours of Audit Course will not count towards calculation of GPA and CGPA.

5.4.2   Students are required to register for this course but are not required to sit for the examination

5.4.3   An audited course is recorded on the students' transcript as "AU" and does not affect the GPA and CGP

5.4.4   Students must satisfy the attendance requirement, otherwise an "IP" will be recorded .

6. ACADEMIC CREDIT

6.1. Credit Hours

Students are required to take at least 90 credit hours for diploma programmes and at least 124 credit hours for bachelor degree programmes.

6.2. Contact Hours for Credit Hour

6.2.1   Usually one (1) credit hour of lecture or tutorial is equivalent to one (1) hour of contact hour per week.

6.2.2   One (1) credit hour for Al-Qur'an Al-Karim or Co-Curriculum is equivalent to two (2) contact hours per week.

6.2.3   One (1) credit hour for Arabic Language or English Language is equivalent to one and a half (1.5) hours of contact hours per week.

6.3. Credit Transfer

6.3.1   Students who have transferred/changed programmes can apply for credit transfer for completed courses within the provision of Programme Transfer and Credit Transfer Regulations.

6.3.2   The credit transfer will count towards calculation of GPA and CGPA.

6.3.3   Credit acquired by students who enrolled for Study Abroad Programme (SAP) and Student Exchange Programme (SEP) can be transferred under the provisions of this chapter and the Examination Regulations for Bachelor Degree, Diploma, and Certificate Programmes.

6.4 Credit Exemption

6.4.1   Students may apply for credit exemption for courses completed at other Higher Education Institutions (HEI) recognised by the Senate under the provisions stated in the Examination Regulations for Bachelor Degree, Diploma, and Certificate Programmes.

6.4.2   Credit exemption will not count towards calculation of GPA and CGPA.

7. DURATION OF STUDY

7.1   Duration of study allowed to every student is based on the maximum and minimum duration as stated below:

PROGRAMME	DURATION OF STUDIES (Semester)	
	Minimum	**Maximum**
National Diploma	2 (1 Year)	4 (2 Years)
Higher National Diploma	4 (2 Years)	6 (3 Years)
Bachelor Degree	8 (4 Years)	12 (6 Years)
Double Bachelor Degree	10 (5 Years)	14 7 Years)

7.2 Change/Transfer of programme will not change the duration of studies as stated in regulation 7.1 above.

7.3 Students on programme transfer are required to take all courses that are specified for the particular programme.

7.4 Duration of suspended students will not change the duration of studies as stated in regulation 7.1 above.

7.5 For students granted credit transfer for several courses, the allowed minimum duration of study to complete other courses is subject to the remaining credit hours and course offering by the faculty.

8. STUDENT PERFORMANCE EVALUATION

8.1 Evaluation System

8.1.1 Students must maintain a CGPA of at least 2.00 for each semester throughout their studies.

8.1.2 Students performance evaluation for every semester includes course work and final examinations.

8.1.3 Marks for coursework, final examinations and practical work are subjected to the course outline approved by the Senate.

8.2 Students' Attendance

8.2.1 It is compulsory for students to attend all lectures, tutorials, practical training and other teaching and learning activities as been stated in the structure of the programme offered.

8.2.2 Attendance must not be less than 75%.

8.2.3 Students who fail to achieve an attendance of 75% without presenting any valid reasons (IVA) and 65% with valid reasons (ABS) will be barred from sitting for the final examination of the course.

8.2.4 An examination barring letter will be issued by the Registrar.

8.2.5 Students barred from taking the final examination is considered to have failed the course and is given a grade 'F' on their examination slip and transcript, and will be required to repeat the course.

8.3 Grades and Remarks

8.3.1 Grade and grade points are allocated to evaluate students' academic performance in a particular course as follow:

MARK RANGE	GRADE	GRADE POINT
85 – 100	A	4.00
75 – 84	A-	3.67
70 – 74	B+	3.33
65 – 69	B	3.00
60 – 64	C+	2.67
55 – 59	C	2.33
50 – 54	C-	2.00
45 – 49	D	1.67
40 – 44	D-	1.00
00 – 39	F	0.00
PASS	P	Pass
FAIL	F	Fail

8.3.2 Other grades and remarks:

REMARKS ON EXAMINATION RESULTS STATEMENT	REMARKS ON SLIP OR TRANSCRIPT	DEFINITION OF REMARKS
IP	IP	In Progress
BAR	F	Barred
ABS	-	Valid absence
IVA	F	Invalid absence
WDN	-	Withdrawn
CE	CE	Credit exemption
CR	CR	Credit transfer
AU	AU	Audit
DEF	-	Deferment
PEN	-	Results pending
SUJ	-	Subjudice
SUP	-	Supplementary examination
CP	-	Conditional Pass

8.3.3 Grade F is given to students barred from the Final Examination if they do not fulfill the course requirements as follow:

   i) Fail to achieve the required attendance for lectures, tutorials, practical training and formal classes; or

   ii) Fail to achieve 30% for course work marks.

8.3.4 An 'IP' remark is given for a course that is not yet completed.

8.3.5 A 'CE' remark is given for a course that is granted credit exemption. The grade points will not count towards calculation of GPA and CGPA.

8.3.6 A 'CR' remark is given for a course that is granted permission for credit transfer. The grade points will count towards calculation of GPA and CGPA.

8.3.7 An 'AU' remark is given for audit courses and will not count towards calculation of GPA and CGPA.

8.3.8 A 'TRM' remark is given to students with CGPA of less than 1.00 and will be terminated from the programme of study.

8.3.9 A 'CP' remark is given to students with CGPA of less than 2.00.

8.4 Assessment of Repeat Courses

Assessment for repeat courses is 100% (course work and final examination). The grade for a course that is failed and repeated will count towards calculation of GPA and CGPA.

8.5 Assessment for Supplementary Examination

8.5.1 Assessment marks for supplementary examination is 100%.

8.5.2 The passing grade awarded is D-.

8.6 Semester Grade Point Average (GPA) and Cumulative Grade Point Average (CGPA)

8.6.1 Formula for calculating GPA is:

GPA =	Total (Course Credit Hours x Grade Point)
	Course credit hours registered for a particular semester

8.6.2 Formula for calculating CGPA is:

CGPA =	Total (Course Credit Hours x Grade Point)
	Accumulated course credit hours registered for all semesters

8.6.3 Example of GPA and CGPA calculation :

	Course	Grade	Credit	Grade Points	Total
Semester 1	UT1124	B	1	3.00	3.00
	PG1118	A	2	4.00	8.00
	PG1106	B	3	3.00	9.00
	UT1202	D	3	1.67	5.01
	UA1301	A	3	4.00	12.00
	AA1201	C	2	2.33	4.66
	TOTAL	-	14		**41.67**

$$\text{GPA} = \frac{41.67}{14} = 2.976 \approx \textbf{3.00}$$

	Course	Grade	Credit	Grade Points	Total
Semester 2	PG1112	A	1	4.00	4.00
	PG1119	A	3	4.00	12.00
	UT1203	A	3	4.00	12.00
	UA1302	B+	3	3.33	9.99
	UA2106	C	3	2.33	6.99
	AA1205	C+	2	2.67	5.34
	TOTAL	-	**15**		**50.32**

$$\textbf{GPA} = \frac{50.32}{15} = 3.354 \approx \textbf{3.35}$$

CGPA until semester 2:

$$\textbf{CGPA} = \frac{41.67 + 50.32}{14 + 15} = \frac{91.99}{29} = 3.172 \approx \textbf{3.17}$$

8.6.4 Grade points and credit hours obtained in any semester will count towards calculation of GPA and CGPA. .

8.6.5 Grade 'F' will not be given any grade points but the credit hour for the course will count towards calculation of GPA and CGPA.

8.6.6 A course marked with ABS, WDN, IP, CE, and AU will not count towards calculation of GPA and CGPA.

8.6.7 A student who is found to have breached the Examination Regulations is given a grade 'F' for the course.

8.7 Conditional Pass

8.7.1 Students with CGPA of less than 2.00 for the first time will be given a Conditional Pass (CP) status and will be on probation.

8.7.2 Students with Conditional Pass (CP) for two (2) consecutive semesters will be terminated as stated in the paragraph 4.10.2.

8.7.3 Students terminated from a programme may apply for change of programme offered by the University subject to fulfilling the admission requirements of the programme.

8.8 Examination

8.8.1 Final Examination

i. The final examination must be conducted as established by the provisions in the Examination Regulations for Bachelor Degree, Diploma, and Certificate Programmes; and

    ii.   Students must sit for the final examination at the end of semester for every registered courses.

8.8.2 Supplementary Examination

Supplementary Examination will only be given to final year students subject to the following conditions:

    i. Failed not more than two (2) courses for each semester;

    ii. Not barred from sitting for final examinations;

    iii. Achieved at least 30% of the total marks for the failed course; and

    iv. Not found to have breached any Examination Regulations.

8.8.3 Special Examination

The university allows students who were absent (ABS) for the final examination to sit for special examination under the following circumstances:

    i. medical reasons verified by a recognised Government medical officer; or

    ii. valid reasons that are accepted by the University.

8.9 Breach of Examination Regulations

Students found to have breached any Examination Regulations will be subjected to disciplinary action as stated in the Examination Regulations for Bachelor Degree, Diploma, and Certificate Programmes.

8.10 Examination Results

8.10.1 Examination results will be issued after verification by the University Examination Board.

8.10.2 The University reserves the right to refuse issuance of result slip or transcript if students are found to have breached any University regulations.

8.10.3 A fee of BND5.00 shall be charged if student request for reprinting of examination result slips or transcripts.

8.11 Examination Answer Scripts

8.11.1 Examination answer scripts will be kept by the Head of Programme.

8.11.2 Examination answer scripts for Certificate, Diploma and Year 1 and Year 2 of Bachelor Degree Programmes must be kept for one (1) year.

8.11.3 Examination answer scripts for Year 3 and Year 4 of Bachelor Programmes must be kept for two (2) years.

8.12 Appeals

8.12.1 Students may appeal for reviewing their answer scripts for one course or more within seven (7) working days after the announcement of examination results. Any appeals received after the set time period will not be entertained.

8.12.2 Students must clearly state with justification as to which answer scripts for which a review is sought. Results of appeal will be reported to the University Examination Board for a final decision.

8.12.3 Students may appeal in writing with regard to the results of degree, diploma and certificate conferment to the Registrar. Appeals may be submitted within three (3) working days from the announcement date of results. However, the official results is subject to the approval of Senate.

8.12.7 A fee of BND50.00 shall be charged for reassessment of one (1) course. The fee shall be payable upon submission of appeal and is non-refundable.

9. CONFERMENT

9.1 Award of Diploma

9.1.1. Award of Diploma is subjected to the final CGPA acquired. In order to be awarded a diploma, students are required to achieve a final CGPA of no less than 2.00.

9.1.2. The classification of Diploma to be awarded shall be as follows:

CLASS	CGPA
Distinction	3.67 – 4.00
High Merit	3.00 – 3.66
Merit	2.33 – 2.99
Pass	2.00 – 2.32

9.2 Award of Degree

The classification of Bachelor's Degree to be awarded shall be as follows:

CLASS	CGPA
First Class (Honours)	3.67 – 4.00
Second Upper Class (Honours)	3.00 – 3.66
Second Lower Class (Honours)	2.33 – 2.99
Third Class	2.00 – 2.32

9.3 Requirements for Conferment

Students must fulfill the following in order to be awarded a Diploma or Bachelor's Degree:

i. Achieved a minimum of CGPA 2.00 and passed all courses set by the programme of study;

ii. Achieved the total credit hours required by the programme of study;

iii. Completed the clearance process ;

iv. Paid all outstanding fees to the University;

v. Free from any disciplinary problems; and

vi. Recommended for conferment by the Senate.

9.4 Verification of Completion of Study

Students may request for a verification letter of completion of study from the Academic Management Office.

9.5 Academic Transcript

Students can request for their academic transcripts at a fee of BND5.00 from the Academic Management Office when students have:

i. completed a programme of studies;
ii. paid all outstanding fees.

10. THE POWER OF SENATE

10.1 Any amendments to this Regulation is subjected to the approval of the Senate.

10.2 The Senate reserves the right to amend or make exceptions to any conditions stipulated in this Regulation.

11. APPLICATION OF REGULATIONS

Notwithstanding the provisions set above, all other regulations and guidelines that have been or will be set by the University are applicable mutatis mutandis.

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