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| **For OFFICIAL USE ONLY** |
| **App No.** |

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| C:\Users\User\Desktop\DOWNLOAD\UNISSALOGO copy.pngUniversiti Islam Sultan Sharif Ali | BORANG PERMOHONAN SKIM KHUBARA’*KHUBARA’ SCHEME FORM* | FORM SKB-01 |

Sila kembalikan borang yang telah lengkap sebelum tarikh tutup ke alamat seperti di bawah:-

*Please return the completed application form to the following address before the closing date for application:-*

**Sekretariat**

**Skim Khubara’**

Universiti Islam Sultan Sharif Ali

Simpang 347, Jalan Pasar Gadong,

Brunei Darussalam

[www.unissa.edu.bn](http://www.unissa.edu.bn)

Tel: +673-2462000 Fax: +673 2462233

Email: skimkhubara@unissa.edu.bn. Website: <http://www.unissa.edu.bn>

Pemohon dikehendaki untuk menghantar satu set permohonan yang telah lengkap. Setiap permohonan termasuk / *Applicant are required to submit one set of the completed application. Each application includes:-*

1. Borang Permohonan yang telah lengkap (SKB-01) / *Completed application form (SKB-01)*
2. Dua keping gambar berukuran pasport yang terkini / *Two recent passport-sized photographs*
3. Dokumen sokongan mengikut senarai semak di akhir borang permohonan ini / *Supporting documents as per checklist at the end of this application form*

NOTA / *NOTES*: Terjemahan Bahasa Inggeris yang telah disahkan benar hendaklah disertakan bagi dokumen sokongan yang bukan dalam Bahasa Inggeris. Permohonan dalam talian adalah tidak tersedia pada masa ini. / *Certified English Translations must be submitted for supporting documents yhat are not in the English Language. Online application is currently not available.*

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

Sila lampirkan 2 keping gambar ukuran passport terkini / *Please attach 2x recent passport size photograph*

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| **BUTIRAN PERIBADI / *PERSONAL PARTICULARS***(sila lengkapkan dengan huruf BESAR / *Please fill in BLOCK letters*) |
| Nama / Name(seperti dalam kad pengenalan diri / *As in Identity Card*) |  |
| No Kad Pengenalan */ IC No* |  | Warna / *Colour*   |  |
| Kerakyatan / *Nationality*  |  | Bangsa / *Race*  |  |
| Tarikh Lahir / Date of Birth(dd/mm/yy) |  | Tempat Lahir / Birthplace  |  | Umur /Age |  |
| Agama / *Religion* |  | Domisil / *Domicile*(Negara tempat tinggal secara kekal) |  |
| No Pasport./ *Passport No* |  | Tempat dikeluarkan / *Place of Issue* |  |
| Tarikh dikeluarkan / Date of Issue (dd/mm/yy) |  | Tarikh Mansuh / Date of Expiry (dd/mm/yy) |  |
| Alamat Tetap / *Permanent Home Address* |  |
| No. Telefon / *Contact No.* | Rumah / *Home* |  Telefon Bimbit / *Mobile* |  Fax\* |
| Alamat Persuratan / *Mailing Address*  (jika berlainan seperti di atas / *if different from above*) |  |
| No Perhubungan lain / *Other Contact No(s)* |  | Emel / *Email*\* |  |
| **\*** **Pemohon adalah dinasihatkan untuk menyediakan nombor faks atau alamat e-mel untuk memudahkan surat-menyurat) / *Applicants are strongly advised to provide either a fax no. or an e-mail address to facilitate correspondence)*** |

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| **MAKLUMAT KELUARGA / FAMILY INFORMATION** |
| Nama Ibubapa atau Penjaga / *Name of Parent or Guardian*(seperti dalam kad pengenalan / As in Identity Card) |  |
| 🞏 Lelaki / *Male* | 🞏 Perempuan / *Female* |
| No Kad Pengenalan / *IC No.* |  | Warna / *Colou*r |  | Bangsa / *Race* |  |
| Pekerjaan / *Occupation*  |  | Jawatan / *Appointment* |  | Majikan / *Employer* |  |
| Alamat Persuratan / *Mailing Address* |  |
| No. Telefon / *Contact No*. | Rumah/*Home* |  Telefon Bimbit / *Mobile* |  Fax\* |
| Emel */ Email* |  |

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| Nama Ibubapa atau Penjaga / *Name of Parent or Guardian*(seperti dalam kad pengenalan / *As in Identity Card*) |  |
| 🞏 Lelaki */ Male* | 🞏 Perempuan */ Female* |
| No Kad Pengenalan / *IC No.* |  | Warna / *Colour* |  | Bangsa / *Race* |  |
| Pekerjaan / *Occupation*  |  | Jawatan / *Appointment* |  | Majikan / *Employer* |  |
| Alamat Persuratan / *Mailing Address* |  |
| No. Telefon / *Contact No.* | Rumah/*Home* |  Telefon Bimbit / *Mobi*le |  Fax\* |
| Emel / *Email* |  |

Adakah ahli keluarga anda pernah mendapat Skim Khubara’ atau Biasiswa Kerajaan Kementerian Pendidikan pada masa lalu? / *Have any of your family members received the Khubara’ Scheme or Ministry of Education Government Scholarship in the past?*

🞏 Ya / *Yes* 🞏 Tidak / *No*

Jika Ya, sila senaraikan nama mereka, hubungan dengan anda dan tahun penganugerahan. / *If yes, please list their names, rekationship to you and year of award.*

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Adakah anda mempunyai ahli keluarga yang bekerja di Universiti Islam Sultan Sharif Ali? / *Do you have family members currently employed by Universiti Islam Sultan Sharif Ali?*

🞏 Ya / *Yes* 🞏 Tidak / *No*

Jika Ya, Sila senaraikan nama mereka, pangkat, jawatan sekarang dan hubungan dengan anda. / *If yes, please list their names, rank, current posts and their relationship to you.*

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
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| **LATAR BELAKANG PENDIDIKAN / *EDUCATIONAL BACKGROUND*****Sila nyatakan Lembaga Peperiksaan yang sesuai, contoh: *Cambridge Examination Board* / *London Examination Board* */ International Baccalaureate* dan/atau setaraf. Sila sertakan salinan asal keputusan peperiksaan / transkrip yang telah disahkan.** ***Please indicate Examining Board where appropriate, e.g. Cambridge Examination Board / London Examination Board / International Baccalaureate and/or Equivalent. Please submit official true copies results / transcripts.***  |
| **Ijazah Sarjana Muda / Sarjana** ***First / Masters Degree*** |  |
| Universiti / *University* |  |
| Alamat / *Address* |  |
| No Telefon / *Contact No* |  | *Fax* |  | Emel */ Email*  |  |
| Sebab berhenti / *Reason for leaving* |  |
| Tarikh pengajian / *Date of Attendance* | Dari / *From* | **\_\_\_\_\_\_\_\_\_\_\_\_\_**(mm/yyyy) | Hingga / *To* | **\_\_\_\_\_\_\_\_\_\_\_\_\_**(mm/yyyy) |

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| Tarikh / *Date*(mm/yy) | Subjek / *Subject*(telah diambil / *akan diambil*) (Taken / *will be taking*) | Semester | Tahap Gred /*Grade Level* |
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| **GCE A / AS Level / STPUB / IB atau sebanding*****GCE A / AS Level / STPUB / IB or Equivalent*** |  |
| Sekolah / Maktab / Institusi*School / College / Institution* |  |
| Alamat / *Address* |  |
| No Telefon / *Contact No* |  | *Fax* |  | Emel / *Email*  |  |
| Sebab berhenti / *Reason for leaving* |  |
| Tarikh pengajian / *Date of Attendance* | Dari / *From* | **\_\_\_\_\_\_\_\_\_\_\_\_\_**(mm/yyyy) | Hingga / *To* | **\_\_\_\_\_\_\_\_\_\_\_\_\_**(mm/yyyy) |

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| Tarikh / *Date*(mm/yy) | Subjek / *Subject*(telah diambil / *akan diambil*) (Taken / *will be taking*) | Lembaga Pemeriksa / *Examining Board* | Level(A/AS) | Nombor dan / atau Tahap Gred / *Numerical and/or Level Grade* |
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**KELAYAKAN/SIJIL PROFESIONAL**

***PROFESSIONAL QUALIFICATION / CERTIFICATION***

Sila senaraikan kelayakan / sijil terkini dan dihadapkan berserta bukti dokumen. / *List your current and most recent qualification / certification and first and submit documentary evidence.*

|  |  |  |  |  |
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| Dari / *From*(dd/mm/yyyy) | Hingga / *To*(dd/mm/yyyy) | Organisasi / Institusi / Lokasi*Organisation / Institution / Location* | Sijil (C) / Diploma (D)Certificate (C) / Diploma (D) | Gred / *Grade* |
| E.g. 01/01/2000 | 07/01/2000 | Informatics (Singapore) | NETWORK + (C) | Pass |
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**ANUGERAH AKADEMIK, KEWANGAN DAN SUKAN**

***ACADEMIC, FINANCIAL AND SPORTING AWARDS***

E.g. Kepujian, Cemerlang, hadiah buku. Sila senaraikan mengikut urutan kronologi (sejak Tingkatan 4 atau yang setara) berserta bukti dokumen. */ E.g. honours, distinctions, book prizes won. Please list in chronological order (since Form 4 or equivalent) and submit documentary evidence.*

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| Tarikh / *Date*(mm/yyyy) | Anugerah / *Award* | Dianugerahkan oleh / *Awarded by* |
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**AKTIVITI KEGIATAN LUAR ATAU AKTIVITI KEMASYARAKATAN**

***EXTRA-CURRICULUAR AND CIVIC OR COMMUNITY ACTIVITIES***

Sila senaraikan mengikut urutan kepentingan dan kemukakan bukti dokumen. *Please list in order of importance and submit documentary evidence.*

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| Aktiviti / *Activity* | Pejabat / Jawatan disandang*Office / Position Held* | Dipilih / dilantik / Sukarela*Elected / Appointed / Voluntary* | Peringkat (Sekolah / Daerah / Kebangsaan)*Level (School / District / National)* | Tarikh Aktif *Active Dates* (dd/mm/yy) |
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| **PENGALAMAN BEKERJA / *WORK EXPERIENCE***Senaraikan jawatan terkini (jika ada). / *List your current and/or most recent position (if any).*  |
| Jawatan / *Position* |  | Organisasi */ Organisation* |  |
| Tarikh mula bekerja / *Date Employed* | Dari / *From* | **\_\_\_\_\_\_\_\_\_\_\_\_\_**(mm/yyyy) | Hingga / *To* | **\_\_\_\_\_\_\_\_\_\_\_\_\_**(mm/yyyy) | Separuh Masa / *Part time* |  |
| Sepenuh masa / *Full time* |  |
| Tangungjawab yang dipikul / *Responsibilities Held* |  |
| Bentuk Organisasi / *Nature of Organisation* |  | Kerajaan / *Government* |  | *Non-Profit* |  | Sektor Swasta / *Private Sector* |
| Alamat persuratan / *Mailing Address* |  |
| No Telefon / *Contact No* |  | Fax |  | Emel / *Email*  |  |

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| **KHIDMAT SUKARELAWAN / *VOLUNTARY SERVICE***Senaraikan jawatan terkini (jika ada) / *List your current and/or most recent position (if any).*  |
| Jawatan / *Position* |  | Organisasi */ Organisation* |  |
| Tarikh sukarelawan / *Date Volunteered*  | Dari / *From* | **\_\_\_\_\_\_\_\_\_\_\_\_\_**(mm/yyyy) | Hingga / *To* | **\_\_\_\_\_\_\_\_\_\_\_\_\_**(mm/yyyy) | Separuh Masa / *Part time* |  |
| Sepenuh masa / *Full time* |  |
| Tangungjawab yang dipikul / *Responsibilities Held* |  |
| Bentuk Organisasi / *Nature of Organisation* |  | Kerajaan / *Government* |  | *Non-Profit* |  | Sektor Swasta / *Private Sector* |
| Alamat persuratan / *Mailing Address* |  |
| No Telefon / Contact No |  | Fax |  | Emel / Email  |  |

**KURSUS DAN UNIVERSITI / *COURSES AND UNIVERSITIES***

Sila senaraikan kursus dan universiti yang anda ingin ikuti mengikut urutan pilihan dan nyatakan dengan jelas jika anda telah mengemukakan permohonan kepada pihak berkenaan (sila kemukakan bukti permohonan sekiranya anda telah memohon). Sila ambil perhatian bahawa anda mesti mendapat tawaran kemasukan ke Universiti yang ditentukan sebelum dipertimbangkan untuk mendapatkan biasiswa. / *Please list the course and university you wish to apply to in the order of preference and remark appropriately if you have submitted your application to them (please submit proof of application if you have already done so). Note that you must gain admission to the Universities specified in order to be considered for the scholarship.*

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| Pilihan | Kursus Pengajian | Lokasi Universiti | Permohonan telah dihantar | Keputusan Permohonan |
| E.g. | Poticial Science | Harvard University (USA) | 🗷 Y 🞏 T | Menunggu jawapan |
| 1 |  |  | 🞏 Y 🞏 T |  |
| 2 |  |  | 🞏 Y 🞏 T |  |
| 3 |  |  | 🞏 Y 🞏 T |  |
| 4 |  |  | 🞏 Y 🞏 T |  |
| 5 |  |  | 🞏 Y 🞏 T |  |
| 6 |  |  | 🞏 Y 🞏 T |  |
| 7 |  |  | 🞏 Y 🞏 T |  |
| 8 |  |  | 🞏 Y 🞏 T |  |

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| **LAIN-LAIN ANUGERAH ATAU SKIM BANTUAN KEWANGAN / *OTHER AWARDS OR FINANCIAL ASSISTANCE SCHEMES*** |
| Adakah anda pernah memohon Biasiswa / Bursa / Pinjaman dari organisasi lain? / *Have you applied for any other Scholarships / Bursaries / Loans from any other organisations?* | Ya / *Ye*s |  |
| No / *Tidak* |  |
| Jika ya, sila berikan butiran berikut: / *If yes, please furnish the following details:* |
| Nama Anugerah atau Pinjaman / *Name of Award or Loan* |  |
| Hasil Permohonan / *Outcome of application* | Berjaya / *Successful* |  | Tidak Berjaya / *Unsuccessful* |  | Menunggu Tawaran/ *Awaiting Offer* |  |
| Tempoh Anugerah / *Duration of Award* |  | Jumlah Diberikan / *Amount Granted* |  |
| Institusi Pengajian yang diluluskan / *Approved Institution of Study* |  |
| Lain-lain Maklumat / *Any other Information* |  |

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| **PERMOHONAN TERDAHULU / *PREVIOUS APPLICATION*** |
| Adakah anda pernah memohon Skim ini sebelum ini? *Have you previously applied for this Scheme before?* | Ya / *Yes* |  |
| No / *Tidak* |  |

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| **MAKLUMAT UJIAN STANDARD / *STANDARDISED TEST INFORMATION*** |
| Sila berikan skor TOEFL, IELTS, IALTS dan APT anda di bawah. Sekiranya anda telah menempah tempat dalam ujian tersebut, sila nyatakan tarikh anda menduduki ujian tersebut. Sila berikan markah tertinggi / *Please provide your* TOEFL, IELTS, IALTS and APT *scores below. If you have booked a place in these said tests, please indicate the date(s) which you will be dong them. Please provide highest scores.*  |
| Saya belum mengambil TOEFL / *I have not applied for the TOEFL*  |  |  |  |  |  |
| Saya akan mengambil TOEFL / *I will be taking the TOEFL* |  | Tarikh / *Date***\_\_\_\_\_\_\_\_\_\_\_\_\_**(mm/yyyy) |  |  |  |
| Saya telah mengambil TOEFL / *I have taken the TOEFL* |  | Tarikh / *Date***\_\_\_\_\_\_\_\_\_\_\_\_\_**(mm/yyyy) | *Listening Score* |  |
| *Writing Score*  |  |
| *Reading Score*  |  |
| *Total Score* |  |

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| Saya belum mengambil IELTS / *I have not applied for the* IELTS |  |  |  |  |  |
| Saya akan mengambil IELTS / *I will be taking the* IELTS |  | Tarikh / *Date***\_\_\_\_\_\_\_\_\_\_\_\_\_**(mm/yyyy) |  |  |  |
| Saya telah mengambil IELTS / *I have taken the* IELTS |  | Tarikh / *Date***\_\_\_\_\_\_\_\_\_\_\_\_\_**(mm/yyyy) | *Listening Score* |  |
| *Writing Score*  |  |
| *Reading Score*  |  |
| *Total Score* |  |

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| Saya belum mengambil IALTS / *I have not applied for the* IALTS |  |  |  |  |  |
| Saya akan mengambil IALTS / *I will be taking the* IELTS |  | Tarikh / *Date***\_\_\_\_\_\_\_\_\_\_\_\_\_**(mm/yyyy) |  |  |  |
| Saya telah mengambil IALTS / *I have taken the* IELTS |  | Tarikh / *Date***\_\_\_\_\_\_\_\_\_\_\_\_\_**(mm/yyyy) | *Listening Score* |  |
| *Writing Score*  |  |
| *Reading Score*  |  |
| *Total Score* |  |

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| Saya belum mengambil APT / *I have not applied for the* APT |  |  |  |  |  |
| Saya akan mengambil APT / *I will be taking the* APT |  | Tarikh / *Date***\_\_\_\_\_\_\_\_\_\_\_\_\_**(mm/yyyy) |  |  |  |
| Saya telah mengambil APT / *I have taken the* APT |  | Tarikh / *Date***\_\_\_\_\_\_\_\_\_\_\_\_\_**(mm/yyyy) | *Listening Score* |  |
| *Writing Score*  |  |
| *Reading Score*  |  |
| *Total Score* |  |

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| **RUJUKAN / *REFERENCES***Sila berikan butiran sekurang-kurangnya 2 orang yang dirujuk di bawah. Laporan orang yang dirujuk hendaklah dilengkapkan oleh Dekan Fakulti dan Pelajar. Laporan hendaklah diserahkan oleh orang yang dirujuk kepada Sekretariat Skim Khubara’, UNISSA melalui emel ke skimkhubara@unissa.edu.bn. / *Please provide the details of at least 2 referees below. Referee reports are to be completed by your Dean of Faculty and Student. The Referee’s report must be submitted by the Referee themselves to the Secretariat of Khubara’ Scheme, UNISSA through email at* *skimkhubara@unissa.edu.bn**.*  |

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| Nama / *Name* |  |
| Jawatan / *Position* |  | Fakulti / *Faculty* |  |
| Alamat Organisasi atau Institusi / *Address of Organisation or Institution* |  |
| No Telefon / Contact No |  | Fax |  | Emel / Email  |  |

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| Nama / *Name* |  |
| Jawatan / *Position* |  | Fakulti / *Faculty* |  |
| Alamat Organisasi atau Institusi / *Address of Organisation or Institution* |  |
| No Telefon / Contact No |  | Fax |  | Emel / Email  |  |

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| Nama / *Name* |  |
| Jawatan / *Position* |  | Fakulti / *Faculty* |  |
| Alamat Organisasi atau Institusi / *Address of Organisation or Institution* |  |
| No Telefon / Contact No |  | Fax |  | Emel / Email  |  |

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| **PENGAKUAN / *DECLARATION*** |
| Adakah anda pernah didakwa oleh Mahkamah di mana-mana negara? / *Have you ever been convicted by a Court of law of any country?*  | Ya / Yes |  |
| No / Tidak |  |

Jika ya, sila berikan maklumat / *If yes, please give details:*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Dengan ini saya mengakui bahawa semua maklumat yang diberikan dalam permohonan ini adalah betul dan lampiran adalah benar sepanjang pengetahuan dan kepercayaan saya, dan saya tidak secara terang-terangan menukar fakta material. Saya memberi kebenaran kepada Universiti Islam Sultan Sharif Ali untuk mendapatkan rekod rasmi, jika perlu, dari mana-mana institusi pendidikan yang pernah saya hadiri. / *I hereby declare that the information provided in this application is correct and the attachments are true to the best of my knowledge and belief, and I have not witfully suppressed any material fact. I authorise Universiti Islam Sultan Sharif Ali to obtain official records, if necessary, from any educational institution I have attended.*

Sejauh mana yang saya ketahui, saya sihat secara perubatan dan bebas dari sebarang masalah perubatan yang boleh menjejaskan kemampuan saya untuk mengikuti pengajian. / *As far as I am aware, I am medically fit and free from any medical problem which may impair my ability to attend to my studies.*

Saya faham bahawa sebarang penyediaan maklumat yang tidak tepat dan salah atau maklumat yang tertinggal akan menyebabkan permohonan ini tidak sah dan sesungguhnya, jika permohonan diterima berdasarkan maklumat tersebut, saya boleh diminta untuk menarik diri dari Biasiswa. / *I understand that any provision of inaccurate and false information or omission of information will render this application invalid and that, if admitted on the basis of such information, I can be required to withdraw from the Scheme..*

Tandatangan / *Signature* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tarikh / *Date* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| --- |
| UNTUK KEGUNAAN PEJABAT SAHAJA / *FOR OFFICE USE ONLY* |
| Tarikh diterima / *Date Received*: No. Permohonan / *Application No*.: |

**LAMPIRAN 1 / *ATTACHMENT 1* – ESEI / *ESSAY***

Sila ambil perhatian bahawa esei adalah bahagian penting dalam permohonan anda. Sila lampirkan (tidak di*staple*) salinan yang ditaip atau menggunakan cetakan komputer melalui ruang di bawah. Tulisan tangan adalah tidak digalakkan. *Please note that the essay is an important part of your application. Please attach (not staple) a typed or computer-generated copy in the space below. We strongly prefer that you do not handwrite your responses.*

Sila tulis esei mengenai diri dan minat anda (400-500 patah perkataan). Esei tersebut hendaklah tulisan asli dan tidak diambil dari mana-mana pihak. *Write a short essay on who you are and what you are passionate about (400-500 words). The essay has to be an original piece, and no part of it may be copied.*

**SULIT**

**LAMPIRAN 2 */ ATTACHMENT 2* – BORANG RUJUKAN DEKAN FAKULTI / *DEAN OF FACULTY REFERENCE FORM***

**KEPADA PEMOHON / *TO THE APPLICANT***

Sila lengkapkan maklumat peribadi di bawah dan panjangkan borang permohonan ini kepada Dekan atau bekas Dekan Fakulti. *Please fill in the personal information below and forward this form to your current or previous Dean of Faculty.*

|  |
| --- |
| **MAKLUMAT PERIBADI / *PERSONAL INFORMATION*** |
| Nama / Name (seperti dalam kad pengenalan / As in Identity Card) |  |
| No. Telefon / Contact No. | Rumah/Home |  Telefon Bimbit / Mobile |  Office  |
| No Perhubungan lain / *Other Contact No (s)* |  | Emel / Email |  |
| Universiti / Institusi sekarang / sebelumnya / *University / Institution now /previously attended* |  |

**KEPADA DEKAN FAKULTI / *TO THE DEAN OF FACULTY***

Pemohon telah memohon bagi Skim Khubara’ UNISSA. Sila lengkapkan dan kembalikan borang permohonan ini kepada Sekretariat Skim Khubara’, UNISSA melalui emel ke skimkhubara@unissa.edu.bn. *The applicant has applied for the Khubara’ Scheme. Please complete and return this form to the Secretariat of Khubara’ Scheme, UNISSA through email at* *skimkhubara@unissa.edu.bn**.*

Sila tulis semaksimum mungkin mengenai pemohon dari perspektif anda dalam memberikan kami maklumat yang tidak terhad kepada: / *Please write as fully as you can about the applicant from your perspective in providing us with but not limited to:*

1. Data yang relevan mengenai prestasi akademik dan pencapaian kurikulum tambahan pemohon; dan / *Relevant factual data about the applicant’s academic performance and elevel fo extra-curricular achievement; and*
2. Maklumat mengenai kelemahan pemohon */Information about personal circumstances that might have disadvantaged the applicant.*

Anda boleh menghantar surat atau kenyataan (letterhead Universiti / Institusi). Sila tandakan kotak penilaian dan sertakan surat atau pernyataan anda dengan borang ini dan mengembalikan kedua-duanya ke Sekretariat Skim Khubara’, UNISSA melalui emel ke skimkhubara@unissa.edu.bn. / *You can send a letter or statement (on the University’s / Institution’s letterhead). Please check the rating boxes and include your letter or statement with this form and return both to the Secretariat of Khubara’ Scheme, UNISSA through email at* *skimkhubara@unissa.edu.bn**.*

|  |  |
| --- | --- |
| Nama orang yang melengkapkan laporan ini / *Name of person completing this report* |  |
| Jawatan / *Position* |  | Universiti atau Institusi / *University or Institution* |  |
| No Telefon / Contact No |  | Fax |  | Emel / Email  |  |
| Tandatangan / Signature |  | Tarikh / Date |  |
| Laporan ini adalah berdasarkan (semak yang berkenaan): / *This report is based on (check all that apply):* | Hubungan peribadi bersama pelajar / *Personal contact with student* |  |
| Pemerhatian Pensyarah / *Lecturer’s Observation* |  |
| Rekod / *Records* |  |
| Lain-lain \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |
| Berapa lama anda mengenali pemohon ini? / *How long have you known this applicant?* |  |
| Dalam kapasiti apa? / *In what capacity?* |  |
| Berapa kerap anda berjumpa pemohon ini? / *How often do you meet with this applicant?* |  |
| Sejauhmana anda mengenali pemohon ini? / *How well do you know this applicant?* |  |

**TRANSKRIP – Sila sertakan salinan rasmi transkrip akademik peringkat Sarjana Muda (atau sebanding).** Penjelasan ringkas mengenai tajuk atau sistem penilaian akan sangat membantu dalam memastikan penilaian yang tepat mengenai tahap pencapaian pemohon. / ***Please include an official copy of the applicant’s transcript of work completed from their Undergraduate (or the equivalent).*** *A brief explanation of grading systems would greatly assist us in assuring an accurate assessment of the applicant’s level of achievement.*

1. **AKADEMIK/ INTELEKTUAL / *ACADEMIC / INTELLECTUAL***

Dengan cara apa anda membezakan prestasi akademik pemohon ini daripada prestasi pelajar lain di universiti? Sama ada melalui pengalaman peribadi atau perbualan bersama pensyarah, bagaimana anda mencirikan tahap intelektual rasa ingin tahu dan pendekatan pemohon ini untuk belajar? / In what way might you distinguish this applicant’s academic performance from that of other university-bound students? Either through personal experience or in talking with lecturers, how would you characterise this applicant’s level of intellectual curiosity and approach to learning?

1. **PERSONAL / INTERPERSONAL**
2. Apa yang anda sukai mengenai pemohon ini? Dari segi apa pemohon telah memberikan impak terhadap universiti/institusi atau komuniti anda? What do you like best about this applicant? / In what ways has this applicant made an impact either in your University/ Institution or in the community?
3. Adakah faktor-faktor lain yang boleh mengganggu permohonan pelajar dari segi prestasi akademik dan/atau hubungan peribadi semasa pemohon dalam pengajian? / *Are there any factors that might interefere with teh applicant’s academic performance and/or personal relationship during his/her couorse of study?*
4. **MAKLUMAT TAMBAHAN / *ADDITIONAL INFORMATION***
5. Adakah perkara lain yang harus kita ketahui mengenai pemohon ini (contoh: Keperibadian, watak, nilai, minat atau keprihatinan, minat-minat tertentu, pencapaian luar biasa / bakat khas, halangan berjaya diatasi?) / *Is there anything else we should know about this applicant (e.g. personal circumstances, character, values, a point of interest or concern, particular interests, unusual accomplishments / special talents, obstacles overcame?)*

🞏 Ya (Sila jelaskan dengan lengkap pada kertas berasingan) / *Yes (Please explain fully on a separate sheet)*

🞏 Tidak / *No*

1. Apa yang segera terlintas dalam fikiran untuk menerangkan pemohon ini? / *What adjectives immediate come to mind in describing this applicant?*

1. Adakah pemohon pernah melanggar peraturanatau diletakkan dalam percubaan, digantung atau diusir dari institusi anda? / *Has the applicant ever violated an Honour Code or been placed on provation, suspended or expelled from your institution?*
2. **SENARAI SEMAK / *CHECKLIST***

Sila nilai pemohon dalam senarai semak di bawah. Kami berminat dengan perbandingan pemohon dengan pelajar lain yang berada pada tahap yang sama di universiti / institusi anda. *Rate the applicant in the checklist below. We are interested in your comparison of the applicant to other university-bound students at the same level in your university / institution.*

|  |  |  |  |
| --- | --- | --- | --- |
|  | Sederhana*Average* | Baik*Good* | Cemerlang *Excellent*  |
| Kebolehan Intelektual / *Intellectual ability* |  |  |  |
| Kerangka Pemikiran Analitik / *Analytic frame of mind* |  |  |  |
| Orentasi Penyelesaian Masalah / *Problem-solving orientation* |  |  |  |
| Kualiti Ekspresi Lisan / *Quality of oral expression* |  |  |  |
| Kepekaan Humor / *Sense of humour* |  |  |  |
| Inisiatif / *Initiative* |  |  |  |
| Intelektual Rasa Ingin Tahu / *Intellectual Curiosity* |  |  |  |
| Kreativiti / *Creativitiy* |  |  |  |
| Motivasi dan Tenaga / *Motivation and Energy* |  |  |  |
| Keyakinan Diri / *Self-Confidence* |  |  |  |
| Kepimpinan / Pengaruh / *Leadership / Influence* |  |  |  |
| Iintegriti / I*ntegrity* |  |  |  |
| Keprihatinan terhadap orang lain / *Concern for others* |  |  |  |
| Menghormati perbezaan / *Respect for differences* |  |  |  |
| Personaliti yang baik / *Warmth of personality* |  |  |  |
| Keupayaan memenuhi tarikh akhir / *Ability to meet deadline* |  |  |  |
| Kematangan Emosi / *Emotion maturity* |  |  |  |
| Reaksi terhadap kemunduran / *Reaction to setbacks* |  |  |  |
| Penghormatan daripada fakulti / *Respect accorded by faculty* |  |  |  |
| Penghormatan daripada rakan sebaya / *Respect accorded by peers* |  |  |  |

Sila lampirkan kertas tambahan jika anda ingin memberi alasan untuk mana-mana penilaian anda. / *If you wish to give reasons for any of your ratings, please attach additional sheets as required.*

1. **RINGKASAN / *SUMMARY***

Berdasarkan pengalaman anda sebagai Dekan Fakulti (Untuk \_\_\_ tahun), bagaimana anda meringkaskan pencapaian pemohon berbanding dengan pelajar lain di universiti anda? / *Based on your experience as Dean of Faculty (for \_\_\_ years), how would you summarise the applicant’s promise as compared* to that of other university / institution – bound students in your university?

|  |  |  |  |
| --- | --- | --- | --- |
|  | Sederhana*Average* | Baik*Good* | Cemerlang *Excellent*  |
| Akademik / *Academic* |  |  |  |
| Keperibadian / *Personal* |  |  |  |
| Keseluruhan / *Overall*  |  |  |  |

🞏 Setuju / *Agree* 🞏 Tidak Setuju / *Disagree*

**SULIT**

**LAMPIRAN 3 */ ATTACHMENT 3* – BORANG RUJUKAN DEKAN PELAJAR / *DEAN OF STUDENT REFERENCE FORM***

**KEPADA PEMOHON / *TO THE APPLICANT***

Sila lengkapkan maklumat peribadi di bawah dan panjangkan borang permohonan ini kepada Dekan Pelajar. *Please fill in the personal information below and forward this form to your Dean of Student.*

|  |
| --- |
| **MAKLUMAT PERIBADI / *PERSONAL INFORMATION*** |
| Nama / Name (seperti dalam kad pengenalan / As in Identity Card) |  |
| No. Telefon / Contact No. | Rumah/*Home* |  Telefon Bimbit / *Mobile* |  *Office*  |
| No Perhubungan lain / *Other Contact No (s)* |  | Emel / *Email* |  |
| Universiti / Institusi sekarang / sebelumnya / *University / Institution now /previously attended* |  |

**KEPADA DEKAN PELAJAR / *TO THE DEAN OF STUDENT***

Pemohon telah memohon bagi Skim Khubara’ UNISSA. Sila lengkapkan dan kembalikan borang permohonan ini kepada Sekretariat Skim Khubara’, UNISSA melalui emel ke skimkhubara@unissa.edu.bn. *The applicant has applied for the Khubara’ Scheme. Please complete and return this form to the Secretariat of Khubara’ Scheme, UNISSA through email at* *skimkhubara@unissa.edu.b*n*.*

Sila tulis semaksimum mungkin mengenai pemohon dari perspektif anda dalam memberikan kami maklumat yang tidak terhad kepada: / *Please write as fully as you can about the applicant from your perspective in providing us with but not limited to:*

1. Impresi anda mengenai kualiti keperibadian dan sumbangan pemohon kepada komuniti institusi anda; dan / *Your impressions of the candidate’s personal qualities and contribution to your school community; and*
2. Maklumat mengenai kelemahan pemohon */Information about personal circumstances that might have disadvantaged the applicant.*

Anda boleh menghantar surat atau kenyataan (letterhead Universiti / Institusi). Sila tandakan kotak penilaian dan sertakan surat atau pernyataan anda dengan borang ini dan mengembalikan kedua-duanya ke Sekretariat Skim Khubara’, UNISSA melalui emel ke skimkhubara@unissa.edu.bn. / *You can send a letter or statement (on the University’s / Institution’s letterhead). Please check the rating boxes and include your letter or statement with this form and return both to the Secretariat of Khubara’ Scheme, UNISSA through email at* *skimkhubara@unissa.edu.bn**.*

|  |  |
| --- | --- |
| Nama orang yang melengkapkan laporan ini / *Name of person completing this report* |  |
| Jawatan / *Position* |  | Universiti atau Institusi / *University or Institution* |  |
| No Telefon / *Contact No* |  | *Fax* |  | Emel / *Email*  |  |
| Tandatangan / *Signature* |  | Tarikh / Date |  |
| Laporan ini adalah berdasarkan (semak yang berkenaan): / *This report is based on (check all that apply):* | Hubungan peribadi bersama pelajar / *Personal contact with student* |  |
| Pemerhatian Pensyarah / *Lecturer’s Observation* |  |
| Rekod / *Records* |  |
| Lain-lain \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |
| Berapa lama anda mengenali pemohon ini? / *How long have you known this applicant?* |  |
| Dalam kapasiti apa? / *In what capacity?* |  |
| Berapa kerap anda berjumpa pemohon ini? / *How often do you meet with this applicant?* |  |
| Sejauhmana anda mengenali pemohon ini? / *How well do you know this applicant?* |  |

1. **PERSONAL / INTERPERSONAL**

Apa yang anda sukai mengenai pelajar ini? Dari segi apakah pelajar ini telah memberikan impak kepada kelas, sekolah dan/atau komuniti anda? Adakah faktor lain yang boleh mengganggu prestasi akademik pelajar dan/atau hubungan peribadi sepanjang beliau mengikuti pengajian? / *What do you like best about this student? In what ways has this student made an impact in your class, the school and/or in the community? Are there any factors that might interfere with the students academic performance and/or personal relationship during his/her couorse of study?*

1. **MAKLUMAT TAMBAHAN**
2. Adakah perkara lain yang harus kita ketahui mengenai pemohon ini (contoh: Keperibadian, watak, nilai, minat atau keprihatinan, minat-minat tertentu, pencapaian luar biasa / bakat khas, halangan berjaya diatasi?) / *Is there anything else we should know about this applicant (e.g. personal circumstances, character, values, a point of interest or concern, particular interests, unusual accomplishments / special talents, obstacles overcame?)*
3. **SENARAI SEMAK**

Nilaikan pemohon dalam senarai semak di bawah. Kami berminat dengan perbandingan pemohon dengan pelajar lain yang berada pada tahap yang sama di universiti / institusi anda. *Rate the applciant in the checklist below. We are interested in your comparison of the applicant to other university-bound students at the same level in your university / institution*.

|  |  |  |  |
| --- | --- | --- | --- |
|  | SederhanaAverage | BaikGood | Cemerlang Excellent  |
| Orentasi Penyelesaian Masalah / *Problem-solving orientation* |  |  |  |
| Kualiti Ekspresi Lisan / *Quality of oral expression* |  |  |  |
| Kepekaan Humor / *Sense of humour* |  |  |  |
| Inisiatif / *Initiative* |  |  |  |
| Intelektual Rasa Ingin Tahu / *Intellectual Curiosity* |  |  |  |
| Kreativiti / *Creativitiy* |  |  |  |
| Motivasi dan Tenaga / *Motivation and Energy* |  |  |  |
| Keyakinan Diri / *Self-Confidence* |  |  |  |
| Kepimpinan / Pengaruh / *Leadership / Influence* |  |  |  |
| Iintegriti / I*ntegrity* |  |  |  |
| Keprihatinan terhadap orang lain / *Concern for others* |  |  |  |
| Menghormati perbezaan / *Respect for differences* |  |  |  |
| Personaliti yang baik / *Warmth of personality* |  |  |  |
| Keupayaan memenuhi tarikh akhir / *Ability to meet deadline* |  |  |  |
| Kematangan Emosi / *Emotion maturity* |  |  |  |
| Penghormatan daripada rakan sebaya / Respect accorded by peers |  |  |  |

Sila lampirkan kertas tambahan jika anda ingin memberi alasan untuk mana-mana penilaian anda.

1. **SUMMARY**

Berdasarkan pengalaman anda sebagai Dekan Pelajar (Untuk \_\_\_\_ tahun), bagaimana anda meringkaskan pencapaian pemohon berbanding dengan pelajar lain di universiti anda? *Based on your experience as Dean of Student (for \_\_\_\_ years), how would you summarise the applicant’s promise as compared to that of other university / institution – bound students in your university?*

|  |  |  |  |
| --- | --- | --- | --- |
|  | Sederhana*Average* | Baik*Good* | Cemerlang *Excellent*  |
| Keaktifan di dalam kegiatan luar / *Activeness in Curriculum Activities* |  |  |  |
| Keperibadian / *Personality* |  |  |  |
| Keseluruhan / *Overall* |  |  |  |

🞏 Setuju / *Agree* 🞏 Tidak Setuju / *Disagree*

**SENARAI SEMAK**

Sila pastikan bahawa anda telah menyertakan dokumen-dokumen berikut bersama permohonan / *Please check that you have enclosed the following application in your scholarship application package.*

* Borang permohonan yang lengkap. (Borang permohonan yang tidak lengkap tidak akan diproses)

*Completed application form (incomplete applications will not be processed).*

* 2 keping gambar berukuran pasport yang terkini.

*2 recent passport size photographs of yourself.*

* Salinan IC.

*Copy of IC.*

* Salinan Pasport.

*Copy of Passport*

* Salinan Transkrip / Sijil asal yang disahkan.

*Certified true copies of Transcripts / Certificiates (e.g. GCE ‘A’ Level Examination result slips)*

* Skor TOEFL / IELTS / IALTS dan APT (Jika belum menduduki, sila nyatakan tarikh akan menduduki).

*TOEFL / / IELTS / IALTS and APT Scores (If not yet sat for, please provide date of candidature).*

* Lpaoran / Sijil Aktiviti Ko-Kurikular (CCA)

*Co-curricular Activities (CCA) reports / certificates*

* Lampiran 1 – Esei

*Attachment 1 – Essay.*

* Lampiran 2 – Laporan Rujukan Dekan Fakulti

*Attachment 2 – Faculty Dean Reference Report.*

* Lampiran 3 – Laporan Rujukan Dekan Pelajar

*Attachment 3 – Dean of Student Reference Report.*

* Salinan lain-lain dokumen sokongan

*Copies of any other supporting documents (certified true copies, where relevant)*

|  |
| --- |
| **PERINGATAN** |
| Adalah menjadi tanggungjawab anda untuk memastikan bahawa semua bahan permohonan dihantar tepat waktu ke Sekretariat, Skim Khubara’, Universiti Islam Sultan Sharif Ali selewat-lewatnya pada tarikh akhir permohonan. Permohonan awal adalah sangat digalakkan.*It is your responsibility to ensure that all application material is sent in time to the Secretariat of Khubara’ Scheme, Universiti Islam Sultan Sharif Ali by the application deadline. Early application is encouraged.*  |