



جامعة السلطان الشريف علي الإسلامية
UNIVERSITI ISLAM SULTAN SHARIF ALI
SULTAN SHARIF ALI ISLAMIC UNIVERSITY



مركز بحوث حلالا طيبا

HALALAN THAYYIBAN RESEARCH CENTRE

UNDERGRADUATE PROGRAMME HANDBOOK

2023
2024

UNIVERSITI ISLAM SULTAN SHARIF ALI
SIMPANG 347, JALAN PASAR GADONG BE1310
NEGARA BRUNEI DARUSSALAM

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بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ



جامعة السلطان الشريف علي الإسلامية
UNIVERSITI ISLAM SULTAN SHARIF ALI
SULTAN SHARIF ALI ISLAMIC UNIVERSITY

HALALAN THAYYIBAN RESEARCH CENTRE

UNDERGRADUATE PROGRAMME HANDBOOK 2023/2024

Prepared by:

Halalan Thayyiban Research Centre
Universiti Islam Sultan Sharif Ali, Kampus Sinaut
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Negara Brunei Darussalam

UNISSA Press

Centre for Research and Publication

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FOREWORD

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ
السَّلَامُ عَلَيْكُمْ وَرَحْمَةُ اللَّهِ وَبَرَكَاتُهُ
الحمد لله رب العالمين، والصلاة والسلام على أشرف الأنبياء والمرسلين سيدنا محمد وعلى آله وصحبه أجمعين،
أما بعد
أهلاً وسهلاً ومرحباً بكم

Alhamdulillah, praise and thanks be told to Allah *Subhanahu wa Ta'ala* for His blessings that enables this *Halalan Thayyiban* Research Centre Handbook for Undergraduate to be published this year.

This HTRC Student Handbook contains all the updated information on all courses offered by the Centre and minor courses offered by other faculties for HTRC students.

With the publication of this handbook, it is hoped that students will study and understand the contents which provide the students the accurate information of the types and structures of programme expected to be offered throughout their studies in Universiti Islam Sultan Sharif Ali (UNISSA).

On this occasion, I would like to express my sincere gratitude to all parties involved in the preparation of this handbook. Hopefully, may the efforts, cooperation and contribution even the slightest will be rewarded by Allah *Subhanahu wa Ta'ala*.

وبالله التوفيق والهداية والسلام عليكم ورحمة الله وبركاته

Pengiran Dr Hajah Norkhairiah binti Pengiran Haji Hashim

Director

Halalan Thayyiban Research Centre

ABOUT US

On 29th April 2017, the *Halalan Thayyiban* Research Centre was officially set up in an effort to materialise the *titah* of His Majesty Sultan Haji Hassanal Bolkiah Mu'izzaddin Waddaulah Ibni Al-Marhum Sultan Haji Omar 'Ali Saifuddien Sa'adul Khairi Waddien, Sultan Dan Yang Di-Pertuan Negara Brunei Darussalam during the 6th Hafl al-Takharruj 2016 Ceremony, UNISSA. *Halalan Thayyiban* Research Centre was inaugurated on the 7th Mahrajan Hafl al-Takharruj 2017 at the International Convention Centre, Berakas, Brunei Darussalam by His Royal Highness, Crown Prince (Dr) Haji Al-Muhtadee Billah Ibni His Majesty Sultan Haji Hassanal Bolkiah, Senior Minister at the Prime Minister's Office and Pro-Chancellor of UNISSA. The establishment of this Centre has become a place for research, teaching and provide professional services to uphold the sanctity of the Sunnah of the Prophet Muhammad *Sallallahu 'alaihi wasallam* by generating knowledgeable academicians and students also in support of making Brunei as one of the 'Global Halal Hub' that will advance the nation's economic development and help to accomplish the Vision 2035 of Brunei Darussalam.

Vision

Steadfast to become an excellent *Halalan Thayyiban* Research Centre with international reputation.

Mission

To develop *Halalan Thayyiban* products as the foundation in establishing halal lifestyle for the nation as *Baldatun Thayyibatun wa Rabbun Ghafur* {A good land and a forgiving Lord} through research, teaching and learning, training and consultancy services.

Motto

كُلُوا مِمَّا فِي الْأَرْضِ حَلَالًا طَيِّبًا

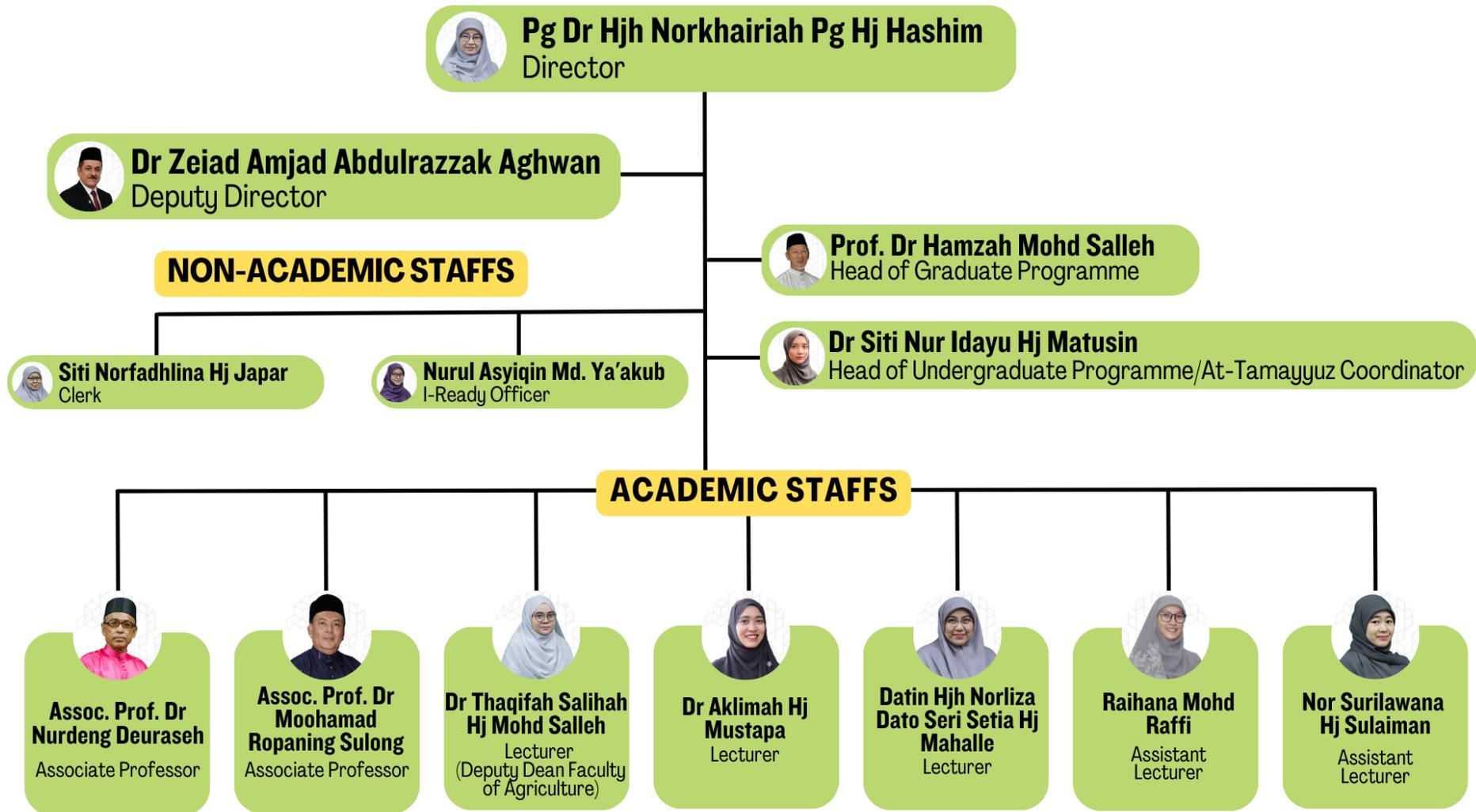
“Eat of what is halalan thayyiban on the earth”

(Al-Baqarah: 168)

Objectives

1. To offer the academic programme in the field of *halalan thayyiban* which is systematic and effective in ensuring that research, as well as a comprehensive and credible education, is generated.
2. To conduct comprehensive academic research relating to *halalan thayyiban* and systematically examine issues related to *halalan thayyiban* from time to time in order to protect the sanctity of Islam.
3. To provide consultation and professional services and authentication in the laboratory for products in both the national and international markets in determining that these products are indeed in accordance with the standards of *halalan thayyiban* or otherwise.
4. To maintain and uphold the sanctity of *halalan thayyiban* as a way of life and practice through teaching, research, professional services and training based on knowledge, faith, good deed, piety and morality in line with the teachings of *Ahl Sunnah Wal Jama'ah* of *Mazhab Shafi'i*.
5. To produce experts in the field of *halalan thayyiban* who are able to clarify and provide the solution to the confusion/problem in the society, primarily in Brunei Darussalam and regional countries, and finally uphold the sanctity of the *Sunnah* of the Prophet Muhammad *Sallallahu 'alaihi wassalam*.

ORGANISATIONAL STRUCTURE



STAFF DIRECTORY



DIRECTOR

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ACADEMIC CALENDAR 2023/2024

التقويم الجامعي للعام الدراسي ٢٠٢٣/٢٠٢٤
 KALENDAR AKADEMIK / ACADEMIC CALENDAR 2023/2024



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 UNIVERSITI ISLAM SULTAN SHARIF ALI
 SULTAN SHARIF ALI ISLAMIC UNIVERSITY

2023							
JULAI / JULY / يوليو							
Muharam / محرم / ذوالحججة / Zuhijjah							
ISN	SEL	RAB	KHA	JUM	SAB	AHD	
MON	TUE	WED	THU	FRI	SAT	SUN	
31					1	2	
	31					12	13
3	4	5	6	7	8	9	
	14	15	16	17	18	19	20
10	11	12	13	14	15	16	
	21	22	23	24	25	26	27
17	18	19	20	21	22	23	
	28	29	30	1	2	3	4
24	25	26	27	28	29	30	
	6	7	8	9	10	11	12

2023							
OGOS / AUGUST / أغسطس							
Muharam / محرم / Safar / صفر							
ISN	SEL	RAB	KHA	JUM	SAB	AHD	
MON	TUE	WED	THU	FRI	SAT	SUN	
	1	2	3	4	5	6	
		14	15	16	17	18	19
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	20	21	22	23	24	25	26
14	15	16	17	18	19	20	
	27	28	29	30	1	2	3
21	22	23	24	25	26	27	
	4	5	6	7	8	9	10
28	29	30	31				
	11	12	13	14			

2023							
SEPTEMBER / SEPTEMBER / سبتمبر							
Safar / صفر / Rabiulawal / ربيع الأول							
ISN	SEL	RAB	KHA	JUM	SAB	AHD	
MON	TUE	WED	THU	FRI	SAT	SUN	
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				15	16	17	
4	5	6	7	8	9	10	
	18	19	20	21	22	23	24
11	12	13	14	15	16	17	
	25	26	27	28	29	30	1
18	19	20	21	22	23	24	
	2	3	4	5	6	7	8
25	26	27	28	29	30		
	9	10	11	12	13	14	

2023							
OKTOBER / OCTOBER / أكتوبر							
Rabiulawal / ربيع الأول / Rabiulakhir / ربيع الثاني							
ISN	SEL	RAB	KHA	JUM	SAB	AHD	
MON	TUE	WED	THU	FRI	SAT	SUN	
30	31					1	
	15	16					13
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	10	11	12	13	14	15	16
9	10	11	12	13	14	15	
	21	22	23	24	25	26	27
16	17	18	19	20	21	22	
	1	2	3	4	5	6	7
23	24	25	26	27	28	29	
	8	9	10	11	12	13	14

2023							
NOVEMBER / NOVEMBER / نوفمبر							
Rabiulakhir / ربيع الثاني / Jamadilawal / جمادى الأولى							
ISN	SEL	RAB	KHA	JUM	SAB	AHD	
MON	TUE	WED	THU	FRI	SAT	SUN	
		1	2	3	4	5	
			17	18	19	20	21
6	7	8	9	10	11	12	
	22	23	24	25	26	27	28
13	14	15	16	17	18	19	
	29	30	1	2	3	4	5
20	21	22	23	24	25	26	
	6	7	8	9	10	11	12
27	28	29	30				
	13	14	15	16			

2023							
DISEMBER / DECEMBER / ديسمبر							
Jamadilakhir / جمادى الثانية / Jamadilawal / جمادى الأولى							
ISN	SEL	RAB	KHA	JUM	SAB	AHD	
MON	TUE	WED	THU	FRI	SAT	SUN	
				1	2	3	
				17	18	19	
4	5	6	7	8	9	10	
	20	21	22	23	24	25	26
11	12	13	14	15	16	17	
	27	28	29	30	1	2	3
18	19	20	21	22	23	24	
	5	6	7	8	9	10	11
25	26	27	28	29	30	31	
	12	13	14	15	16	17	18

2024							
JANUARI / JANUARY / يناير							
Jamadilakhir / جمادى الثانية / Rejab / رجب							
ISN	SEL	RAB	KHA	JUM	SAB	AHD	
MON	TUE	WED	THU	FRI	SAT	SUN	
1	2	3	4	5	6	7	
	19	20	21	22	23	24	25
8	9	10	11	12	13	14	
	26	27	28	29	30	1	2
15	16	17	18	19	20	21	
	3	4	5	6	7	8	9
22	23	24	25	26	27	28	
	10	11	12	13	14	15	16
29	30	31					
	17	18	19				

2024							
FEBRUARI / FEBRUARY / فبراير							
Rejab / رجب / Syaaban / شعبان							
ISN	SEL	RAB	KHA	JUM	SAB	AHD	
MON	TUE	WED	THU	FRI	SAT	SUN	
			1	2	3	4	
				20	21	22	23
5	6	7	8	9	10	11	
	24	25	26	27	28	29	30
12	13	14	15	16	17	18	
	2	3	4	5	6	7	8
19	20	21	22	23	24	25	
	9	10	11	12	13	14	15
26	27	28	29				
	16	17	18	19			

2024							
MAC / MARCH / مارس							
Syaaban / شعبان / Ramadan / رمضان							
ISN	SEL	RAB	KHA	JUM	SAB	AHD	
MON	TUE	WED	THU	FRI	SAT	SUN	
				1	2	3	
					20	21	22
4	5	6	7	8	9	10	
	23	24	25	26	27	28	29
11	12	13	14	15	16	17	
	1	2	3	4	5	6	7
18	19	20	21	22	23	24	
	8	9	10	11	12	13	14
25	26	27	28	29	30	31	
	15	16	17	18	19	20	21

2024							
APRIL / APRIL / إبريل							
Ramadan / رمضان / Syawal / شوال							
ISN	SEL	RAB	KHA	JUM	SAB	AHD	
MON	TUE	WED	THU	FRI	SAT	SUN	
1	2	3	4	5	6	7	
	22	23	24	25	26	27	28
8	9	10	11	12	13	14	
	29	30	1	2	3	4	5
15	16	17	18	19	20	21	
	6	7	8	9	10	11	12
22	23	24	25	26	27	28	
	13	14	15	16	17	18	19
29	30						
	20	21					

2024							
MEI / MAY / مايو							
Syawal / شوال / Zulkaedah / ذوالقعدة							
ISN	SEL	RAB	KHA	JUM	SAB	AHD	
MON	TUE	WED	THU	FRI	SAT	SUN	
		1	2	3	4	5	
			22	23	24	25	26
6	7	8	9	10	11	12	
	27	28	29	30	1	2	3
13	14	15	16	17	18	19	
	5	6	7	8	9	10	11
20	21	22	23	24	25	26	
	12	13	14	15	16	17	18
27	28	29	30	31			
	19	20	21	22	23		

2024							
JUN / JUNE / يونيو							
Zulkaedah / ذوالقعدة / Zuhijjah / ذوالحججة							
ISN	SEL	RAB	KHA	JUM	SAB	AHD	
MON	TUE	WED	THU	FRI	SAT	SUN	
					1	2	
						24	25
3	4	5	6	7	8	9	
	26	27	28	29	30	1	2
10	11	12	13	14	15	16	
	4	5	6	7	8	9	10
17	18	19	20	21	22	23	
	11	12	13	14	15	16	17
24	25	26	27	28	29	30	
	18	19	20	21	22	23	24

2024							
JULAI / JULY / يوليو							
Zuhijjah / ذوالحججة / Muharam / محرم							
ISN	SEL	RAB	KHA	JUM	SAB	AHD	
MON	TUE	WED	THU	FRI	SAT	SUN	
1	2	3	4	5	6	7	
	25	26	27	28	29	30	1
8	9	10	11	12	13	14	
	2	3	4	5	6	7	8
15	16	17	18	19	20	21	
	9	10	11	12	13	14	15
22	23	24	25	26	27	28	
	10	11	12	13	14	15	16
29	30	31					
	23	24	25				

Semester Pertama / First Semester / الفصل الأول Tempok Kuliah / Lecture Period / فترة المحاضرات [31/7/2023 - 12/11/2023] Peperiksaan / Examination / فترة الامتحانات [30/11/2023 - 03/12/2023]

Semester Kedua / Second Semester / الفصل الثاني Tempok Kuliah / Lecture Period / فترة المحاضرة [08/01/2024 - 21/04/2024] Peperiksaan / Examination / فترة الامتحانات [29/04/2024 - 12/05/2024]

Semester Khas / Special Semester / الفصل الخاص Tempok Kuliah / Lecture Period / فترة المحاضرة [20/05/2024 - 07/07/2024] Peperiksaan / Examination / فترة الامتحانات [08 - 14/07/2024]
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PROGRAMME OVERVIEW

T001 BACHELOR OF HALAL SCIENCE

Brief Profile

: This programme is intended to train and equip students with skills and adequate knowledge of halal products and services that comply with Shari'ah law and ensure the Shari'ah conformity of products in halal industries, thereby enhancing their decision-making skills, broadening and deepening their knowledge, and facilitating them in thinking, acting, and being pious toward Allah *Subhanahu Wa Ta'ala*.

Mode of Study

: Full time basis

Duration of Study

: 4 years

Medium

: English

Tuition Fee

: BND 12,000.00

Intake

: August/January

PROGRAMME STRUCTURE

Programme : Bachelor of Halal Science
 Code : T001
 Medium : English
 Intake : August

YEAR 1 SEMESTER 1												
No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices	
1.	UT1120	AL-QUR'AN AL-KARIM I	0	1	1	Eng	40	60	URC	Mnd		
2.	PG1112	CO-CURRICULUM I	0	2	0	NA	100	0	URC	Mnd		
3.	FT1101	INFORMATION AND COMMUNICATION TECHNOLOGY	3	1	2	Eng	70	30	URC	Mnd		
4.	AA1204	ARABIC I	2	3	0	Arb	50	50	FRC	Mnd		
5.	LS1202	FIQH AL-IBADAT	3	2	1	Eng	40	60	FRC	Mnd		
6.	HS1301	INTRODUCTION TO THE SCIENCE OF HALALAN THAYYIBAN	3	2	1	Eng	60	40	PRC	Mnd		
7.	HS1326	FUNDAMENTALS OF LIFE SCIENCES	3	1	2	Eng	60	40	PRC	Mnd		
Total			Courses: 7			CHrs: 14		Cont. Hrs: 19		Workload: 42		

YEAR 1 SEMESTER 2												
No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices	
1.	UT1120	AL-QUR'AN AL-KARIM I	1	1	1	Eng	40	60	URC	Mnd		
2.	PG1112	CO-CURRICULUM I	1	2	0	NA	100	0	URC	Mnd		
3.	PG1120	MIB {For Malay Speakers}	3	2	1	Mly	40	60	URC	Mnd	1 of 2	
	PG1121	BRUNEI STUDIES {For Non-Malay Speakers}				Eng						
4.	UA2125	AQIDAH AHLI AL-SUNNAH WA AL-JAMA'AH	3	3	0	Eng	40	60	URC	Mnd		
5.	AA1208	ARABIC II	2	2	1	Arb	50	50	FRC	Mnd		
6.	HS1302	SHARIAH AND LIFE	3	2	1	Eng	60	40	PRC	Mnd		
7.	HS1304	HALAL FATWA	3	2	1	Eng	60	40	PRC	Mnd		
8.	HS1327	LABORATORY SKILLS	3	0	3	Eng	100	0	PRC	Mnd		
Total			Courses: 8			CHrs: 19		Cont. Hrs: 22		Workload: 57		

YEAR 2 SEMESTER 1												
No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices	
1.	UT2121	AL-QUR'AN AL-KARIM II	0	0	1	Eng	40	60	URC	Mnd		
2.	PG2122	CO-CURRICULUM II	0	2	0	NA	100	0	URC	Mnd		
3.	PG2104	ENGLISH FOR ACADEMIC PURPOSES	2	1	2	Eng	50	50	URC	Mnd		
4.	UA2224	ISLAMIC ETHICS	3	2	1	Eng	40	60	FRC	Mnd		
5.	UT2226	QUR'ANIC AND HADITH SCIENCES	3	2	1	Eng	40	60	FRC	Mnd		
6.	HS2306	HALAL POLICY, STANDARDS, AND REGULATIONS	3	2	1	Eng	60	40	PRC	Mnd		
7.	HS2307	OBJECTIVES OF ISLAMIC LAW IN HALAL INDUSTRY	3	2	1	Eng	60	40	PRC	Mnd		
Total			Courses: 7			CHrs: 14		Cont. Hrs: 18		Workload: 42		

YEAR 2 SEMESTER 2												
No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices	
1.	UT2121	AL-QUR'AN AL-KARIM II	1	0	1	Eng	40	60	URC	Mnd		
2.	PG2122	CO-CURRICULUM II	1	2	0	NA	100	0	URC	Mnd		
3.	LS2102	ISLAMIC LEGAL SYSTEM	3	2	1	Eng	40	60	URC	Mnd		
4.	HS2309	HALAL ASSURANCE MANAGEMENT SYSTEM	3	2	1	Eng	60	40	PRC	Mnd		
5.	HS2310	HALAL SLAUGHTERING MANAGEMENT	3	2	1	Eng	60	40	PRC	Mnd		
6.	HS2311	LEGAL MAXIM IN HALAL INDUSTRY	3	2	1	Eng	60	40	PRC	Mnd		
7.	HS2328	SCIENCE AND TECHNOLOGY IN HALAL INDUSTRY	3	2	1	Eng	60	40	PRC	Mnd		
Total			Courses: 7			CHrs: 17		Cont. Hrs: 18		Workload: 51		

HALALAN THAYYIBAN RESEARCH CENTRE 2023/2024

YEAR 3 SEMESTER 1												
No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices	
1.	UT3122	AL-QUR'AN AL-KARIM III	0	0	1	Eng	40	60	URC	Mnd		
2.	BB3105	ENTREPRENEURSHIP	3	3	0	Eng	60	40	URC	Mnd		
3.	CH2105	ISLAMIC HISTORY AND CIVILISATION	3	2	1	Eng	40	60	URC	Mnd		
4.	HS3314	HALAL LOGISTICS	3	2	1	Eng	60	40	PRC	Mnd		
5.	HS3315	RESEARCH METHODOLOGY	3	2	1	Eng	60	40	PRC	Mnd		
6.	HS3329	HALAL FOOD SCIENCE	3	2	1	Eng	60	40	PRC	Mnd		
7.	HS3330	VERSES OF QURAN & HADITH ON HALAL AND HARAM	3	2	1	Eng	60	40	PRC	Mnd		
Total		<i>Courses: 7</i>	<i>CHrs: 18</i>		<i>Cont. Hrs: 19</i>			<i>Workload: 54</i>				

YEAR 3 SEMESTER 2												
No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices	
1.	UT3122	AL-QUR'AN AL-KARIM III	1	0	1	Eng	40	60	URC	Mnd		
2.	FT1201	WEB DESIGN	3	1	2	Eng	70	30	FRC	Optn	1 of 3	
	FT1202	APPLIED MULTIMEDIA										
	FT1203	DATABASE APPLICATIONS										
3.	HS4320	FIQH AND USUL AL-FIQH IN HALAL INDUSTRY	3	2	1	Eng	60	40	PRC	Mnd		
4.	HS3313	PHILOSOPHY OF HALAL AND HARAM IN ISLAM	3	2	1	Eng	60	40	PRC	Mnd		
5.	HS3319	HALAL TOURISM	3	2	1	Eng	60	40	PRC	Mnd		
6.	HS3331	HALAL INDUSTRIAL PRODUCTS AND SERVICES MANAGEMENT	3	2	1	Eng	60	40	PRC	Mnd		
Total		<i>Courses: 6</i>	<i>CHrs: 16</i>		<i>Cont. Hrs: 16</i>			<i>Workload: 48</i>				

YEAR 3 SEMESTER 3												
No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices	
1.	PG3324	INDUSTRIAL TRAINING	6	0	0	NA	100	0	PRC	Mnd		
Total		<i>Courses: 1</i>	<i>CHrs: 6</i>		<i>Cont. Hrs: 0</i>			<i>Workload: 18</i>				

YEAR 4 SEMESTER 1												
No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices	
1.	UT4123	AL-QUR'AN AL-KARIM IV	0	0	1	Eng	40	60	URC	Mnd		
2.	LS4306	ISLAMIC FAMILY LAW	3	2	1	Eng	40	60	FRC	Mnd		
3.	HS2305	HALAL CONSUMERISM	3	2	1	Eng	60	40	PRC	Mnd		
4.	HS4325	ACADEMIC EXERCISE	0	0	0	Eng	0	0	PRC	Mnd		
5.	HS4330	HALAL PRODUCT ANALYSIS	3	2	1	Eng	60	40	PRC	Mnd		
Total		<i>Courses: 5</i>	<i>CHrs: 9</i>		<i>Cont. Hrs: 10</i>			<i>Workload: 27</i>				

YEAR 4 SEMESTER 2												
No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices	
1.	UT4123	AL-QUR'AN AL-KARIM IV	1	0	1	Eng	40	60	URC	Mnd		
2.	HS4323	FIQH MANAGEMENT AND ADMINISTRATION OF HALAL INDUSTRY	3	2	1	Eng	60	40	PRC	Mnd		
3.	HS4324	HALAL SCIENCE IN ASEAN	3	2	1	Eng	60	40	PRC	Mnd		
4.	HS4325	ACADEMIC EXERCISE	6	0	0	Eng	0	100	PRC	Mnd		
Total		<i>Courses: 4</i>	<i>CHrs: 13</i>		<i>Cont. Hrs: 7</i>			<i>Workload: 39</i>				

Grand Total	Courses: 46	CHrs: 126	Cont. Hrs: 129	Workload: 378
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Course Type	Courses Count	%	Credit Hrs	%	Contact Hrs	%
URC	13	28	26	21	39	31
FRC	7	15	19	15	21	16
PRC	26	57	81	64	69	53
TOTAL	46	100	126	100	129	100

PROGRAMME STRUCTURE

Programme : Bachelor of Halal Science
 Code : T001
 Medium : English
 Intake : January

YEAR 1 SEMESTER 2											
No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices
1.	UA2125	AQIDAH AHLI AL-SUNNAH WA AL-JAMA'AH	3	3	0	Eng	40	60	URC	Mnd	
2.	PG1120	MIB {For Malay Speakers}	3	2	1	Mly	40	60	URC	Mnd	1 of 2
	PG1121	BRUNEI STUDIES {For Non-Malay Speakers}				Eng					
3.	FT1201	WEB DESIGN	3	1	2	Eng	70	30	FRC	Optn	1 of 3
	FT1202	APPLIED MULTIMEDIA									
	FT1203	DATABASE APPLICATIONS									
4.	HS1302	SHARIAH AND LIFE	3	2	1	Eng	60	40	PRC	Mnd	
5.	HS1304	HALAL FATWA	3	2	1	Eng	60	40	PRC	Mnd	
6.	HS1327	LABORATORY SKILLS	3	0	3	Eng	100	0	PRC	Mnd	
Total			Courses: 6		CHrs: 18		Cont. Hrs: 18		Workload: 45		

YEAR 2 SEMESTER 1											
No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices
1.	UT1120	AL-QUR'AN AL-KARIM I	0	1	1	Eng	40	60	URC	Mnd	
2.	UT2121	AL-QUR'AN AL-KARIM II	0	0	1	Eng	40	60	URC	Mnd	
3.	PG1112	CO-CURRICULUM I	0	2	0	NA	100	0	URC	Mnd	
4.	FT1101	INFORMATION AND COMMUNICATION TECHNOLOGY	3	1	2	Eng	70	30	URC	Mnd	
5.	PG2104	ENGLISH FOR ACADEMIC PURPOSES	2	1	2	Eng	50	50	URC	Mnd	
6.	AA1204	ARABIC I	2	3	0	Arb	50	50	FRC	Mnd	
7.	LS1202	FIQH AL-IBADAT	3	2	1	Eng	40	60	FRC	Mnd	
8.	HS2307	OBJECTIVES OF ISLAMIC LAW IN HALAL INDUSTRY	3	2	1	Eng	60	40	PRC	Mnd	
9.	HS1301	INTRODUCTION TO THE SCIENCE OF HALALAN THAYYIBAN	3	2	1	Eng	60	40	PRC	Mnd	
10.	HS1326	FUNDAMENTALS OF LIFE SCIENCES	3	1	2	Eng	60	40	PRC	Mnd	
Total			Courses: 10		CHrs: 19		Cont. Hrs: 26		Workload: 48		

YEAR 2 SEMESTER 2											
No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices
1.	UT1120	AL-QUR'AN AL-KARIM I	1	1	1	Eng	40	60	URC	Mnd	
2.	UT2121	AL-QUR'AN AL-KARIM II	1	0	1	Eng	40	60	URC	Mnd	
3.	PG1112	CO-CURRICULUM I	1	2	0	NA	100	0	URC	Mnd	
4.	LS2102	ISLAMIC LEGAL SYSTEM	3	2	1	Eng	40	60	URC	Mnd	
5.	AA1208	ARABIC II	2	2	1	Arb	50	50	FRC	Mnd	
6.	HS2309	HALAL ASSURANCE MANAGEMENT SYSTEM	3	2	1	Eng	60	40	PRC	Mnd	
7.	HS2310	HALAL SLAUGHTERING MANAGEMENT	3	2	1	Eng	60	40	PRC	Mnd	
8.	HS2311	LEGAL MAXIM IN HALAL INDUSTRY	3	2	1	Eng	60	40	PRC	Mnd	
Total			Courses: 8		CHrs: 17		Cont. Hrs: 20		Workload: 51		

YEAR 3 SEMESTER 1											
No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices
1.	UT3122	AL-QUR'AN AL-KARIM III	0	0	1	Eng	40	60	URC	Mnd	
2.	PG2122	CO-CURRICULUM II	0	2	0	NA	100	0	URC	Mnd	
3.	UA2224	ISLAMIC ETHICS	3	2	1	Eng	40	60	FRC	Mnd	
4.	UT2226	QUR'ANIC AND HADITH SCIENCES	3	2	1	Eng	40	60	FRC	Mnd	
5.	HS3314	HALAL LOGISTICS	3	2	1	Eng	60	40	PRC	Mnd	
6.	HS3315	RESEARCH METHODOLOGY	3	2	1	Eng	60	40	PRC	Mnd	
7.	HS3329	HALAL FOOD SCIENCE	3	2	1	Eng	60	40	PRC	Mnd	
Total			Courses: 7		CHrs: 15		Cont. Hrs: 18		Workload: 45		

HALALAN THAYYIBAN RESEARCH CENTRE 2023/2024

YEAR 3 SEMESTER 2												
No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices	
1.	UT3122	AL-QUR'AN AL-KARIM III	1	0	1	Eng	40	60	URC	Mnd		
2.	PG2122	CO-CURRICULUM II	1	2	0	NA	100	0	URC	Mnd		
3.	HS2328	SCIENCE AND TECHNOLOGY IN HALAL INDUSTRY	3	2	1	Eng	60	40	PRC	Mnd		
4.	HS3313	PHILOSOPHY OF HALAL AND HARAM IN ISLAM	3	2	1	Eng	60	40	PRC	Mnd		
5.	HS3319	HALAL TOURISM	3	2	1	Eng	60	40	PRC	Mnd		
6.	HS3331	HALAL INDUSTRIAL PRODUCTS AND SERVICES MANAGEMENT	3	2	1	Eng	60	40	PRC	Mnd		
Total		Courses: 6	CHrs: 14		Cont. Hrs: 15			Workload: 51				

YEAR 3 SEMESTER 3												
No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices	
1.	PG3324	INDUSTRIAL TRAINING	6	0	0	NA	100	0	PRC	Mnd		
Total		Courses: 1	CHrs: 6		Cont. Hrs: 0			Workload: 18				

YEAR 4 SEMESTER 1												
No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices	
1.	UT4123	AL-QUR'AN AL-KARIM IV	0	0	1	Eng	40	60	URC	Mnd		
2.	BB3105	ENTREPRENEURSHIP	3	3	0	Eng	60	40	URC	Mnd		
3.	CH2105	ISLAMIC HISTORY AND CIVILISATION	3	2	1	Eng	40	60	URC	Mnd		
4.	HS2305	HALAL CONSUMERISM	3	2	1	Eng	60	40	PRC	Mnd		
5.	HS4330	HALAL PRODUCT ANALYSIS	3	2	1	Eng	60	40	PRC	Mnd		
6.	HS4325	ACADEMIC EXERCISE	0	0	0	Eng	0	100	PRC	Mnd		
Total		Courses: 6	CHrs: 12		Cont. Hrs: 13			Workload:				

YEAR 4 SEMESTER 2												
No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices	
1.	UT4123	AL-QUR'AN AL-KARIM IV	1	0	1	Eng	40	60	URC	Mnd		
2.	HS4323	FIQH MANAGEMENT AND ADMINISTRATION OF HALAL INDUSTRY	3	2	1	Eng	60	40	PRC	Mnd		
3.	HS4324	HALAL SCIENCE IN ASEAN	3	2	1	Eng	60	40	PRC	Mnd		
4.	HS4320	FIQH AND USUL AL-FIQH IN HALAL INDUSTRY	3	2	1	Eng	60	40	PRC	Mnd		
5.	HS4325	ACADEMIC EXERCISE	6	0	0	Eng	0	100	PRC	Mnd		
Total		Courses: 5	CHrs: 16		Cont. Hrs: 10			Workload: 48				

YEAR 5 SEMESTER 1												
No.	Code	Course Name	CHr	L	T	Med	CW%	EX%	Type	As	Choices	
1.	HS3330	VERSES OF QURAN & HADITH ON HALAL AND HARAM	3	2	1	Eng	60	40	PRC	Mnd		
2.	HS2306	HALAL POLICY, STANDARDS, AND REGULATIONS	3	2	1	Eng	60	40	PRC	Mnd		
3.	LS4306	ISLAMIC FAMILY LAW	3	2	1	Eng	40	60	FRC	Mnd		
Total		Courses: 3	CHrs: 9		Cont. Hrs: 9			Workload: 27				

Grand Total	Courses: 46	CHrs: 126	Cont. Hrs: 129	Workload: 378
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Course Type	Courses Count	%	Credit Hrs	%	Contact Hrs	%
URC	13	28	26	21	39	31
FRC	7	15	19	15	21	16
PRC	26	57	81	64	69	53
TOTAL	46	100	126	100	129	100

COURSES DESCRIPTION

UNIVERSITY REQUIRED COURSES (URCs)

UT1120 | Al-Quran Al-Karim I

In semester 1, students will be practicing recitation and memorization of these *Sūrahs al-Fātiḥah* and *al-Duḥā* until *al-‘Ādiyāt* together with an introduction of the rules of *al-Tajwīd*, definition of *al-Laḥn*, the different categories and rules of *al-Laḥn*, *aḥkām al-Isti‘ādhah*, *aḥkām al-Basmalah*, manners of reading the Qur’an, prostration of reading (*Sujūd al-Tilāwah*), description of degress (*al-Marātib*) or recitation (*al-Tilāwah*), The *Nūn Sākinah* and *Tanwīn* rules and *Mīm Sākinah* and its rules.

In Semester 2, students will continue with recitation and memorization of *Sūrah al-Qāri‘ah* until *al-Nās* with the rules of *Rā*: the velarization and attenuation (*tafkhīm and tarqīq*), the definition of *al-Madd* and its rules, assimilation (*Idghām*), the connecting *Hamzah* (*Hamzah al-Wasl*), *Waqf* and *al-Ibtidā*, the calligraphy and vocalisations of al-Qur’an al-Karīm (*Rasm al-Mushaf wa Dabṭuhu*) and ethics of concluding (*Khatm*) al-Qur’an.

UT2121 | Al-Quran Al-Karim II

Semester 1: Recitation and memorization of the following *Sūrahs* (*al-Buruj*, *al-Tāriq*, *al-A‘lā*, and *al-Ghāshiyah*).

Semester 2: Recitation and memorization of the following *Sūrahs* (*al-Fajr*, *al-Balad*, *al-Shams* and *al-Layl*).

UT3122 | Al-Quran Al Karim III

Semester 1: Recitation and memorization of the following *Sūrahs* (*‘Abasa*, *al-Takwīr* and *al-Infītar*).

Semester 2: Recitation and memorization of the following *Sūrahs* (*al-Muṭaffifin* and *al Inshiqāq*).

UT4123 | Al-Quran Al-Karim IV

Semester 1: Recitation and memorization of *Sūrah Yāsīn*.

Semester 2: Recitation and memorization of *Sūrah al-Mulk*.

PG1112 | Co-Curriculum I

PG2122 | Co-Curriculum II

Co-Curriculum course I & II consist of two options: A: Uniformed Units or B: Workshops and Community Service. The Uniformed Units include: Royal Brunei Army Military Cadets, Fire & Rescue Cadets and Scouts. The workshops are divided into three (3) categories, namely soft skills workshops, creativity and innovation workshops and spiritual workshops. Finally, taken alongside these workshops is many forms of community service.

References

Berhormat Pehin Datu Seri Maharaja Dato Paduka Seri Setia (Dr.) Ustaz Haji Awang Abdul Aziz bin Juned, *Aqidah Ahli Sunnah Wal-Jamaah: Penyelamat Ummah*. 24 Rabiulakhir 1432H/29 Mac 2011M.
Buku Dikir Maulud Syarafil Anam.
Buku Wirid dan Doa-Doa Pilihan.

FT1101 | Information and Communication Technology

This course will introduce students the basic concepts of Information and Communication Technology (ICT) and to develop the computer proficiency required for university study. The course will include basic instructions in computers; operating systems; and functions of word processing; presentation; spreadsheet; e-mail; and Web browser applications. Practical approach will be adopted to ensure students competency and able to use technology efficiently in their studies.

References

Colmer, R.S. (2004). *Senior's Guide to Easy Computing: PC Basics, Internet and e-Mail*. n.pl: Aliance Book. Co.
Miller, M. (2007). *Absolute Beginner's Guide to Computer Basics*. 4th ed. Indiana: QUE Publishing.
White, R. (2005). *How Computers Work*. 8th ed. Indiana: QUE Publishing.

PG1120 | MIB (for Malay Speakers)

This course is designed to give students understanding of the meaning of Malay, Islam and Monarchy with the emphasis of its status as Brunei Darussalam national philosophy. In addition, to equip them with the core knowledge about 'Aqīdah of Ahlisunnah wal Jamā'ah and Shāfi'ī School of Thought.

References

Abdul Latif Haji Ibrahim, Haji and Mohd. Taib Osman. (1993). *Melayu Islam Beraja, Kertas-Kertas Kerja Seminar "Melayu Islam Beraja"*. Universiti Brunei Darussalam: Akademi Pengajian Brunei.
Muhammad Abdul Hadi Al-Masri (1994). *Ahlussunnah Wal-Jama'ah: Petunjuk Jalan yang Benar*. Kuala Lumpur: Penerbitan Kintan.
Muhammad Abu Zahrah (terj). (2005). *Imam Shafi'i Biografi dan Pemikirannya dalam Masalah Aqidah, Politik dan Fiqh*. Jakarta: Penerbit Lentera.

PG1121 | Brunei Studies (for Non-Malay Speakers)

This course is designed for non-Malay speaking international students who have arrived in Brunei Darussalam and are adapting and adjusting to life in Brunei. These students will be introduced to a brief historical overview of Brunei Darussalam; familiarize themselves with the unique national philosophy of MIB; learn about Brunei's society and culture as well as its traditions and customs; and equip them with practical communication in Malay / Brunei Malay as a means to help them cope with everyday interactions in Brunei society.

References

- Abdul Latif Haji Ibrahim. (2001). *Issues in Brunei Studies*. Gadong: Akademi Pengajian Brunei, Universiti Brunei Darussalam.
- Pehin Jawatan Luar Pekerma Raja Dato Seri Utama Dr Ustaz Haji Md. Zain Haji Serudin. (1998). *Melayu Islam Beraja: Suatu Pendekatan*. Dewan Bahasa dan Pustaka Brunei.
- Sainah, H.S. (2000). *Public Administration in Brunei Darussalam*. ETC: UBD.

UA2125 | 'Aqidah Ahli Al-Sunnah Wa Al-Jama'ah

This course will introduce students the concept of 'aqīdah and *tawhīd*, the concept of *Ahlussunnah wal-Jama'ah*, and their sources and methodology in determining the foundations of the 'aqīdah and its branched, and in refuting false doctrines; the concept of 'Ash'arism and *Māturīdism*; the importance of the right 'aqīdah in the life of the individual and society; the doctrine of the Sunnis in the divinities (*al-Ilāhiyyāt*) and prophethood (*al-Nubuwwāt*) and cosmologies (*al-Kawniyyāt*) and metaphysics (*al-Ghaybiyyāt*) and Imamate (*al-Imāmah*); apostasy and its causes; Quasi-Doctrines and contemporary destructive doctrines and ideologies such as secularism, liberalism and religious pluralism.

References

- Al-Buti, Muḥammad Sa'īd Ramadan. (1996). *Keyakinan Hakiki: Kewujudan Maha Pencipta dan Tugas Makhluk di Alam Semesta*. Trsl. By Muhammad Sulaiman Yassin. Selangor: ABIM.
- _____. (2017). *The Greatest Universal Sureties: The Creator's Existence and The Creatures Function*. Trsl. By Mahdi Lock. Singapore: www.fikr.com
- Al-Ghazali. (1974). *The Foundations of the Articles of Faith*. Lahore: Sh. Muhammad Ashraf.

PG2104 | English for Academic Purposes

Prerequisite(s): 'O' Level English

The course covers language skills of reading, writing, speaking and listening particularly for academic registers. It also focuses on grammar of academic texts which comprise of the study of parts of speech and verb tenses. The reading component develops students' ability to comprehend and interpret various range of texts and through the following macro- and micro-reading skills: making inferences, making predictions, analyzing and evaluating text and interpreting the writer's point of view. The writing component develops students' ability in organizing and summarizing information and citing document sources appropriately (in-text citations and references). The listening component will include how to listen and interpret, infer, predict outcome, draw conclusions, analyze and evaluate information. The speaking component will include how to express opinions, participate in group discussions, support or oppose views or opinions and come to a general consensus.

References

- Bailey, S. (2011). *Academic Writing: A Handbook for International Students*. n.pl.: Routledge Taylor & Francis Group.
- Frendo, E. (2005). *Teach Business English*. n.pl.: Longman.
- Krizan, Merrier Jones. (2002). *Business Communication*. 5th ed. n.pl.: Thomson Learning.

LS2102 | Islamic Legal System

Topics covered are the historical development of the Islamic legal system from the period of Prophet Muḥammad *Ṣallallāhu ‘Alayhi wa Sallam* to the period of *al-Khulafā’ al-Rāshidīn*, the Umayyah period, and the period of the ‘Abbāsiyyah. This course also covers the development of Maddhab; the modern-day application of Islamic legal system in Brunei: the position and structure of the Shariah Courts and their respective jurisdiction; the appointment of Shariah judges: their qualifications, dismissal, ethics, and also their etiquettes. The qualifications and roles of Syar‘ie lawyers and prosecuting officers are also included in the module.

References

- Abdul Monir Yaacob. (1996). *Etika Hakim dan Peguam Syarie*. Kuala Lumpur: IKIM.
- Abu Ameenah Bilal Philips. (1998). *The Evolution of Fiqh*. Riyadh: International Islamic Publishing House.
- Farid Sufian Shuaib, Tajul Aris Ahmad Bustami & Mohd Hisham Mohd Kamal. (2001). *Administration of Islamic Law in Malaysia: Text and Materials*. Kuala Lumpur: Malayan Law Journal.

BB3105 | Entrepreneurship

This course will discuss topics on the concept of entrepreneurship, the role of entrepreneurs, types of new ventures, entrepreneurial style, entrepreneurial management process, identification of entrepreneurial opportunities and the factors and personality traits contributing to the success of a small business entrepreneur. This course also covers the elements of feasibility studies including fundamentals of financing a small business and analyzing industry/consumer/product risks and benefits. The social and ethical implications of entrepreneurship will be incorporated. This course also includes assignment to give some practical experience on setting up small businesses; marketing; approaching customers and selling; managing the business fund; budgeting, record keeping, cash flow management; prepare business plan and doing a group small business.

References

- Ali, B. J. (2014) *Business Ethics in Islam*. Cheltenham, UK: Edward Elgar.
- Barringer, B. and Ireland, R. (2019). *Entrepreneurship: Successfully Launching New Ventures*. 6th ed. US: Pearson.
- Kayed, R. N. and Hassan, M. K. (2013). *Islamic Entrepreneurship*. 1st ed. London: Taylor & Francis (Routledge).

CH2105 | Islamic History and Civilisation

There are two main components of the course. The first part deals with Islamic history and the second part deal with Islamic civilization. The course starts from the time of Prophet Muḥammad – *Ṣallallāhu ‘Alayhi wa Sallam* – until the end of the Ottomans. It focuses on the history of the Prophet Muḥammad - *Ṣallallāhu ‘Alayhi wa Sallam* – his message and valuable teachings; Islamic propagation (*da‘wah*) and its expansion; Islamic administration during the time of the Prophet Muḥammad - *Ṣallallāhu ‘Alayhi wa Sallam* – the Righteous Caliphs, the Umayyads, the Abbasids and Ottomans; Islamic civilization its meaning, concept, principles, sources and its impact on human civilization.

References

- Abu Khaldun, Sati'al-Husari. (1967). *Dirāsāt 'an Muqaddimah Ibnī Khaldūn*. Beirut: Dar al-kitab al-Arabi.
- Al-Duri, Abd al-Aziz. (1960). *Bahth fī Nashāt 'Ilm al-Tārīkh 'Inda al-'Arab*. Beirut: Matba'ah al-Kathulikiah.
- Bosworth C.E. (ed). (1974). *The Legacy of Islam*, 2nd ed. Oxford: at the Clarendon Press.

FACULTY REQUIRED COURSES (FRCs)

AA1204 | Arabic I

This course aims to provide the students with the functional words, and a number of linguistic patterns to develop their basic Arabic language skills; so that they can learn the basic vocabulary and functional expressions, write simple sentences, express their basic needs in specific situations and use the necessary language expressions to communicate through the four language skills in accordance with their level of language. After completing this course, students are expected to be able to practice basic language skills.

References

- Sha'ban, Muhammed Adil, Fadl Allah, Muhammad al-Fatih & Sini, Mahmud Ismail. (1985). *Al Qiraah Al Muyassarah: Silsilah Fi Al 'Arabiyyah Li Al Natiqina Bi Ghayriha*. Vol1. Saudi: Jami'at Al Malik Sa'ud.
- Sini, Mahmud Ismail, Abul Aziz, Nasif Mustafa & Hussain, Mukhtar Al Tahir. (1983). *Al 'Arabiyyah Li Al Nashiin*. Vol 1. Riyadh: Wizarat Al Ma'arif.
- Mahmud, Taha Muhammed. (1984). *Al Ta'bir Al Muwajjah Lil Mubtadiin Min Ghayri Al Natiqina Bil 'Arabiyyah*. Riyadh: Jami'at Al Malik Sa'ud.

AA1208 | Arabic 2

This course aims to develop what the students have learned in the previous course regarding the four skills and provide them with a number of vocabulary and linguistic structures through topics related to Arab Islamic culture. The course also prepares them to use the language as a means of communication and read Arabic texts that suit the limits of the vocabulary they have learned. After completing this course, students are expected to be able to use what they have learned in occasions and situations that suit their language level.

References

- Sha'ban, Muhammed Adil, Fadl Allah, Muhammad al-Fatih & Sini, Mahmud Ismail. (1985). *Al Qiraah Al Muyassarah: Silsilah Fi Al 'Arabiyyah Li Al Natiqina Bi Ghayriha*. Vol2. Saudi: Jami'at Al Malik Sa'ud.
- Sini, Mahmud Ismail, Abul Aziz, Nasif Mustafa & Hussain, Mukhtar Al Tahir. (1983). *Al 'Arabiyyah Li Al Nashiin*. Vol 2. Riyadh: Wizarat Al Ma'arif.
- Mahmud, Taha Muhammed. (1984). *Al Ta'bir Al Muwajjah Lil Mubtadiin Min Ghayri Al Natiqina Bil 'Arabiyyah*. Riyadh: Jami'at Al Malik Sa'ud.

LS1202 | *Fiqh Al-'Ibadat*

Topic covered are *Tahārah* (purification); ablution: definition, obligations, recommendations, and nullifiers. This course also covers topics on prayers: types, times, essential requirements, and recommendations of prayers; *Zakāh*: definition, conditions, pillars, time, and prohibitions; *I'tikāf*: definition and conditions; *Hajj* (pilgrimage): definition, conditions, recommendations, prohibitions during the period of ihram, nullifiers of *Hajj*, performing *Hajj* on behalf of others; and also *'Umrah* and their legal rulings.

References

- Al-Haithami, Abdul Rahman. (n.d). *Tuhfah al-Muhtaj fi Sharh al-Minhaj*. Cairo: Mustafa al-Halabi.
- Al-Khin, Mustafa et. Al. (1991). *Al-Fiqh al-Minhaji 'Ala Madhhab al-Shafi'I*, 3rd ed. Damascus: Dar al-Qalam.
- Al-Nawawi, Muhyiddin Yahya ibn Sharaf. (n.d). *Al-Majmu' Sharh al-Muhazzab*. Cairo: Idarah al-Tia'ah al-Muniriyyah.

UA2224 | Islamic Ethics

This course will cover topics on definition of ethics; its advantages and its theme; source of ethics; concept of ethics; important ethics in of Islam on improving ethics; nature of ethics and its acquisition; benefits of ethics; ethics of the Prophet (Peace Be Upon Him) as found in the Al-Qurān and Al-Sunnah. This course consists of three parts, the first part consists of individual ethics; suppressing anger, truthfulness, humility, sincerity of intention, controlling passions, lowering gaze, telling lies, hypocrisy, self-conceit and jealousy. The second part consists of family ethics: Excellence behaviors with parents, implanting good ethics and responsibilities to spouses and children. The last part consists of social ethics: Behaviors for fulfilling promises, trustworthiness, forgiveness, sacrifice, justice, lowering voice, ways of talking with elders, seeking permission and its methods, cheating, deceit, sarcasm, back biting, and unfairness.

References

- Al- Ghazali, Abu Hamid Muhammad bin Muhammad. (1975). *Ihyā' Ulūmuddīn*. Holland Muhtar (Trans). *The Duties of Brotherhood in Islam*. Leicester, England: The Islamic Foundation.
- Al-Haq Muhammad Zia. (2000). *Professional Ethics of Islam*. Islamabad: Dakwah Academy International Islamic University.
- Haneef Shah, Sikandar Sayed. (2008). *Ethics and Fiqh for daily life: An Islamic Outline*. Kuala Lumpur: International Islamic University.

UT2226 | Quranic and Hadith Sciences

This course will explore and explain the importance and the ranking position of this subject in Islam; discover some of the applicable terminologies that are used in Qur'anic and Hadith Sciences; discover the important basic rules in understanding the texts and giving assessment whether it is strong or weak according to its firmness and semantics.

References

- Abdullah, Ismail & Abdul Manas, Shayuthy. (2006). *Introduction to the Sciences of Hadith*. 1st ed. Kuala Lumpur: Research Centre International Islamic University Malaysia.
- Denffer, Ahmad Von. (1983). *Ulum al-Qur'an: An Introduction to the Sciences of the Qur'an*. Leicester: The Islamic Foundation.
- Ushama, Thameem. (2002). *Issues in the Study of the Qur'an*. Kuala Lumpur: Ilmiah Publishers.

FT1201 | Web Design

Students will learn the basics of designing and developing a web site. Understanding of what is the WWW, the benefits/disadvantages of web presentation media, website design process, story boarding, preparation of images and graphics, platforms and web browsers including web production techniques for website development. Discussion about design issues specific to web-based presentations, learn web page layout, effective navigation and delve into the design process. Course will examine some of the how-to's, in's, out's and pitfalls of using graphics, color and fonts on web pages as well as working with tables and CSS. Some site management techniques are covered, accessibility issues and working with domains and clients discussed.

References

- Adobe Creative Team. (2009). *Adobe Dreamweaver CS4 Classroom in a Book*. USA: Adobe Press.
- Clark, Joe. (2002). *Building Accessible Websites*. USA: New Riders Publishing.
- Horton, Sarah. (2005). *Access by Design: A Guide to Universal Usability for Web Designers*. USA: New Riders Publishing.

FT1202 | Applied Multimedia

UNISSA students gain academic knowledge and skills in their chosen field of study. They also cover general problem-solving and critical thinking skills. The combination can empower them to participate as educated citizens in the economic, political, and cultural life of their communities in the knowledge-based economy.

The course contents are Multimedia Theory and Analysis, Fundamentals of Flash Animation, Production Team Roles and Responsibilities, Planning Multimedia Projects, Advanced Flash Animation Techniques, Audio Recording and Editing and Authoring and Distributing Multimedia Projects.

References

- Adobe Creative Team. (2009). *Adobe Creative Suite 4 Design Premium Classroom in a Book*. US: Adobe Press.
- Adobe Creative Team. (2009). *Adobe Soundbooth CS4: Classroom in a book*. US: Adobe Press.
- Adobe Creative Team. (2009). *Adobe Premiere Pro CS4 Classroom in a Book*. US: Adobe Press.

FT1203 | Database Applications

Introduction to databases and its environment. Conceptual Database Design. Logical Database Design (including Normalisation). Entity-Relationship (ER) modelling techniques. Physical Database design. Structured Query Language (SQL). Data Warehousing Concepts. DW Design. Client Server Architecture, Data & Database Administration: Duties, security, Transaction Management, concurrency control and Distributed Database. The course covers theoretical concepts in depth and gives the students a thorough practical knowledge of databases. The assignments will require students to demonstrate their mastery of the practical aspects of SQL DBMS (selected from available resources in the university for DBMS such as MySQL, MS-SQL or Oracle DBMS) and database design. On completion, the student will be able to develop and design a practical database application using the current database management's systems technology. Application on web-based database application will supplement the proficiency and mastery of the DBMS.

References

- Connolly, Thomas. and Begg, Carolyn. (2005). *Database Systems: A practical approach to design, management and management*, 4th ed. USA: Addison-Wesley.
- Costain, Gay F. (2003). *Data Modeling for Student Analysts*. USA: Dunmore Press. Palmerston North.
- Ramakrishnan and Gehrke. (2003). *Database Management Systems*. 3rd ed. USA: McGraw Hill

LS4306 | Islamic Family Law

The course focuses on the relevant marital issues, such as the importance and role of family, un-Islamic alternative practices of marriage (adultery, temporary marriage, illegal cohabitation, same-sex marriage), required characteristics of spouse, *kafa'ah* in marriage, betrothal and its rulings, solemnization of marriage and its rulings, conditions, essential requirements, and legal effects (dowry, maintenance, property ownership, paternity), unlawful marriage, polygamy, fosterage, types and rulings in dissolution of marriage as well as its legal effects such as period of abstention, maintenance, guardianship and *mut'ah*. It includes the discussion on the Shariah legal rulings, provisions in the law supported by the case law studies.

References

- Ahmad Ibrahim (1997). *Family Law in Malaysia*. Kuala Lumpur: Malayan Law Journal.
- Mohamad Som Bin Sujimon dan Abdul Basir Bin Mohamad (2006). *Fikah Kekeluargaan*. Kuala Lumpur: UIAM.
- Najibah Mohd. Zin (2016). *Islamic Family Law in Malaysia*. Kuala Lumpur: Sweet & Maxwell Thomson Reuters.
- Nik Noraini Nik Badli Shah (2001). *Marriage and Divorce Under the Islamic Law*. Kuala Lumpur: International Law Book Services.
- Wahbah al-Zuhaili (1994). *Fiqh dan Perundangan Islam*, (terj.) jil.6 dan jil.6. Kuala Lumpur: Dewan Bahasa dan Pustaka.

PROGRAMME REQUIRED COURSES (PRCs)

HS1301 | Introduction to The Science of *Halalan Thayyiban*

This course will discuss on the definition of *Halalan Thayyiban*, verses of the Quran on *halalan thayyiban*, *Ahadith* of the Prophet Muhammad s.a.w about *halalan thayyiban*, Contemporary discussion on halal science i.e., Halal-Haram foods, Halal education and learning, Halal *Thayyiban* Perspective Legal, *Halalan Thayyiban* Perspective Issue Halal Logo, Pharmaceuticals and Cosmetics and Halal Hub in ASEAN and Global Perspectives.

References

- Chand, Muhammad Umar. (2001). *Halal and Haram: The prohibited and The Permitted Foods and Drinks According to Jewish, Christian and Muslim Scriptures*. Kuala Lumpur: A.S. Noordeen.
- Mohammad Hashim Kamali. (2013). *The parameters of Halal and Haram in Shariah and The Halal Industry*. Kuala Lumpur: International Institute of Advanced Islamic Studies (IAIS) Malaysia.
- Riaz, Mian N. (2004). *Halal Food Production*. Boca Raton, FL: CRC Press.

HS1302 | Shariah and Life

The aim of this course is to introduce the values of halal education and its implementation around the world, especially in ASEAN and enhance students' understanding of the various aspects of halal education, understand that shariah is to safeguard the sanctity of aqidah and the teachings of Islam. Upon completion of this course, students should be able to demonstrate mastery of the knowledge, analyze and interpret primary and secondary of sources and materials, inculcate Islamic values and shariah principles from time to time, work collaboratively on relevant assignment and project through group dynamic.

References

- Âshûr, Muhammad Thâhir Ibn. (1946). *Maqâshid al-Sharî'ah al-Islâmîyyah*. Tunis.
- Al-Attas, S.M.N. (1991). *The Concept of Education in Islam*. Kuala Lumpur: ISTAC
- Anshari P. Ali, (2012). *The Muslim Educational Needs*. General Santos: Mindanao State University.

HS1304 | Halal Fatwa

This course will discuss on understanding the Meaning of Fatwa and its history, Ijtihad and Fatwa, Usul al-Fiqh in Determining of Halal-Haram, Institutions of Fatwa and Mufti, Current Fatwa on Halal Product, Analysis of Current Fatwa on Halal Products in Negara Brunei Darussalam.

References

- Ali Shah, Syed Arif. (2017). *Halal Certification In The Light of The Shariah*. Karachi: SANHA Halal Associates Pakistan.

Chand, Muhammad Umar. (2001). *Halal and Haram: The prohibited and The Permitted Foods and Drinks According to Jewish, Christian and Muslim Scriptures*. Kuala Lumpur: A.S. Noordeen.

Hussain Hamid Hassan. (1997). *An Introduction To The Study of Islamic Law*. Islamabad: International Islamic University

HS1326 | Fundamentals of Life Sciences

This course offers the fundamental knowledge on: Basic anatomy, structure, function, and development of the animal body at all levels of organisation from the molecular and cellular level to organ systems; Structure of nucleic acids, central dogma of molecular biology, basics of molecular genetics; Basic microbiology including features and characteristics of microorganisms, nature of host-pathogen interactions in health and disease, role of bacteria, viruses, fungi, and parasites in infections; Structure and functions of cellular components, such as proteins, carbohydrates, lipids, nucleic acids, and other biomolecules. Also covered will be enzymology, vitamins, hormones, and nutrition; Basic knowledge on pharmaceutical drug production, principle of pharmacodynamics, pharmacokinetics, and toxicology; Chemistry of cosmetics; and Basic introduction to blood science relevant to Halal.

References

Frandsen RD, Wilke WL & Fails AD (2010). *Anatomy and Physiology of Farm Animals* (7th ed.). Wiley-Blackwell

Barel AO, Paye M & Maibach HI (2014). *Handbook of Cosmetic Science and Technology* (4th ed.). CRC Press

Madigan MT, Martinko JM, Bender KS, Buckley DH & Stahl DA (2015). *Brock Biology of Microorganisms* (14th ed.). Pearson Education, Inc.

HS1327 | Laboratory Skills

This course is fully developed for practical sessions only. Sessions may include: Health, safety, and risk assessment to understand the risks in handling equipment and chemicals and know how to utilise personal protective equipment to protect self in a laboratory setting; Laboratory report writing guideline; Pipetting; Concoction of buffers; DNA extraction and determination of the purity of DNA; DNA and protein purification technique; Analytical technique in molecular biology: Electrophoresis; Spectroscopy and the utilisation of different wavelength of light to measure different concentrations of DNA and protein; Determination of protein in sample using the Bradford assay; Microbiology: Bacterial flora analysis and colony counting using microscope; Anatomy of selected animals and plants; Plant extraction; and Chromatography technique.

References

Bailey C & Barwick V (2007). *Laboratory Skills Training Handbook*. LGC Limited

Bisen PS (2014). *Laboratory Protocols in Applied Life Sciences*. CRC Press

Sambrook J & Russel DW (2001). *Molecular Cloning A laboratory Manual* (3rd ed.). United States of America: Cold Spring Harbor Laboratory Press

HS 2305 | Halal Consumerism

The course will introduce the various issues related to Halal Consumerism. The focus will be on the concept of Islamic Consumerism including Al Thayyibat and Al Khabaith in Islamic consumerism perspectives. These include areas of halal cosmetics; halal pharmaceuticals; muslim friendly tourism and hospitality; halal modest fashion; halal lifestyle; Islamic consumerism in the halal industry; consumers' attitude towards halal products and services; consumer protection of halal products and services; halal industry ecosystem and services. The students will also be able to understand that the Muslims' consumption behaviour would contribute to the development of the halal ecosystem as it impacts manufacturers and service providers to act and adjust according to market conditions.

References

- Afida Mastura, M.A., Elistina, A.B. & Syuhaily, O. (2014). *Perlindungan Pengguna Ke Arah Memperkasakan Pengguna di Malaysia*. Serdang : Persatuan Ekonomi Pengguna dan Keluarga Malaysia
- Lokman, A.R. (2001). *Halal Products: Consumerism, Technology and Procedures*. Malaysia: Islamic Department of Melaka and Islamic Council of Melaka.
- Mohd Hamdan Adnan (1994). *Konsep Asas Kepenggunaan*. Kuala Lumpur, Serdang. Penerbit UPM.

HS2306 | Halal Policy, Standards, and Regulations

This course will discuss on What is Halal Policy, standard and regulation, Halal policy, Halal standard and Halal regulation in Negara Brunei Darussalam and Malaysia as a Model (Food Export requirements, Import Requirements, halal regulation Food Additives Regulatory Bodies, Food Act 1983 and Food Regulations 1985, Trade Descriptions Act 2011) and Halal Agencies in Malaysia.

References

- Bandar Seri Begawan: The Religious Council. (2007). *Halal Food: Piawai Brunei Darussalam*.
- State Mufti's Office, Prime Minister's Office. (2007). *Fatwa of State Mufti Issues on Halal Products; Compilation of State Mufti's Fatwa on issues on Halal Products 1994-2006 Brunei Darussalam*. Bandar Seri Begawan: State Mufti's Office, Prime Minister's Office.
- M. Harith Mahmud. (2011). *Halal Living*. Selangor : Kemilau Publika.
- Riaz, Mian N. (2004). *Halal Food Production*. Boca Raton, FL : CRC Press.

HS2307 | Objective of Islamic Law in Halal Industry

This course will discuss on *Shari`ah* (Islamic Law): Meaning, Objective of Islamic Law and its Relevance to Modern and Global Society; the essential (*daruriyyat*); the complimentary (*al-hajiyyat*); the embellishments (*al-Tahsiniyyat*), Application of Maqasid Shariah in Halal Industry.

References

- Doi, Abdur Rahman I. (1984). *al-Shari`ah*. Kuala Lumpur: A.S. Noordeen

- Masud, Muhammad Khalid. (2005). *Shatibi's Philosophy of Islamic Law*. Kuala Lumpur: Islamic Book Trust.
- Al-Raysuni, Ahmad. (2006). *Imam Al-Shatibi's Theory off the Higher Objectives and Intents of Islamic Law*. Herndon: The International Institute of Islamic Thought.

HS2309 | Halal Assurance Management System

This course provides the understanding to Halal Assurance Management System. This includes knowledge on controlling the non-halal contamination and assure preventive steps are taken throughout the halal supply chain to avoid non-halal contamination of halal products and services through the Internal Halal Control System; Significant Halal Hazards; Halal Policy and Halal Guidelines; Standard Operational Procedures (SOPs); Administration and Documentation System; Socialization and Training Program; Internal and External Communication System; Internal halal verification and Internal Audit System; Corrective Action System; Management Review System; Halal Assurance Management System Principles; Traceability.

References

- Ahmad Sahir. (2016). *Halal Assurance System (HAS): For Foodservice Organization and Food Manufacturer*. Politeknik Merlimau. Melaka.
- Halal Hub Division Department of Islamic Development. (2012). *Guidelines of Halal Assurance Management System of Malaysia Halal Certification*. Kuala Lumpur: Halal Hub Division. Department of Islamic Development Malaysia Guidelines.
- Muhammad Nadztuzaman Hosen. (2008). *General Guidelines of Halal Assurance System. The Assessment Institute for Food, Drugs and Cosmetics*, Jakarta: Indonesian Council of Ulama (LPPOM MUI).

HS2310 | Halal Slaughtering Management

This course will discuss on Quranic verses on slaughtering, Ahadith of the Prophet Muhammad s.a.w on slaughtering, Halal slaughtering in shariah, Halal slaughtering in scientific aspects, Halal slaughtering management and practice in halal industry, the model of house slaughtering in Brunei Darussalam and abroad, issues related to slaughtering such as stunning and its method, slaughtering equipment, fatwa and laws, policies and regulation, standard.

References

- Khan, Salar M. (2010). *The Islamic concept of animal slaughter*. New Delhi: IFA Publications.
- Nurdeng Deuraseh. (2016). *Halal slaughtering in Shari'ah*. Kuala Lumpur : Attin Press sdn bhd.
- Pachirat, Timothy. (2011). *Every Twelve Seconds Industrialized Slaughter and The Politics of Sight*. New Haven : Yale University Press.

HS2311 | Legal Maxim in Halal Industry

This course will discuss on the definition of Al-Qa'idah, The Establishment of Al-Qawa'id Al-Fiqhiyyah and How they Developed (A Historical Glance at Al-Qawa'id Al-Fiqhiyyah,

The Most Significant Madhâhib Books/Sources, Mission and Positions of Al-Qawa'id Al-Fiqhiyyah), Selected Legal maxims and their Applications in Halal Industry.

References
Azman Ismail & Md. Habirur Rahman. (2013). *Islamic Legal Maxims: Essentials and Applications*. Kuala Lumpur: IFFIM.

Al-Raysuni, Ahmad. (2006). *Imam Al-Shatibi's Theory of the Higher Objectives and Intents of Islamic Law*. Herndon: The International Institute of Islamic Thought.

Al-Zarqa, Mustafa Ahmad (2014). *Introduction to Islamic Jurisprudence*. Kuala Lumpur: IBMF.

HS2328 | Science and Technology in Halal Industry

This course offers an introduction to the Science and Technology in Halal Industry. It also briefly introduces the student to the Philosophical Concept of Halal Science. This course focuses on the methods/techniques available for food and non-food product analysis including the principle, purpose, and applications on Halal food and non-food products issues, as well as the growing importance of science and technology in Halal industry, and the position of Halal industrial and manufacturing in the Industrial Revolution 4.0.

References

Ahmad, Musa, Kuswandi, Bambang, & Mat Radzi, Salina. (2018). *Halal Science and Technology Module: Technique & Instruments Implemented for Halal Analysis Product*. Malaysia, USIM.

Ng PC, Ahmad Ruslan NAS, Chin LX, Ahmad M, Abu Hanifah S, Abdullah Z & Khor SM (2022). *Recent advances in halal food authentication: Challenges and strategies*. *Journal of Food Science*, 87:8-35. Doi: 10.1111/1750-3841.15998

Housecroft, Catherine E. & Constable, Edwin C. (2006). *Chemistry*, 3rd edition. Harlow, ESX: Pearson Education Limited.

HS3313 | Philosophy of Halal and Haram in Islam

This course will discuss topics on: meaning of Halal and Haram in Shariah, the meaning of Thayyibat, lawful and unlawful foods in shari'ah; the wisdom of prohibition of Unlawful Food: prohibition of maytah (carrion), prohibition of flowing blood, prohibition of pork, prohibition of meat dedicated to anyone other than Allah *Subhanahu Wa Ta'ala*.

References

Ali Shah, Syed Arif. (2017). *Halal Certification In The Light of The Shariah*. Karachi: SANHA Halal Associates Pakistan.

Chand, Muhammad Umar. (2001). *Halal and Haram: The prohibited and The Permitted Foods and Drinks According to Jewish, Christian and Muslim Scriptures*. Kuala Lumpur: A.S. Noordeen.

Hussain Hamid Hassan. (1997). *An Introduction To The Study of Islamic Law*. Islamabad: International Islamic University

HS3314 | Halal Logistics

This course will discuss on the meaning of Halal logistics, Identifying Halal logistics standard, profile of Logistic companies, the process of managing the material flow and information flow, the transport, storage and terminal operations, product information, demand data, and halal logistics label and code.

References

- Marco Tieman, Jack G.A.J. van der Vorst, Maznah Che Ghazali. (2012). *Principles In Halal Supply Chain Management*. Journal of Islamic Marketing. Kuala Lumpur: Emerald Group Publishing Limited.
- Nazry Yahya. (2016). *Fundamentals of Operational Logistics*. Malaysia: Oxford Fajar.
- Rudy Bruil. (2010). *Halal Logistics and The Impact of Consumer Perceptions*. Master Thesis, University of Twente, Drienerlolaan 57522 NB Enschede, The Netherlands. (http://essay.utwente.nl/59945/1/MA_thesis_R_Bruil.pdf).

HS3315 | Research Methodology

This course introduces students to the general skills and knowledge of research which includes writing effective research proposals and conducting qualitative, quantitative as well as mixed method research. The course also emphasizes on the construction of valid and reliable data collection instruments to ensure sound data collection and analysis. The use of SPSS and NVivo data analysis software and data interpretation will also be demonstrated.

References

- Borden, K. S. & Abbott, B. B. (2002). *Research Design and Methods: A Process Approach*. Boston: McGraw Hill.
- Creswell, J. W. (2009). *Research Design: Qualitative, Quantitative and Mixed Methods Approaches* (3rd ed.). Thousand Oaks: Sage Publications.
- Field, A. P. (2009). *Discovering Statistics Using SPSS*. London, England: SAGE.

HS3319 | Halal Tourism

This course will discuss on the meaning of Halal Tourism, al-Quran, Hadith and Shariah on Tourism/travelling, Halal tourism concept, Halal Tourism Market and Services, Model of Halal Tourism, Challenges and future of Halal tourism, Halal Tourism in Negara Brunei Darussalam.

References

- Azilah Kasim (ed). (2007). *Readings on Tourism and Hospitality*. Sintok, Kedah: Penerbitan Universiti Utara Malaysia.
- Aziz Phitakhhumpon, H. E. (2013). *Halal Thailand Halal World*. Bangkok: The Central Islamic Council of Thailand.
- Battour, M., & Ismail, M.N. (2015). *Halal Tourism: Concepts, Practises, Challenges and Future, Tourism Management Perspectives*. Retrieved from <http://dx.doi.org/10.1016/j.tmp.2015.12.008>.

HS3329 | Halal Food Science

The aim of this course is to give students an understanding on the basic fundamentals of food science and underlying technology associated with providing a safe, halal, and thayyib food. On successful completion of this course, a student will be expected to be able to obtain knowledge and skill in halal food science and technology through theory and applications as well as apply science and technology principles to deliver safe, halal, and thayyib food products from raw materials to consumers.

References

- Buchanan RL, Anderson W, Anelich L, Cordier J-L, Dewanti-Hariyadi R & Ross T (Eds.). (2018). *Microorganisms in Foods 7 Microbiological Testing in Food Safety Management* (2nd ed.). Springer
- Belitz H-D, Grosch W & Schieberle P (2009). *Food Chemistry* (4th ed.). Springer
- Berk Z (2009). *Food Process Engineering and Technology* (4th ed.). Elsevier Inc.

HS3330 | Verses of Qur'an and Hadith on Halal and Haram

This course will introduce verses of the Qur'an and hadith of the Prophet Muhammad (s.a.w) as sources of Halal and Haram in contemporary halal industry. Then, the course will select relevant verses of the Holy Qur'an as well as traditions of the Prophet Muhammad s.a.w related to halal-haram in Islam and its application in halal industry. Upon completing the course, students are expected to apply the knowledge into halal Industry.

References

- Abdullah Yusof Ali (1992). *The Meaning of the Quran*. Maryland: Amana Corporation.
- Bayhaqi. (1994). *al-Sunan al-Kubra*. Muhammad 'Abdul Qadir (ed). 10 vols. Beirut: Dar al-Kutub al-'Ilmiyyah.
- Bukhari, *Sahih Al-Bukhari* Arabic-English Summarized. (1996). translator: Khan Muhammad Muhsin. Madinah: Darussalam.

HS3331 | Halal Industrial Products and Services Management

The aim of this course is to introduce the overview, definition, concept and objectives as well as the management of halal industrial products and services, highlight the Halal products and services as a global potential market especially in Halal foods, Halal supply chain and logistics, Halal tourism, Halal banking, Halal standard, Halal education, apply and demonstrate the knowledge on halal labels, food hygiene as well as the contemporary issues and the management of halal products and services. Upon completing the course, the students are expected to be able to apply and demonstrate the knowledge they had previously learned in other courses to evaluate the differences between Islamic and traditional management, build and assemble a team of reliable and with expert proficiency in halal products and services, resolve issues and challenges in halal products and services management.

References

- Ahmad, K. & Fontaine, R. (2011). *Management from Islamic Perspective (2nd Edition)*. Petaling Jaya: Pearson Malaysia Sdn. Bhd.
- Hamidon Katan, Mohd Radzi Zainuddin et al. (2015). *Innovation Management* (UniKL). Malaysia: Oxford Fajar.
- Khalidah Khalid Ali, Satirenjit Kaur Johl et al. (2015). *Business Management: A Malaysian Perspective* (Third Edition). Malaysia: Oxford.

HS4320 | Fiqh and Usul Al-Fiqh in Halal Industry

This course will discuss on the meaning of Usul al-Fiqh and its role, the fiqh of halal, Tariqah istinbat al-Ahkam (Methodology in deriving the ruling of Islam), the Quran, Sunnah, Ijma', Qiyas, Maslahah, al-Qawaid al-Fiqhiyyah, Istihalah, Istibra', Hukm and Fatwa of halal products.

References

- Al-Raysuni, Ahmad. (2006). *Imam Al-Shatibi's Theory off the Higher Objectives and Intentions of Islamic Law*. Herndon: The International Institute of Islamic Thought.
- Al-Zarqa, Mustafa Ahmad (2014). *Introduction to Islamic Jurisprudence*. Kuala Lumpur: IBMF.
- Nyazee, Imran Ahsan Khan. (2003). *Islamic jurisprudence: Usul al-fiqh*. Petaling Jaya: The Other Press: The International Institute of Islamic Thought.

HS4323 | Fiqh Management and Administration of Halal Industry

This course will discuss topics on: concept of the Islamic administration, historical development in the golden age of Islam, the role of the administrative system in Islam, model and principle of Islamic management, the concept and design of public organizations in Negara Brunei Darussalam.

References

- Al-Raysuni, Ahmad. (2006). *Imam Al-Shatibi's Theory off the Higher Objectives and Intentions of Islamic Law*. Herndon: The International Institute of Islamic Thought.
- Doi, Abdur Rahman I. (1984). *al-Shari`ah*. Kuala Lumpur: A.S. Noordeen
- Masud, Muhammad Khalid. (2005). *Shatibi's Philosophy of Islamic Law*. Kuala Lumpur: Islamic Book Trust.

HS4324 | Halal Science in ASEAN

This course will discuss topics on: the definition of Halal Organization, the role of organizations, halal organizations in ASEAN, such as in Negara Brunei Darussalam, Malaysia, Thailand and others.

References

- Aziz Phitakhhumpon, H. E. (2013). *Halal Thailand Halal World*. Bangkok: The Central Islamic Council of Thailand.
- Baharudin Othman, et all. (2016). Potential of ASEAN in Halal Certification Implementation: A Review, in *Pertanika J. Soc. Sci. & Hum.* 24 (1): 1 – 24.
- Nurdeng Deuraseh. (2013). Islamic Political Policy Based on Islamic Value With Special Reference to *Islam Hadhari* (Civilizational Islam) in Malaysia: A Foundation for Development of Muslim Community in ASEAN, *Jurnal Islam Hadhari*, Vol. 4, 3, 2013, (submitted and in process for publication).

HS4325 | Academic Exercise

- 4th year, Semester 1: Proposal presentation (i.e., the background, the objectives, the research problem, literature review and research methodology).
- 4th year, Semester II: Submission a full report. (i.e., the background, the objectives, the research problem, literature review, research methodology, Results and discussion, data analysis, conclusion and recommendation, relevant references and attachments).

The student will be supervised on matters relating to introduction to research, the choice of topic, its aim and importance of research. The research work has to be written in not less than 12,000 and not more than 15,000 words, using font: Times New Roman, size: 12, single spacing. It shall be submitted to the faculty at the end of week 13 of semester 2 of Year 4.

References

- Christine B. Feak and John Swales. (2012). *Academic Writing for Graduate Students: Essential Tasks and Skills*. United States: University of Michigan Press.
- Paul J. Silvia. (2007). *How to Write a Lot: A Practical Guide to Productive Academic Writing*. United States: American Psychological Association.
- Stephen Bailey. (2003). *Academic Writing: A Practical Guide for Students*. Routledge, Taylor & Francis Group

HS4330 | Halal Product Analysis

The aim of this course is to introduce students to the application of laboratory techniques/methods in the detection and identification of non-halal components in food and non-food products using several methods that have been developed to evaluate their Halal authenticity. At the end of the course, the students are expected to be able to apply the knowledge they have learned from Fundamentals of Life Sciences, Science and Technology in Halal Industry, and Halal Food Science to Halal Analysis.

References

- Ng PC, Ahmad Ruslan NAS, Chin LX, Ahmad M, Abu Hanifah S, Abdullah Z & Khor SM (2022). *Recent advances in halal food authentication: Challenges and strategies*. *Journal of Food Science*, 87:8-35. Doi: 10.1111/1750-3841.15998
- Weaver CM & Daniel JR (2003). *The Food Chemistry Laboratory A Manual for Experimental Foods, Dietetics, and Food Scientists* (2nd ed.). USA: CRC Press
- Pizzorno JE & Murray MT (2013). *Textbook of Natural Medicine* (4th ed.). Elsevier.

PG3324 | Industrial Training

LI give students the opportunities to practice the theoretical knowledge that they learn in class and apply it in the real working environment. It is also to inculcate professionalism in the students through interaction and communication with the people at their training places besides to look for job opportunities for their future career. Moreover, LI helps in developing students' skills and abilities in every aspect of life. Finally, LI is also to develop and maintain good relations with government and non-government organizations that can help UNISSA to produce skillful and proficient graduates.

References

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MINOR PROGRAMME

A minor programme is an optional secondary academic discipline. Students who attain a minimum CGPA of **3.00 and above** may apply for a minor programme at the end of Year 2 and must complete approximately **15 credit hours** (or approximately 5 courses) to earn a minor.

Objectives:

- Provide students with broad and extensive learning opportunities.
- Produce skilled and versatile graduates through interdisciplinary programmes.
- Enhance graduates' marketability value.

Programmes offered:

- Minor in Contemporary Da'wah
- Minor in Law
- Minor in Translation
- Minor in Islamic Economics
- Minor in Islamic Development Management
- Minor in Information and Communication Technology
- Minor in Halal Science
- Minor in Agribusiness

MINOR IN CONTEMPORARY DA'WAH

[Faculty of Usuluddin]

MANDATORY COURSES

UA3104 | Introduction to Da'wah

The content of this course: The definition of Islamic *da'wah*, tasks and responsibilities of da'wah, objectives of da'wah, da'wah and characters of Da'i, responsibilities and qualification of da'i, strategies of da'wah, challenges and solutions in contemporary da'wah.

References

- Ibn Hisyam, 'Abdullah (n.d). *Al-Sirah al-Nabawiyyah*. Beirut: Dar al-Jeel.
Nasr, Seyyed Hossein. (1964). *Traditional Islam in the Modern World*. London: Kegan Paul.
Rahman, Fazlur. (1982). *Islam and Modernity: Transformation of an Intellectual Tradition*. Chicago: University of Chicago Press.

UM3004 | Tafsir

The Introduction of Tafsir, its definition, its gradual development, its categories, the explanation of the important rules and principles in Tafsir, the needed appliances by the interpreter, explanation of the rules in interpretation the meaning of the Qur'an, and which may not be allowed and may not be benefits. The course will focus on the exegesis of leading Qur'an interpreters on the last three parts of the Qur'an (parts 28, 29 and 30).

References

- Al-Jumal, al-Sheikh Sulayman ibn Umar al-'Ajali al-Shafi'i. (1994). *Al-Futuh al-Ilahiyyah bi Taudih Tafsir al-Jalalayn li al-Daqa'iq al-Khafiyyah*. Beirut: Dar al-Fikr.
Al-Mubarakpuri, Shaykh Saifur Rahman, (2003). *Tafsir Ibn kathir*, Riyadh: Darussalam.
Ushama, Thameem (2013). *History and Sciences of the Qur'an*. Malaysia: IIUM Press.

UM3005 | Hadith

The course will include the selection of some Ahadith with brief explanation from the forty Hadith of al-Imam an-Nawawi, on various topics, such as the importance of intention, definition of Islam, iman and ihsan, Pillars of Islam, Man's development and final deeds, prohibition of innovation in religion, avoidance of doubtful matters, religion is sincerity, obedience to the prophet (s.a.w), good character, Avoiding sins, shame and shyness, some attributes of Allah, righteousness and wrongdoing, social behavior. The focus will be on objectives and legal injunctions deduced from the Hadith.

References

- Al-Bugha, Mustafa and Misto, Muhyiddin. (1420AH/1999AD). *Al-Wafi fi Syarh al-Arba'in al-Nawawiyah*, Damascus: Dar Ibn Kathir.
Abdullah, Abdul Manas, Ismail, Shayuthy, (2006), *Introduction to the Sciences of Hadith*, Malaysia: Research Centre, IIUM

Muhammad, Umm, (1999). *The Forty Hadith of al-Imam an-Nawawi*. Saudi Arabia: Abdul-Qasim Publishing House

OPTIONAL COURSES [any TWO (2) courses]

UA3105 | Islamic Media

The content of this course includes, but not limited to, defining Islamic media academically and linguistically, modern tools of communications including social media, stature of media in Islam and its importance in propagating the faith; development of Islamic media outlets compare to secular non-Islamic media; fundamentals and characteristics of media based on Islamic teachings; principles of media as reported through the teaching of the Qur'an and the guidance of the Prophet Muhammad (PBUH). The performances and outcomes of Islamic media along with Islamic ethics are to be observed in all media techniques and methods; examples of contemporary Islamic media from newspapers, magazines, radio and TV, satellite channels, Islamic online web pages, social media tools, challenges faced by Muslim communities via global media reporting and find ways and means for enhancing better understanding of Islam in the media.

References

- Ab. Razak, A. and A. Abdul Majeed, (eds.). (2002). *Enhancing the Understanding of Islam for the Media*. Kuala Lumpur: Institute of Islamic Understanding Malaysia.
- Bunt, G. R. (2000). *Virtually Islamic: Computer-Mediated Communication and Cyber Islamic Environments*. Cardiff, UK: University of Wales Press.
- Mowlana, H. (1998), "Covering Islam: Media and Its Impact on Muslim Identity". *International Conference on Muslim Identity in the 21st Century: Challenges of Modernity*. School of Oriental and African Studies, University of London.

UM3003 | Studies in World Religion

This course is an introduction to world major religions from an Islamic viewpoint. It will explore religious communities such as Hinduism, Buddhism, Judaism, Christianity, Chinese religions and native traditional believe systems as known in Brunei Darussalam. What do religious communities have in common, and what distinguishes them from each other? The contents of this course will focus on how Muslim students understand the discipline of studying "World Religions" and/or "Comparative Religion" as known among contemporary Muslim intellectuals and Islamic institutions. Specifically, this course will survey world major religions including topics such as their socio-historical background, philosophy, worship, rituals, sects, institutions, women status, "fundamentalist" movements, modern lifestyles and Qur'anic perspective. Other issues such as maintenance of religious identity; the media; diversity, secularization in the western society, will briefly be explored.

References

- Al-Biruni, A, (d. 1048). *Al-Biruni's India: An Account of the Religion, Philosophy, Geography, Chronology, Astronomy, Custom, Laws and Astrology of India about AD 1030*. Edward C. Sachau, (ed.), trans., with notes and indices. London: Kegan Paul, Trench, Trubner and Co., 1910.

- Al-Faruqi, I. R, (1998). *Islam and Other Faiths*. Ataulloh Siddiqui (ed.). Leicester, England: The Islamic Foundation.
- Kazi, A. K. and J. G. Flynn, (1984), "Introduction to Muhammad b. 'Abd al-Karim Shahrastani." *Muslim Sects and Divisions*. London: Kegan Paul International.

UM3006 | Contemporary Thoughts

Definitions of the intellectual invasion and contemporary ideologies such as theory of Darwinism, Freemasonry, Zionism, Nationalis and its relationship with colonialism, Secularism, Liberalism, Sisters in Islam and its relationship with orientalist and missionaries, Baha'ism, Ahmadiyah and Qadiyani movement which include developments and goals of each ideologies and highlights the Islamic views of these ideologies.

References

- Al-Samuk, Sam'oun Mahmud. 2006. *Fi al-Mazahib al-Gikriyyah al-Mu'asirah*. Amman: Dar Wail li al-Nashr wa al-Tauzi'.
- Qutb, Muhammad. 1988. *Mazahib Fikriyyah Mu'asirah* (3rd eds). Dar al-Syuruq.
- Yasin Ghadban. 2012. *Madkhal li Dirasah al-Islam wa al-Mazahib al-Mu'asirah*. Amman: Dar al-I'lam

UM3007 | Tauhid

The definition of the science of al-Tawhid and its three sections: divinities, prophecies, *al-Sam'iyat*; the legitimacy of these knowledge and belief. The nature of Allah and His compulsory, permissible and impermissible attributes. The method of theologians in proving the existence of Allah and his attributes, analogical texts and stand of the predecessor and successor toward it. *Qada'* and *Qadar* (predestination)), human free will. The concept of prophecy and divine mission, the human need towards it. Attributes which are compulsory, permissible and impermissible for the Prophets. *Khatm al-Nubuwwah* (seal of the Prophets) and universal message of Muhammad (peace be upon him). Miracles and miraculous of Quran. *Sam'iyat* (Transmitted knowledge) and its content: concept of death and *barzakh*iyah, End of Time and its signs, resurrection and its horrors, heaven and pleasures, hell and torment.

References

- Al-Buti, Muhammad Said Ramadan. (1402H). *Kubra al-Yaqiniyyat al- Kauniyyah*. Dar al-Fikr.
- Al-Ghazali, Abu Hamid Muhammad. (1988). *Al-Iqtisad fi al-I'tiqad*. Beirut: Darul Kutub al-'Ilmiyyah.
- Al-Shafi'i, Mahmud. (1991). *Al-Madkhal Ila Dirasat 'Ilm al-Kalam*. ed. 2. Cairo: Maktabah Wahbah.

UM3008 | Tasawwuf

Tasawwuf, its lexical root and technical meaning and its Quranic and prophetic basis, views on the sources of Tasawwuf, the emergence of Tasawwuf and its relation to asceticism and worship, the link between Tasawwuf and '*aqidah*, *shari'ah* and ethics, Notification of the most renowned Sufi Orders (Qadiriya, Syaziliyah and Naqshabandiyah), Spiritual stations and positions among Sufis such as *tawba*, *wara'* and *tawakkul*, some of the major issues in

Tasawwuf such as *al-hulul*, *al-ittihad* and *wahdatul wujud* in the light of the analytical views of the sufi Masters and their training methods.

References

- Imam Ghazali. (n.d). *Ihya Ulum al-Din (The Book of Knowledge)*. Transl: Nabih Amin Faris. New Delhi: International Islamic publishers
- Al-‘Aid, Abd al-Latiff Muhammad. (1999). *Al-Tasawwuf fi al-Islam wa aham al-I’tiradat al-waridah ‘alaihi*. Cairo: Dar al-Nasr li al-tTauzi’ wa al-Nashr.
- Al-Kurdi, Muhammad Dhiyaa al-Deen. (1971). *Nash’ah al-tasawwuf al-Islamiy*. Cairo: Al-Matba’ah al-Fanniyyah.

MINOR IN LAW [Faculty of Shariah and Law]

MANDATORY COURSES

LB1301 | Constitutional and Administrative Law I

This course commences with some historical perspectives of the Constitution of Brunei Darussalam. This is followed by the discussion on the conventional fundamental constitutional concepts; the Rule of Law; the Separation of Powers; the Royal Prerogative; and Sovereignty, with special focus of these concepts in the Bruneian constitution. The course will also discuss the structures and roles of the institutions of a State, including the Executive, Legislature and Judiciary, and the relationship between the individuals and the State, citizenship, immigration, and the State security. Some comparative aspects of constitutional law will also be covered, including Commonwealth constitutional relations.

References

- Carroll. A. (2007). *Constitutional and Administrative Law*. 4th ed. Essex: Pearson Education Limited.
- Elliott, C. & Quinn, F. (2007). *English Legal System*. 8th ed. Essex: Pearson Education Limited.
- Faruqi, Shad Saleem. (2008). *Document of Destiny: The Constitution of the Federation of Malaysia*. Petaling Jaya: The Star Publications (M) Bhd.

SL2302 | Introduction to Law and Legal System in Brunei

The course contains the study of the fundamental concepts, structures, and functions of the legislature and the role of the judiciary, which includes the role of law in the society; sources of law; the court system in administration of justice; alternative dispute resolution; legal reasoning; statutory interpretation; and some basic laws, such as constitutional law, law of tort, criminal law, and law of contract.

References

- ASEAN Law Association. (1995). *ASEAN Legal Systems*. Singapore: Butterworth’s Asia.

Burton, S.J. (1995). *Introduction to Law and Legal Reasoning*. 2nd ed. Aspen Publishers.
Elliot, C. & Quinn, F. (2007). *English Legal System*. 8th ed. Essex: Pearson Education Ltd.

SJ4310 | Kanun Jenayah Syariah

Kursus ini mengandungi kajian berkaitan sifat, tujuan dan skop Kanun Keseksaan Brunei (Perenggan 22). Tumpuan akan diberikan kepada jenis-jenis kesalahan seperti yang terdapat dalam Kanun tersebut, termasuk kesalahan bunuh, mencederakan orang rogol, curi, rompakan dan lain-lain lagi; prinsip-prinsip undang-undang jenayah, prinsip-prinsip am seperti, kesilapan (*mistake*), kemalangan, ugutan, keperluan (*necessity*), persetujuan dan hak-hak pertahanan diri. Kajian perbandingan undnag-undang jenayah Islam dengan Kanun Keseksaan Brunei (Perenggan 22) juga akan dibincangkan dari semasa ke semasa.

References

Anwarullah. (1997). *The Criminal Law of Islam*. Kuala Lumpur: A.S. Noordeen Publisher.
Chandrachud, Y.V. & Manohar V.R. (Eds.) (2007). *Ratanlal's & Dhirajlal's Law of Crimes: A Commentary on the Penal Code*. 26th ed. New Delhi: Bharat Law House.
Kanun Keseksaan Brunei (Perenggan 22).

OPTIONAL COURSES [any TWO (2) courses]

LS1301 | Principles of Islamic Jurisprudence I <Usul Al-Fiqh I>

The course covers the definition of Usul al-Fiqh; subject-matter of Usul al-Fiqh; distinction between Usul al-Fiqh and fiqh; emergence and development of Usul al-Fiqh; approaches to writing in Usul al-Fiqh. This course also discusses the origin of Shariah (the Lawgiver); the nature and conditions of *taklif*; Legal capacity: meaning, types and causes of deficiency; classification of *hukm*: the obligatory, the forbidden, the recommended, the disapproved of, and the permissible; including the concepts of *rukhsah* and '*azimah*.

References

`Alwani, Taha Jabir Fayyad. (1990). *Source Methodology in Islamic Jurisprudence: Usul al-Fiqh al-Islami*. Herndon, Va. USA: International Institute of Islamic Thought.
Nyazee, Imran Ahsan Khan (2000). *Islamic Jurisprudence*. Islamabad: The International Institute of Islamic Thought.
Kamali, Mohammad Hashim (2003). *Principles of Islamic Jurisprudence*. UK: Islamic Texts Society.

LB4305 | Business Law

The course covers the study of concepts, principles and application of the laws and regulations relating to the sale of goods, agency, hire purchase and employment. The study discusses relevant statutory provisions, case law and application of various legal concepts on these areas of law.

References

- Keenan, D. & Riches, S. (2007). *Business Law*. 8th ed. Essex: Pearson Education Ltd.
Reynolds, F.M.B. (2001). *Boustead and Reynolds on Agency*. London: Sweet & Maxwell.
Salleh Buang. (1992). *Malaysian Law on Hire-Purchase*. Kuala Lumpur: Central Book Co.

LS4306 | Islamic Family Law

The course focuses on the relevant marital issues, such as the importance and role of family, un-Islamic alternative practices of marriage (adultery, temporary marriage, illegal cohabitation, same-sex marriage), required characteristics of spouse, *kafa'ah* in marriage, betrothal and its rulings, solemnization of marriage and its rulings, conditions, essential requirements, and legal effects (dowry, maintenance, property ownership, paternity), unlawful marriage, polygamy, fosterage, types and rulings in dissolution of marriage as well as its legal effects such as period of abstention, maintenance, guardianship and *mut'ah*. It includes the discussion on the Shariah legal rulings, provisions in the law supported by the case law studies.

References

- Mohamad Som bin Sujimon dan Abdul Basir bin Mohamad (2006). *Fikah Kekeluargaan*. Kuala Lumpur: UIAM.
Najibah Mohd. Zin (2016). *Islamic Family Law in Malaysia*. Kuala Lumpur: Sweet & Maxwell Thomson Reuters.
Nik Noraini Nik Badli Shah (2001). *Marriage and Divorce Under the Islamic Law*. Kuala Lumpur: International Law Book Services.

LS4302 | Contemporary Issues in Fiqh

The study covers the following topics: cloning, organ transplantation, surrogate motherhood, milk banks, hymenoplasty, cosmetic surgery, fetus gender selection, abortion, acting, painting, making statues (sculpturing) and music.

References

- Al Qirra Daggy, 'Ali 'Al Muhammady Ali Yousif (2005). *Fiqh al Qadaya al Tibbiya al Muassara*. Beirut: Dar al Bashair.
Al-Zuhayli, Wahbah. (2006). *Qadhaya al-Fiqh wa al-Fikr al-Moasir*. Damascus: Dar Al-Fikr.
Yassin, Mohamed naiem. (1996). *Abhath Fiqhyiah Fi Kaday Fikhyia Muassara*. Amman: Dar el Nafaais.

LS5303 | Law of the Evidence in the Shariah Court

The course covers the meaning of Islamic law of evidence; the importance of evidence in the court; Islamic maxims relating to Islamic law of evidence; proceeding; essential requirements and conditions of Islamic law of evidence; discussion on some methods of evidence in Islamic law including *iqrar* (admission), *shahadah* (witness), *yamin* (oath), *qasamah* (collective oath relating to a murder), *qafah* (genetic evidence), *qarinah* (circumstantial evidence), *qur'ah* (lucky draw), *Ilm al-qadi* (the knowledge of the judge), *kitabah* (written documents), sections of the law and cases of Islamic law of evidence act.

References

- Ibn al-Qayyim. (1977). *Al-Turuq al-Hukmiyyah*. Jeddah: Matba'ah al-Madani.
- Mahmud Saedon A Othman. (1991). *Undang-Undang Keterangan Islam*. Kuala Lumpur: Dewan Bahasa dan Pustaka.
- Perintah Keterangan Mahkamah Syariah*, 2001. Brunei Darussalam: Jabatan Percetakan Negara.

MINOR IN TRANSLATION [Faculty of Arabic Language]

MANDATORY COURSES

AA2314 | Al-Madkhal Ila At-Tarjamah (Introduction to Translation)

This course introduces the students to translation theories according to the Arabs and Westerners. At the end of this course, students are expected to be able to benefit from these theories. This course covers topics such as the definition of translation and its importance, fields of translation, types of translation, interpreting, text types, cultural translation, and many others.

الترجمة وأهميتها، تعريفات الترجمة، مؤهلات المترجم، ميادين الترجمة، أنواع الترجمة: الترجمة التحريرية والترجمة الفورية، أصناف النصوص، تحليل النص، نظريات الترجمة عند العرب الأوائل، الترجمة الدينية، الترجمة الأدبية، الترجمة والمكافآت والترجمة والثقافة، وترجمة نصوص من العربية إلى الملايوية، ومن الإنجليزية إلى الملايوية والعكس.

References

- خورشيد، إبراهيم زكي. (1985م). *الترجمة ومشكلاتها*. القاهرة: الهيئة المصرية العامة للكتاب.
- ديداوي، محمد. (1992م). *علم الترجمة بين النظرية والتطبيق*. تونس: دار المعارف للطباعة والنشر.
- محمد، عبد الغني عبد الرحمن. (1986م). *دراسة في فن التعريب والترجمة*. القاهرة: مكتبة الانجلو المصرية.

AA4326 | Tarjamah Al-Nusus Al-Diniyah (Translation of Religious Texts)

This course aims to provide students with a full idea of translating religious texts, their varieties, and their secrets. At the end of this course, students are expected to be able to translate religious texts and criticise various examples, know translation methods, and various issues. This course covers topics such as the origins and development of translation of religious texts, especially translation of the al-Qur'Ēn, and the views of scholars on them in both past and present, and methods of translating religious texts and various terms.

نشأة وتطور ترجمة النصوص الدينية وبخاصة ترجمة كتاب الله ، ووجهات نظر العلماء فيها قديما وحديثا ، وفضل العلماء في ترجمة كتب التراث، وضرورة دراسة هذه الترجمة، وترجمة الأسماء بأنواعها، والأفعال والأحرف بأقسامها، ومعرفة الأسرار اللغوية للنصوص ومختلف المصطلحات، وتعدد الترجمات، والأصول المنهجية، وأساليب ترجمة النصوص الدينية.

References

- لارسون ، ملديرد. (2007). *الترجمة والمعنى*. ترجمة: محمد محمد حلمي هليل. الكويت: جامعة الكويت.
 نيومارك، بيتر. (1992). *الجامع في الترجمة*. ترجمة: حسن غزالة. د. م: دار الحكمة.
 Abdullah Hassan, Ainon Mohammad. (2008). *Teori dan Teknik Terjemahan*. Kuala Lumpur: PTS Professional Publishing Sdn. Bhd.

AA4332 | Al-Tarjamah Al-Fawriah (Interpreting)

This course aims to prepare trainee interpreters by providing them with necessary skills for simultaneous and consecutive translation, as well as providing them with the ethics of the translators, their manners in international conferences and forums. It also aims to develop their memory skill and deliver the message faithfully to the listeners. After completing this course, students are expected to be able to interpret in different situations. This course contains the definition of simultaneous interpretation and its types, the advantages and qualifications of the interpreters, culture, ethics, and simultaneous translation through a series of training.

تحتوي هذه المادة على التعريف بالترجمة الفورية وأنواعها، ومزايا ومؤهلات المترجم الفوري، وثقافته، وأخلاقيات المترجم الفوري، الترجمة التتابعية مع تدريب وتطبيق على مواقف من الترجمة بين العربية والملايوية/ الإنجليزية.

References

- حديد، حسيب إلياس. (2014م). *أصول الترجمة: دراسات في فن الترجمة بأنواعها كافة (الترجمة الفورية والأدبية والإعلانية)*. بيروت: دار الكتب العلمية.
 خلوصي، صفاء. (1986م). *فن الترجمة*. القاهرة: الهيئة المصرية العامة للكتاب.
 عناني، محمد. (2000م). *فن الترجمة*. ط5. القاهرة: لونغمان.

OPTIONAL COURSES [any TWO (2) courses]

AA3321 | Al-Akhtaa' Al-Sya'iah Fi Al-Tarjamah (Common Mistakes in Translation)

This course aims to provide the students with sufficient thoughts on common mistakes in the translation, their categories, and causes. At the end of this course, students are expected to be able to know the common mistakes in translation according to their categories and understand various issues, causes, and solutions. This course also covers topics such as the most common mistakes in translating names, verbs, prepositions, sentence structures, various terms, and others through a series of training.

تحتوي هذه المادة على التعريف بأهم الأخطاء الشائعة في الترجمة، مع بيان أسباب هذه الظاهرة اللغوية، وأنواعها، ونتائجها، وآثارها المختلفة، وبيان أشهر الأخطاء الشائعة في ترجمة الأسماء، والأفعال، والحروف، والتراكيب، والمصطلحات المتعددة، مع بيان ضرورة معرفة الثقافات اللغوية لتحاشي الوقوع في هذه الأخطاء؛ وذلك من خلال النماذج التطبيقية المتنوعة.

References

- لارسون ، ملديرد. (2007م). *الترجمة والمعنى*. ترجمة: محمد محمد حلمي هليل. الكويت: جامعة الكويت.

مناع، علي. (د.ت). الترجمة بين التصويب والتعقيب. لندن: منشورات الاختلاف.
نيو مارك، بيتر. (2004م). الجامع في الترجمة. ترجمة: حسن غزالة. الرياض: دار كنوز المعرفة.

AA4325 | Al-Tarjamah Al-Aliyyah (Machine Translation)

This course aims to provide students with instructions to use translation software programs, and the advantages and disadvantages of using the software programs. Also, this course trains the students to analyse errors produced by machine translation. At the end of this course, students are expected to be able to use machine translation and know its mistakes. This course also covers topics such as machine translation systems and their development, advantages and disadvantages of using the systems, and analysing several available machine translations such as Google Translate and Bing Translator. Also, this course will train the students on how to improve texts translated by machine translation.

تحتوي هذه المادة على بيان مفهوم الترجمة الآلية، نشأتها وتطورها، الهدف منها، الوضعية الراهنة للترجمة الآلية، أنواعها، ونظمها ومرآحتها، فعاليتها ومشكلاتها، الترجمة الآلية التفاعلية، الترجمة الآلية للعربية، وتحليل بعض نماذج لبرامج الترجمة الآلية المتاحة مثل غوغل، عجيب، وغيرها. طرق تحسين النص المترجم آلياً.

References

- الجمعاوي، صابر. (2009). القضايا المصطلحية في الترجمة الآلية. الرباط: المركز العربي للتعريب والترجمة والتأليف والنشر.
الحميدان، عبد الله حمد. (2001م). مقدمة في الترجمة الآلية. الرياض: مكتبة العبيكان.
الشريف، حسن. (2000م). تقرير المسح عن الترجمة الآلية في الوطن العربي. بيروت: مركز دراسات الوحدة العربية.

AA4327 | Tarjamah Al-Nusus Al-Iqtisadiyyah Wa Al-Idariyyah (Translation of Economic and Administrative Texts)

This course aims to provide students with basic ideas about economic and administrative texts, types, and terms, explain the problems of translating them into Arabic, and the methods of translating their terms, symbols, and abbreviations. After completing this course, students are expected to be able to translate economic and administrative texts between English, Arabic, and Malay. This course also covers topics such as the concept of economic and administrative texts, their types, main dictionaries of economic and administrative terms, and the most prominent terms used in government offices and private sector offices. It also discusses common problems of translating economic and administrative texts and proposes solutions through training on translating texts from selected books, periodicals, magazines, and English and Arabic newspapers.

تحتوي هذه المادة على بيان مفهوم النصوص الاقتصادية والإدارية، وأنواعها، وأهم معاجم المصطلحات الاقتصادية والإدارية، وأبرز المصطلحات المستخدمة في المكاتب الحكومية ومكاتب القطاع الخاص. ومناقشة أهم إشكاليات ترجمة النصوص الاقتصادية والإدارية، واقتراح حلول لها؛ من خلال التدريب على ترجمة نصوص مختارة من الكتب والدوريات والمجلات والصحف الإنجليزية والعربية.

References

- إسماعيل، صلاح حامد. (2003م). دليل المترجم. القاهرة: دار الطلائع للنشر والتوزيع والتصدير.
- الحملاوي، محمد رشاد. (1997م). القاموس الحديث في العلوم الإدارية والمحاسبة الاقتصادية. القاهرة: مطابع الأهرام التجارية.
- الخولي، محمد علي. (2001م). الترجمة الإدارية والمالية من اللغة الإنجليزية إلى اللغة العربية. القاهرة: دار الفلاح للنشر والتوزيع.

AA4328 | Tarjamah Lughah Al-I'lam (Media Technology)

This course aims to introduce students to the concept of media translation, and its types, such as translation of political, economic, cultural, social, and sports and news. It also discusses the importance of media translation, and its most prominent problems. After completing this course, students are expected to be able to carry out translations of various media texts.

تحتوي هذه المادة على بيان مفهوم اللغة الإعلامية، وأهم الخصائص العامة لها، وترجمة أسلوب الكتابة الإذاعية، ومكونات لغة الراديو والتلفزيون وترجمتها، ترجمة لغة الأخبار في الراديو والتلفزيون، ترجمة لغة الصحافة، ترجمة لغة بيانات العلاقات العامة والرسائل الإعلامية، ترجمة الأخبار والتقارير، والتعليق على الأنباء مع دراسة أخطاء شائعة في ترجمة اللغة الإعلامية.

References

- شرف، عبد العزيز. (1991م). اللغة الإعلامية. بيروت: دار الجيل للطبع والنشر والتوزيع.
- عناي، محمد. (2000م). فن الترجمة. ط5. القاهرة: لونجمان.
- محمد الباقر بن الحاج يعقوب. (2009م). مقدمة إلى فن الترجمة. ماليزيا: مطبعة الجامعة الإسلامية العالمية.

AA4329 | Al-Tarjamah Al-Adabiyyah (Literary Translation)

This course aims to provide students with a full idea of literary translation, names, theories, and methods. After completing this course, students are expected to be able to understand literary translation and its concept and are aware of its various issues. This course covers topics such as “Is translation a science or an art?”, the relationship between literature and translation, methods of literary translation, the status of literary translation, translation of artistic prose, theatrical texts, poetry, rhetorical structures, and methods of translating literary texts.

تحتوي هذه المادة على معالجة قضايا أساسية مثل: هل الترجمة علم أم فن؟ العلاقة بين الأدب والترجمة، وطرائق الترجمة الأدبية، ومكانة الأدب المترجم، ترجمة النثر الفني، ترجمة النصوص القصصية، ترجمة النصوص المسرحية، ترجمة الشعر، ترجمة التراكيب البلاغية، تعدد الترجمات، الأصول الفنية للترجمة الأدبية، أسلوب ترجمة النصوص الأدبية.

References

- حسن، محمد عبد الغني. (1986). فن الترجمة في الأدب العربي. القاهرة: دار ومطابع المستقبل.
- أبوخضيري، عارف كرخي. (2011). الترجمة الأدبية. تنجوغ ماليم: جامعة السلطان إدريس.
- خلوصي، صفاء. (1986). فن الترجمة. القاهرة: الهيئة المصرية العامة للكتاب.

MINOR IN ISLAMIC ECONOMICS
[Faculty of Economic and Islamic Finance]

MANDATORY COURSES

BE1301 | Principles of Islamic Economics

This course will discuss topics on: foundation of the Islamic Economic paradigm; principles of Islamic Economics: (ownership, fair and equitable distribution, rent, usury and interest); key microeconomic concepts: (defining microeconomics, issue of needs and wants, consumer behavior, theory of the firm, dynamics of demand and supply, efficiency versus equity, and market models); key macroeconomic concepts: (principal economic agents, national income, consumption, savings, investment, inflation, deflation, unemployment, open economy, international trade and Islam); Islamic economic systems: (role of the state; role of financial system; and role of market system).

References

- Askari, H., Iqbal, Z., & Mirakhor, A. (2015). *Introduction to Islamic Economics: Theory and Application*. Singapore: John Wiley & Sons Singapore Pte. Ltd.
- Case, K. E., Fair, R. C., & Oster, S. M. (2017). *Principles of Economics*. 12th ed. Upper Saddle River: Pearson Education.
- Mankiw, G. (2014). *Principles to Economics*. 7th ed. Florence: Cengage Learning, Inc.

BB1302 | Principles of Management

This course will discuss topics on: Introduction to management and organizations; organizational culture and environment; social responsibility and managerial ethics; planning: decision making, planning tools and techniques and strategic management; organizing: organizational structure and design, human resource management, and communication and information technologies; leading: organizational behaviour, motivation and leadership; controlling: control system and operations management; management and motivations from Islamic perspective and Islamic leadership.

References

- Ahmad, K. (2007). *Management from an Islamic Perspective*. Malaysia: International Islamic University.
- Mahmud Saedon Awang Othman. (2004). *Characteristics of Islamic Management: Principles and Implementation*. Bandar Seri Begawan: Civil Service Institute, Department of Public Service.
- Modern, T. (2017). *Principles of Management*. 2nd ed. Surrey: Ashgate Publishing

BF1302 | Transactions in Islamic Banking and Finance

This course will discuss topics on: the formation of contracts under Islamic law; lawful contracts vs. *ribawi* contracts; interest-free banking system; *riba* in Islamic commercial law; lawful contracts in Islamic commercial law; contract of sales: (*Bay' al-Murabahah*, *Bay' al-*

Inah, al-Tawarruq, al-Istisna', Bay' bi Thaman Ajil, and Bay' al-Salam); contracts of equity based: (*al-Mudarabah, al-Musharakah, and al-Musharakah al-Mutanaqisah*); contract of lease based: (*al-Ijarah, al-Ijarah Thumma al-Bay', and al-Ijarah al-Muntahiyah bi al-Tamlik*); contract of fee based: (*al-Wak'alah*); contract of *Tabarru'* based: (*Sadaqah, Hibah, Waqf, and Takaful*); contract of security based: (*Daman, Kafalah, and Wa'd*); contract of *Amanah* based: (*Qard, Rahn, Wadi'ah Yad Amanah, and Wadi'ah Yad Damanah*); and supporting contracts: (*Ta'wid, and Gharamah*); *Muqtada al-'Aqd* (the objectives of contracts); and the basic techniques of structuring Islamic financial transactions and how they are applied to practice.

References

- Abdul Ghafar Ismail. (2017). *Money, Islamic Banks and the Real Economy*. 2nd Ed. Singapore: Cengage Learning Asia Pte Ltd.
- Billah, M. M. (2009). *Shari'ah Standard of Business Contract*. Malaysia: A.S. Noordeen.
- International Shariah Research Academy for Islamic Finance. (2011). *Islamic Financial System*. Malaysia.

OPTIONAL COURSES [any TWO (2) courses]

BB1303 | Business Presentation and Communication Skills

This course will discuss topics on: Islamic communication foundations: (communication model, and technology's impact on business communication); the intercultural communication in the workforce; communication strategies without bias and in team environments; outlines the writing process: (targeting the audience, planning, composing, revising business messages, fundamentals of grammar and usage, format and layout of business documents); formats and styles of writing: (reports, routine letters, Curriculum Vitae, goodwill messages, business correspondence, memos and email messages, persuasive messages, and good and bad news messages); illustrates the application of essential communication tools to enhance clarity, accuracy, conciseness unity, and coherence and logical organization.

References

- Cornelissen, J. (2014), *Corporate Communication: A Guide to Theory and Practice*. London: Sage.
- Guffey, M.E. & Du-Babcock, B. (2007), *Essentials of Business Communication*. 2nd Ed. Cengage Learning.
- Hair, D.O, & Friedrich, G.W. (2011) *Strategic Communication in Business and the Professions*. 7th Ed. (international ed.) Boston, New York: Allyn & Bacon.

BE2302 | Islamic Economics

This course will discuss topics on: what is an economic system; current state of the global economic system; Islamic economics paradigm; short history of economic thought in Islam; social and economic justice; prohibition of interest (*riba*); risk-sharing economic system and notion of risk-sharing; issue of needs versus wants; models of an interest-free economy; building blocks of the Islamic financial system; role of the state in the Islamic economic system; policy instruments of the state in Islam; fiscal policy in an Islamic economy; monetary policy in an Islamic economy; foundation and framework of development and

growth in Islam; Islamic perspective on financial inclusion; economic justice and public policy in the Islamic economic system.

References

- Ahmad, K. (ed.). (2013). *First Principles of Islamic Economics*. Ahmad Imam Shafaq Hashemi (Trans.). United Kingdom: The Islamic Foundation.
- Askari, H., Iqbal Z., Mirakhor A. (2014). *Introduction to Islamic Economics: Theory and Application*. n.pl: John Wiley & Sons.
- El-Gamal, M.A. (2008). *Islamic Finance: Law, Economics, and Practice*. Houston: Rice University.

BE3303 | Humanomics

This course will discuss topics on: social capital system (*Ukhuwwah, Tabarru', Hibah, Sadaqah*, etc.); social organization (philanthropy organization); the theory of human-centred economic development; main organizations of philanthropy: (*Zakat* organization, *Waqf* organization, and microfinance organization). The discussion of each organization will focus on: sources and uses of each philanthropy, regulation and supervision (including governance) of each organization, and its relationship with humanitarian aid and economic development.

References

- Abdul Ghafar Ismail. (2016). *Zakat: Pensiaryatan, Perekonomian dan Perundangan*. Bangi: UKM Press.
- _____ & Abdelrahman Elzahi Saaid Ali. (2017) *Regulation and Supervision of Islamic Microfinance*. Gombak: IIUM Press.
- _____, Khalifa Muhamed Ali & Raditya Sukmana. (2017) *Waqf and Socio Economic Development*. Gombak: IIUM Press.

BF3308 | Islamic Banking

This course will discuss topics on: understanding the concept of money; understanding the working of money and Islamic bank in economy; management of Islamic banks' funds: (liquidity management, risk management, and capital management); composition of Islamic bank's balance sheet (asset and liability management); regulation and supervision of Islamic banking operations (on and off site examination); transmission of monetary policy: (identify the tools and method of transmission mechanism); and Islamic banks and the real economy.

References

- Abdul Ghafar Ismail. (2017). *Money, Islamic Banks and the Real Economy*. Singapore: Cengage Learning Asia Pte Ltd.
- Aishah Abdul-Rahman, Shahida Shahimi & Abdul Ghafar Ismail. (2017). *Case Studies in Islamic Banking & Finance*. Bangi: UKM.
- International Shariah Research Academy on Islamic Finance. (2012). *Islamic Financial System: Principles & Operations*. Kuala Lumpur: ISRA.

BB3309 | Principles of Marketing

This course will discuss topics on: Overview of marketing; strategic marketing planning; understanding buyer behaviour; creating value for target customers; managing marketing information; market segmentation; targeting and positioning; product services and brand; developing new product and managing life cycle; pricing; place; advertisement and public relations; marketing channels: personal selling and sales promotion, direct, online, social media, and mobile marketing; contemporary topics in marketing; Islamic market; Islamic marketing mix; Muslim consumer behaviour; and Islamic branding.

References

- Alserhan, B. K. (2016). *Principles of Islamic Marketing*. 2nd ed. United Kingdom: Gower Publishing.
- Kadirov, D. (2019). *Islamic Marketing: Theories, Practices, and Perspectives*. Porirua, New Zealand: Conscientia Capital Press.
- Kamarulzaman, Y. and Abu, N. K. (2018). *Principles of Marketing*. 3rd ed. Selangor: Oxford Fajar.

MINOR IN ISLAMIC DEVELOPMENT MANAGEMENT **[Faculty of Islamic Development Management]**

MANDATORY COURSES

CM1301 | Islamic-Based Development

The course focuses on the theory and practice of Islamic-based development. It consists of seven components - i) Introduction and meaning of Islamic-based development; ii) Highlights literatures on development in Islam; iii) Principles of Islamic-based development; iv) Fundamentals in implementing Islamic-based development; v) Approaches of Islamic-based development and conventional development; vi) Issues in Islamic-based development and vii) The philosophy of MIB, Concept of Negara Zikir and Wawasan Brunei 2035 within the framework of Islamic-based development. The principles and concepts of Islamic-based development as well as examine the approaches and issues of contemporary Islamic-based development at both national and international levels will also be covered.

References

- Ahmad Shukri Nain & Rosman Md Yusoff. (2013). *Konsep, Teori, Dimensi & Isu Pembangunan*. Johor: Penerbit UTM.
- Mohd Shukri Hanapi. (2014). *Tasawur Islam dan Pembangunan*. Kuala Lumpur: Dewan Bahasa & Pustaka.
- Mohd Shukri Hanapi. (2015). Acuan Dasar dan Strategi pembangunan Negara Zikir. In Siti Sara Haji Ahmad & Muhammad Syukri Salleh (eds.), *Dasar dan Strategi Pembangunan Negara Zikir*, 1-24. Brunei: UNISSA Press.

CM1302 | Methodology for Development Management

The course focuses on the definition, elements and types of research methods both in conventional and Islam. It also differentiates between conventional research methods and Islamic research methods. It provides examples on the inaccuracy that can be obtained in using conventional research methods for matters on Islam and the Muslims affairs. Students will be able to use the method of research based on *naqli* and *aqli* sources for research on Islam and the affairs of the Muslims.

References

- Kumar, R. (2011). *Research Methodology: A Step-by-Step Guide for Beginners (3rd Edition)* London: SAGE Publications Ltd
- Salleh, M.S. (2011). Kaedah Penyelidikan Berteraskan Islam Untuk Penyelidikan Berkaitan Islam in Zakaria Bahari, Fadzila Azni Ahmad & Roselee Shah Sharuddin, (Eds.) *Pengurusan Ilmu, Ekonomi dan Pembangunan Berteraskan Islam*. Pulau Pinang: Penerbit Universiti Sains Malaysia.
- Walliman, N. (2015) *Social Research Methods: The Essentials (2nd Edition)*. London: SAGE Publications Ltd.

CM1304 | Islamic-Based Management

The course provides a general overview on Management functions, planning and decision making, organizing, organizational structures, the theory of Islamic management, principles of Islamic management, Islamic management functions, communication from Islamic perspectives, managing ethics from Islamic perspectives and managing quality from Islamic perspectives. Students are expected to know the definition and sources of Islamic-based management as well as be well versed with issues pertaining to Islamic-based management encompassing strategic planning, human resource, leadership, communication skills, conflict management and quality management.

References

- Ahmad, F.A. (2013). *Konsep Pengurusan Institusi Pembangunan Berteraskan Islam*. Pulau Pinang: ISDEV dan Kuala Lumpur: DBP.
- Ahmad, K. & Fontaine, R. (2011). *Management from Islamic Perspective (2nd Edition)*. Petaling Jaya: Pearson Malaysia Sdn. Bhd.
- Hassan, M.A. (1992). *The Tawhidic Approach in Management and Public Administration: Concepts, Principles and Alternative Model*. Kuala Lumpur: National Institute of Public Administration Malaysia.

OPTIONAL COURSES [any TWO (2) courses]

CM1303 | Development Management in Naqli Sources

The course offers the identification of verses in al-Qur'an and *Ahadith* that are related to development management through a thematic approach (*Tafsir Maudu'iy*). It also includes the background of *Tafsir Maudu'iy* and its approaches in determining the theme and thereafter in identifying the various verses in al-Qur'an related to the chosen theme. From the

identified verses on development management, the exegesis of these verses and *asbab al nuzul* (reasons for revelation) will also be studied. In the meantime, based on the identified *Ahadith* also through a thematic approach, the various explanations and background for the *Ahadith* will be taught. These identified verses and *Ahadith* will then be examined to identify how they can help in shaping the development management worldview according to Islam.

References

- Ahmad Uthmani, Z. (2014). *Qawa'id fi 'Ulum al-Hadith: Underlying Principles of the Sciences of Hadith*. United Kingdom: Turath Publishing.
- Hanapi, M.S. (2015). Acuan dasar dan strategi pembangunan Negara Zikir. In Siti Sara Haji Ahmad & Muhammad Syukri Salleh (eds.), *Dasar dan Strategi Pembangunan Negara Zikir*, 1-24. Brunei: UNISSA Press.
- Muhd Najib Abdul Kadir, Mazlan Ibrahim & Zulkifli Abd. Mubi. (2015). *Tafsir Mawdui: Harta Menurut Perspektif al-Quran*. Bangi: UKM Press.

CM2305 | Principles of 'Umranic Studies

Definition of *'umrān* and other related terms such as culture, urbanization and civilization and to highlight the important of *'umrān* in the study of human life as a source of religious knowledge. So, this course is particularly concerned with the contradictory views by drawing special attention to the theory of *'umrān* to determine which of the views is correct. The method used in this course is called "induction", a method of logical reasoning that obtains or discovers general laws from particular facts. Among the topics discussed including the concept of *'umrān* and its meaning, characteristics and objectives and other related terms such as *int'ma* and *ma'mūr* revealed in the Holy Qur`ān.

References

- Abd al-Rahman bin Khaldun. (1993). *Muqaddimah*. Beirut: Dar al-Kutub al- Ilmiyyah.
- Boukraa, R. (2008). The Khaldunian Concept of `Umran/Ijtima` in the Light of the Current paradigm of Post-Modern Society. *Journal of North African Studies*, Vol. 13, No. 3, pp. 317-326.
- Mahmoud Dhaouadi. (2005). The Ibar Lessons of Ibn Khaldun`s Umran Mind. *Contemporary Sociology: American Sociological Association*, Vol. 34. No. 6, pp. 585-590.

CM3311 | Islamic Services Management

The course offers a general background on the meaning of services management both from the conventional perspective as well as in Islam. It outlines the various concepts on what is exactly entailed in services management and how to recognise and identify services management that are Islamic. This course brings students to examine the current definition and understanding of Islamic services management. It also exposes students on the real sources of Islamic services management based on Islamic epistemology and *tasawwur*. Based on this understanding it depicts the differences on current practices of service management to that of service management according to Islamic teachings.

References

- Abdul Aziz, A.H. & Md Dahlal, N. (2016). *Islamic Service Management: A New Paradigm*. Pulau Pinang: Centre for Islamic Development Management Studies (ISDEV).
- Henderson, J.C. (2010). *Shariah Compliant Hotels, Tourism and Hospitality Research*. Retrieved from 10.246-254. Doi:10.1057/thr.2010.3.
- Kandampully, J. (2011). *Service Management: The New Paradigm in Retailing*. New York: Spinger.

CM3316 | Islamic Organizational Management

The course focuses on Management functions, importance of management in the organizational context, evolution of the management theories, planning and decision making, organizing, organizational structures - Types of business organizations, organizational environments and contexts, managing dynamic environments, globalization, organizational culture and its importance - Motivation at work, effective leadership, managing through power, influence and negotiation - Managing organizational changes and innovation as well as organizational communication - Islamic organizational management, theory of Islamic management, principles of Islamic management, Islamic management functions, - Communication from Islamic perspectives, managing ethics from Islamic perspectives and managing quality from Islamic perspectives.

References

- Jones, G.R. & George, J.M. (2011). *Management: The Essentials*. Australia: Pearson.
- Lim, G.S., S.B., USA, S. & Daft, R.L. (2015). *New Era of Management in a Globalized World: An Asian Perspective*. N.P: Cengage Learning.
- Norlida K, Zaafaran, H, Rabiah AW, Rohaya MH. (2015). *Principles of Management, International Edition*. United Kingdom: Oxford University Press.

CM4317 | Leadership in Islam

The course provides concept of leadership from Al-Qur'an, Hadith and other Islamic literatures. The course starts with the basic operational principles of leadership in Islam. Thereafter components of leadership from Islamic perspective will also be covered. This course will introduce students to the true concept of a leader according to the behaviour of Rasulullah SAW and his teachings. It provides examples of how Rasulullah SAW resolves conflicts and becomes a leader that is able to unite all the Arab tribes. Thus, the concept of leadership in resolving conflict based on Al-Qur'an, Hadith and other Islamic literatures will then form the second part of this course bringing students to understand the concept of peace and its components in Islam.

References

- Randeree, K. (2011). Leadership Lessons from Early Islamic Literature in Ahmad, K., Rafikul Islam & Ismail, Y. (Eds.) *Issues in Islamic Management: Theories and Practices*. Selangor: IIUM Press.
- Thaib, L. (2015) *Leadership: An Islamic Perspective*. Germany: Lambert Academic Publishing
- Wirba, A. V. (2017). *Leadership from an Islamic and Western Perspective*. Oxford: Chartridge Books Oxford.

MINOR IN INFORMATION AND COMMUNICATION TECHNOLOGY (ICT)
[Faculty of Islamic Technology]

MANDATORY COURSES

FT3401 | Information and Communication Technology Fundamental

To introduce students to the basic concepts of Information and Communication Technology (ICT) and to develop the computer proficiency required for university study. Practical approach will be adopted to ensure students competency and able to use the technology efficiently in their studies. Upon completing the course, students will feel confident in their ability to apply the use of computer technology and the Internet in their respective disciplines.

References

- Joan Lambert (2016) *Microsoft Office 2016 Step by Step*. USA: Microsoft Press
Keith Turvey (2016) *Primary Computing and Digital Technologies: Knowledge, Understanding and Practice Seventh Edition*. Sage Publishing.
Miller, M (2015) *Computer Basics: Windows 10 Edition, Absolute Beginner's Guide (Absolute Beginner's Guides)*. Indiana: Que publishing.

FT3402 | Information System

The ability to develop and use computer databases is becoming a critical skill that is required in many disciplines. These skills are developed through an introduction to data modeling, relational theory, database design, and the management of databases. Upon completing the course, the student will be able to develop and design a practical database application using the current database information managements systems technology.

References

- Adrian W.West (2013) *Practical PHP and MySQL Website Databases: A Simplified Approach*. USA: Apress
Connolly, Thomas and Begg, Carolyn (2014) *Database Systems: A practical approach to design, management and management (Sixth Edition)* USA: Addison-Wesley.
Hoffer, Jeffrey A. *et al.* (2015) *Modern Database Management*. (9th Edition) USA: Pearson.

FT2306 | Digital Technologies

This course focuses on the latest digital technologies. The aims of this course is to develop students' knowledge and skills in the latest technology to obtain employment in the industry, become knowledgeable and skilled citizens. At the successful completion of this course,

students will be able to comprehend the concept of digital technologies; describe the use of digital technology and media for communication; demonstrate the use a higher level of thinking in designing and developing innovative technologies.

References

- Jeanne W. Rose, et al. (2020). *Designed for Digital*. Publisher: MIT Press Ltd, US.
- Hans Schaffers, Matti Vartiainen and Jacques Bus (2021). *Digital Innovation and the Future of Work*. River Publisher. ISBN: 9788770222204.
- Michelle F. Wright, PhD (2020). *Digital Technology: Advances in Research and Applications*. ISBN: 978-1-53616-438. Publication: Nova, USA.

FT3406 | Multimedia Technology

This course introduces the use of text, graphics, audio, video and animation to impart information. There is an emphasis on the multimedia process, and how it can be implemented in the new media and technology industries in particular applying it with Islamic core studies knowledge. Upon completing the course, students should be able to identify and analyze the elements of multimedia pieces, describe planning stages and roles within a multimedia project, understand basic and advanced tools in a variety of industry-standard multimedia software programs, author a comprehensive multimedia project that incorporates text, graphics, audio, video or animation elements and to locate and use various learning resources (such as the internet) to develop and enhance multimedia software skills.

References

- Adobe Creative Team (2017) *Adobe Premiere Pro CC Classroom in a Book (2017 Release) (Classroom in a Book (Adobe))* USA: Adobe Press.
- Tay Vaughan (2014). *Multimedia: Making it Work*, Ninth Edition. USA: McGraw-Hill Osborne
- William Heldman (2012). *Adobe Flash Professional CS6 Essentials (Essentials)*, USA: John Wiley.

OPTIONAL COURSES [any ONE (1) course]

FT3407 | Web Technologies

To explore the basic principles and production methods of website design. The central purpose is to provide students with a foundation in both the practical skills and knowledge of this allied form of media presentation. Upon completion of the course, the student will have both the practical skills and knowledge of this allied form of media presentation in the development and production of web design, demonstrate understanding of accessibility guidelines, utilize organization techniques and apply basic principles of web page design.

References

- Adobe Creative Team (2009) *Adobe Dreamweaver CS4 Classroom in a Book*. USA: Adobe Press.
- Clark, Joe (2002) *Building Accessible Websites*. USA: New Riders Publishing.
- Horton, Sarah (2005) *Access by Design: A Guide to Universal Usability for Web Designers*. USA: New Riders Publishing.

FT3408 | Internet and Ethics

To explore the basic principles of Internet Ethics. Internet has evolved into a more social and communicative tool and venue, the ethical issues have shifted from purely data driven to more human-centered. Internet research ethics calls for new regulatory and/or professional and disciplinary guidance. For these reasons, the concept of human subjects research policy and regulation informs this entry which will explore the growing areas of ethical and methodological complexity, including personal identifiability, reputational risk and harm, notions of public space and public text, ownership, and longevity of data as they relate to Internet research.

References

- Banks, W. and M. Eble (2007) “Digital Spaces, Online Environments, and Human Participant Research: Interfacing with Institutional Review Boards,” in *Digital Writing Research: Technologies, Methodologies, and Ethical Issues*, H. McKee and D. DeVoss (eds.), Cresskill, NJ: Hampton Press.
- Buchanan, E. (2010) “Internet Research Ethics: Past, Present, Future,” in *The Blackwell Handbook of Internet Studies*, C. Ess and M. Consalvo, (eds.), Oxford: Oxford University Press.
- Emanuel, E., R. Cough, J. Arras, J. Moreno and C. Grady (2003), *Ethical and Regulatory Aspects of Clinical*

MINOR IN AGRIBUSINESS [Faculty of Agriculture]

MANDATORY COURSES

GB1201 | Introduction to Agribusiness

This course is designed to introduce students to agribusiness management. Upon completing the course, students are expected to understand the basic theories of agribusiness management and functional responsibilities of management. Students are also expected to apply difference management tools in improving the efficiency of the agribusiness and provide alternatives solution to solve problems in agribusiness.

References

- Barnard, F., Ckridge, J., Dooley, F. & Foltz (2018). *Agribusiness Management* (4th ed.). USA: Routledge.
- Bryceson, K. P. (2019). *Issues in Agribusiness: The What, Why and How*. Australia: CABI Publication.
- Erickson, S., Ckridge, J. T., Barnard, F. & Downey, D. (2017). *Agribusiness Management* (3rd ed.). USA: McGraw-Hill.

GB1202 | Fundamental of Agriculture

This course is designed to give understanding on the basic and fundamental principles of agriculture. This course aims to give the foundation of knowledge for Agriculture in different areas of agriculture including plants, animals, soil and health. Upon completing the course, students are expected to apply knowledge towards further understanding of agriculture.

References

- Damon, W.S. (2018). *Introduction to Animal Science: Global, Biological, Social and Industry Perspectives* (6th ed.). USA: Pearson.
- Davies, F.T., Jr., Geneve R.L., Wilson, S.E., Hartmann, H.T., & Kester, D.E., & (2018). *Plant Propagation: Principles and Practices* (9th ed.). USA: Pearson
- Field, T.G., & Taylor, R.E. (2020). *Scientific Farm Animal Production: An Introduction to Animal Science* (12th ed.). USA: Pearson.

GB1205 | Agriculture in Islam

This course is designed to acquaint the students with the importance of Agriculture in Islam as well as to know the meaning of agribusiness from the Islamic perspective. Upon completing the course, students are expected to apply the knowledge and able to provide significant suggestions and strategies for the future exploration on Islamic agriculture and agribusiness.

References

- Ab. Aziz, M. R. (2012). *Agriculture and Agribusiness from The Perspective of Al-Qur'an and Al-Sunnah*. Riyadh: Dar al-Salam
- Ab. Aziz, M. R. (2012). *Agriculture in Islam: From the Perspective of Economics, Banking & Finance*. Malaysia: UTM Press.
- Andrew M. W. (2008). *Agricultural Innovation in the Early Islamic World: The Diffusion of Crops and Farming Techniques*. United Kingdom: Cambridge University Press

OPTIONAL COURSES [any TWO (2) courses]

GB2202 | Farm Management

This course is designed to give understanding of the key concepts of effective farm management. The students will be equipped with farm management knowledge and skills ranging from land to financial of farm businesses. Upon completing the course, students are expected to apply knowledge towards holistic management of farm.

References

- Bochtis, D., Sørensen, C., & Kateris, D. (2018). *Operations Management in Agriculture*. USA: Elsevier.
- Kay, R., Edwards, W., & Duffy, P. (2020). *Farm Management* (9th ed). USA: McGraw Hill.
- Mason, J. (2011). *Farm Management* (2nd ed.). Australia: Kangaroo Press.

GB2205 | Agriculture Production Systems

This course is designed to explore both plant production industries, including pastures, cereal crops, and annual and perennial horticulture and animal production industries, for food (e.g., meat, milk & eggs) production in both extensively and intensively managed systems. Upon completing the course, students will be able to know the strategies that are employed to produce high quality crop products and productivity benchmarks in the major production animal systems.

References

- Field, T.G., & Taylor, R.E. (2020). *Scientific Farm Animal Production: An Introduction to Animal Science* (12th ed.). USA: Pearson.
- Lalitha, B.S., Shankar, M.A., & Prajwal Kumar, G.K. (2020). *Cropping Systems: Principles and Practices*. India: Nipa Books.
- McMahon, M.E. (2020). *Plant Science: Growth, Development, and Utilization of Cultivated Plants* (6th ed.). USA: Pearson.

GB2206 | Smart Farming

This course is designed to give understanding on the use of information and communication technology in Industrial Revolution 4.0's technologies for agricultural industry. Upon completing the course, students are expected to able to apply smart farming in agribusiness and crop production system and design business processes based on the IoT.

References

- Ayre, M., Mc Collum, V., Waters, W., Samson, P., Curro, A., Nettle, R., Paschen, J.A., King, B., & Reichelt, N. (2019). Supporting and practising digital innovation with advisers in smart farming. *NJAS - Wageningen Journal of Life Sciences*, 90–91 (2019) 100302, 12 pages.

- Bhangea, M. & Hingoliwala, H.A. (2015). Smart Farming: Pomegranate Disease Detection Using Image. Processing. *Procedia Computer Science*, 58 (2015) 280 – 288.
- Chris McPhee et al., (2018). Inclusive Innovation in Developed Countries. *Technology Innovation Management Review*. 8(2).

GB3204 | Export Marketing and Practices

This course is designed to expose students with exporting strategies from the perspective of marketing planning and the mechanics of export practice. Upon completing the course, students will understand on how to make an explicit and informed choice between the real market options faced in practical export situations, which takes into account the many company and market factors shaping such strategies.

References

- Bhasin, B. B. (2011). *Doing Business in the ASEAN Countries*. US: Business Expert Press.
- Julian, C. C. (2016). *Research Handbook on Export Marketing*. UK: Edward Elgar Publishing Ltd.
- Neo, D., Sauve, P., & Streho, I. (2019). *Services Trade in ASEAN: The Road Taken and the Journey Ahead*. UK: Cambridge University Press.

GB3208 | Supply Chain Management in Agriculture

This course is designed to develop an advanced understanding the principles, concepts and approaches employed in the management of supply chains between industrial, commercial, and governmental organisations in agriculture. Upon completing the course, students are expected to be able to understand the role and manage supply chains in agriculture for the efficient production and supply of agribusiness products from farm level to consumers, to reliably meet consumers' requirements in terms of quantity, quality, and price.

References

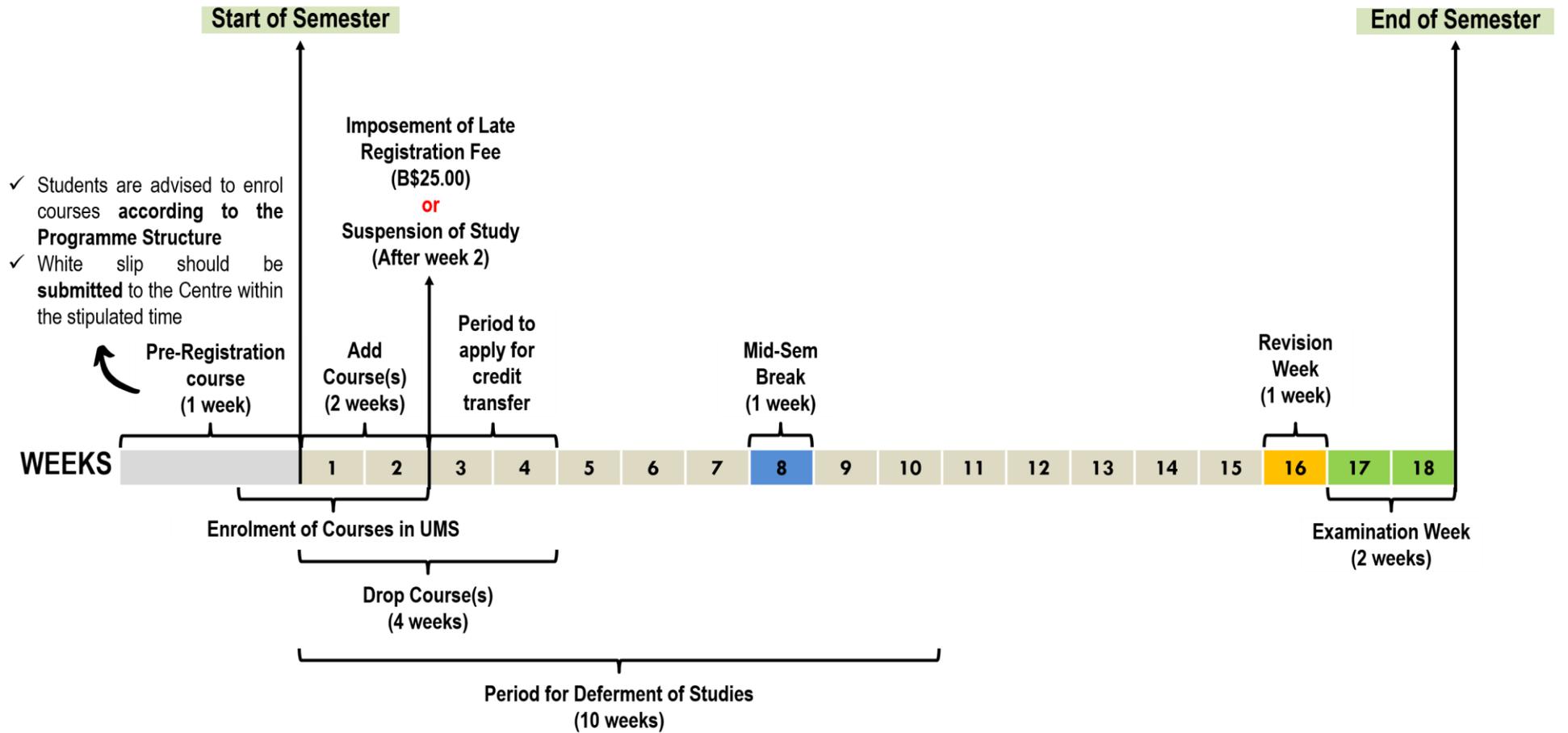
- Chandrasekaran, N., & Raghuram, G. (2014). *Agribusiness Supply Chain Management*. US: Taylor & Francis Inc.
- Chase, R. B., & Jacobs, F. R. (2021). *Operations and Supply Chain Management*. Canada: McGraw Hill.
- Dani, S. (2015). *Food Supply Chain Management and Logistics*. London, UK: Kogan Page Ltd.

AT-TAMAYYUZ PROGRAMME

During undergraduate studies period, students may undergo **At-Tamayyuz Programme** which provide options for experiential learning to product graduates with global holistic skills.

PROGRAMME	STUDY ABROAD PROGRAMME (SAP)	STUDENT EXCHANGE PROGRAMME (SEP)	INTERNSHIP PROGRAMME (IP)	COMMUNITY OUTREACH PROGRAMME (COP)
General Requirements	<ul style="list-style-type: none"> • Obtained CGPA of 3.55 and above for the first 4 semesters; • proficient in English; • active involvement in Co-curriculum activities; • positive attitude and behaviour; and • other criteria set by the Centre. 	<ul style="list-style-type: none"> • Obtained CGPA of 3.55 and above (Level 1) OR CGPA of 3.33 and above (Level 2) for the first 4 semesters; • proficient in English; • active involvement in Co-curriculum activities; • positive attitude and behaviour; and • other criteria set by the Centre. 	<p>For abroad placement:</p> <ul style="list-style-type: none"> • Obtained CGPA of 3.33 and above (Level 1) OR CGPA of 2.00 and above (Level 2) for the first 5 semesters; • proficient in English; • active involvement in Co-curriculum activities; • positive attitude and behaviour; and • other criteria set by the Centre. 	<ul style="list-style-type: none"> • Obtained CGPA of 3.33-3.54 (Level 1) OR CGPA of 2.00-3.32 (Level 2) for the first 2 semesters; • proficient in English; • active involvement in Co-curriculum activities; • positive attitude and behaviour; and • other criteria set by the Centre.
Period	2 semesters	1 semester	10 weeks	Not more than 1 semester (9 weeks)

UNDERGRADUATE COURSE ENROLLMENT TIMELINE





APPENDIX

**UNDERGRADUATE
ACADEMIC REGULATIONS
2012
(1ST AMENDMENT, 2019)**





UNIVERSITI ISLAM SULTAN SHARIF ALI
جامعة السلطان الشريف علي السالمية

REGULATIONS OF UNIVERSITI ISLAM SULTAN SHARIF ALI
Undergraduate Academic Regulations 2012
(1st Amendment, 2019)

Office of Academic Management Universiti Islam Sultan Sharif Ali Jalan Pasar Gadong, BE1310
Negara Brunei Darussalam Email: oam@unissa.edu.bn
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بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

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Introduction

1. This regulation is named as Regulations of Universiti Islam Sultan Sharif Ali (Undergraduate Academic Regulations 2012) (1st Amendment 2019)
2. The regulations were issued after reviews and improvement to the Undergraduate Academic Regulations 2012 (Revised 2016)
3. The amendments were made in order to enhance the current academic regulations in accordance with the current changes and the future needs.
4. This regulation has been approved by the University Senate Meeting, No. 07-2019/2020 on March 21, 2020.
5. This Regulation shall be read with other academic regulation that has been endorsed by the University Senate.
6. This regulation shall be applied to all undergraduate students.
7. The University is not responsible for any consequences arising from the students' failure to comply with these Regulations.

**REGULATIONS OF UNIVERSITI ISLAM SULTAN SHARIF ALI
(UNDERGRADUATE ACADEMIC REGULATIONS 2012)
(1st Amendment 2019)**

In exercise of the power conferred by Section 31 of the Constitution of Universiti Islam Sultan Sharif Ali, the Senate of Universiti Islam Sultan Sharif Ali hereby makes the following regulations:

1. CITATION AND COMMENCEMENT

- 1.1.** This Regulation may be cited as the Regulations of Universiti Islam Sultan Sharif Ali (Undergraduate Academic Regulations 2012) (1st Amendment 2019) and shall commence on the day assigned by the Senate.
- 1.2.** An extended citation of this Regulation is that 'it is a regulation that governs all matters related to students' academic affairs and for other related purposes.

2. INTERPRETATION

In this Regulation, unless the context otherwise requires:

Add Course

Students add a course to a list of registered courses for a particular semester.

Audit Course (AU)

An additional course which no assessment is made nor grade is awarded.

BAR (Barring)

A status given to a student who is not allowed to sit for the final examination of a course.

Certificate

Certificate awarded by the University to students who have successfully completed the course as per required by the University.

Credit Hours

Workload in the form of hour unit given to a course.

Coursework

Tests, assignments, projects and any other tasks that has been set by the University from time to time.

Co-Curriculum

Activities outside curriculum hours or activities that are made compulsory by the University for all students in order to fulfill the requirements of the award of a certificate, diploma and degree.

Conferment

Senate confirmation of student's eligibility for bachelor's degree or diploma.

Course

A subject or any form of training listed in the course offering structure for a programme, usually in one semester to fulfill the conditions of the award of certificate, diploma and degree.

Credit Exemption (CE)

A procedure of credit exemption for a course from other Higher Education Institutions (HEI) acquired by a transfer student to the University and recognised as equivalent and valid to fulfill the credit requirements of a particular programme.

Credit Transfer (CR)

A procedure of transferring credit acquired by a student for a course that is recognised as equivalent by the University and counted as fulfilling the requirements of the programme.

Cumulative Grade Point Average (CGPA)

Total grade point average students have acquired that is accumulated from all registered courses for all completed semesters.

Dean

The Dean of Faculty appointed by the Rector to lead administration of a Faculty established by Section 19 (1) (a) of the Constitution of Universiti Islam Sultan Sharif Ali.

Deferment of Registration

Temporary deferment or postponement of admission to programme of study.

Diploma

Diploma Certificate awarded by the University to students who have fulfilled all the requirements of a course as stated by the University.

Director

Head of a Centre and Institute appointed by the Rector to lead administration of a Centre and Institute established by Section 19 (1) (b) of the Constitution of Universiti Islam Sultan Sharif Ali.

Drop Course

A student drops a particular course from a list of registered courses in a particular semester.

Elective Course

A course offered by the University, Faculty, or Centre and chosen by the students from a course list to fulfill the conditions required towards an award of a certificate, diploma, and degree.

Faculty Required Course (FRC)

A compulsory course that is offered by a faculty that must be taken by all students to fulfill the conditions required towards an award of a certificate, diploma and certificate.

Final Examination

Examination conducted at the end of every semester.

Grade

An alphabetic letter used to indicate students' achievement in a course.

Grade Point

Points used to indicate grade level achievement in a course.

Grade Point Average (GPA)

Total grade point average students have acquired that is accumulated from all registered courses for each semester.

Invalid Absence (IVA)

A remark given to a student who is absent from an examination for a registered course in a semester without presenting any valid reasons.

Leave of Absence

Temporary postponement of study.

Mandatory Course (Mnd)

A course that is compulsory to be taken and passed in order to fulfill the conditions required towards an award of a certificate, diploma and degree.

Pre-registration

Registration made online through the University Management System (UMS) to register courses according to the programme structure of each semester within a set time frame.

Pre-requisite

A course set by a programme that a student needs to take and pass in order to take a related course in the following semester.

Registrar

University Registrar.

Regular Semester

First Semester or Second Semester.

Senate

The University Senate established by Section 17 of the Constitution of Universiti Islam Sultan Sharif Ali.

Slip

Document that lists examination results for each semester.

Special Semester

Third Semester.

Study Abroad Programme (SAP)

A programme for selected students to study at overseas institutions recognised by the University for a specific period of time.

Student Exchange Programme (SEP)

A programme for selected students to study at overseas institutions recognised by the University for a specific period of time.

Transcript

A document containing a list of examination results after a student completed his/her studies.

Transfer of Programme

A student transferring from a programme of study to a different programme of study offered by the same faculty or a different faculty.

Undergraduate Degree

Undergraduate Degree awarded by the University to a student who has fulfilled all requirements of a course set by the University successfully.

University Required Course (URC)

A compulsory course offered by the University that all students must take to fulfill the conditions required towards an award of a certificate, diploma and degree.

Undergraduate

A student in certificate, diploma and degree programmes.

University

Universiti Islam Sultan Sharif Ali that is established by Section 3 of the Constitution of Universiti Islam Sultan Sharif Ali.

Valid Absence (ABS)

A remark given to a student who is absent from an examination for a registered course in a semester due to medical issues or other reasonable circumstances accepted by the University.

Withdraw (WDN)

A remark given to a student who withdraw from a registered course in a particular semester.

Any other interpretation of terms in this Regulation is to be made by UNISSA only.

3. SYSTEM OF STUDY

- 3.1 The University uses a semester system. One academic calendar year consists of two (2) regular semesters and one (1) special semester. The duration of each regular semester is 18 weeks: 14 weeks of study, one (1) week of mid-semester break, one (1) revision week, and two (2) examination weeks.
- 3.2 The University also has Third Semester called Special Semester. This semester has seven (7) study weeks and one (1) examination week.
- 3.3 The Senate reserves the right to change the period of study of an academic year.

4. REGISTRATION

4.1 Registering as a University Student

- 4.1.1 A candidate who has accepted an offer is required to register as a University student on a date set by the University.
- 4.1.2 A candidate who fails to do so without presenting any valid written explanation to the Registrar within two (2) weeks of the registration date is considered to have declined the offer.
- 4.1.3 A candidate who has been accepted into a programme of study but has not registered may opt to defer his/her study programme by sending in a written application to the Registrar no later than four (4) weeks from the registration date. The period of deferment may not be less than one (1) semester and not more than two (2) semesters.

4.2 Registering for Courses

- 4.2.1 Students are required to register for courses according to the programme structure for each semester on a date set by the University. Any reduction or addition of course credit hours, students are required to obtain permission in writing from the respective Dean/Director.
- 4.2.2 Students are required to register online through the system provided by the University.
- 4.2.3 A student who fails to register within the first two (2) weeks from the start of semester will be charged for a Late Registration Processing Fee of BND25.00.
- 4.2.4 A student who fails to present any valid written explanation will be suspended for that particular semester.
- 4.2.5 Students who do not register for a course will not be allowed to sit for the course examination.
- 4.2.6 Fee Paying Students are required to pay their tuition fees before the start of every semester prior to registering for courses. Students who fail to do so will not be allowed to register for any course and their studies will be suspended.

4.3 Add or Drop a Course

- 4.3.1 The period for adding course is within the first two (2) weeks of the start of each semester.
- 4.3.2 The period for dropping courses is within the first four (4) weeks of the start of each semester.
- 4.3.3 For the Special Semester, adding courses is not allowed. However, dropping courses is allowed within the first two (2) weeks of the start of each semester.
- 4.3.4 Permission for adding or dropping courses needs to be obtained in writing from the respective Dean/Director.

4.4 Withdrawal of Registered Courses

- 4.4.1 Students are allowed to withdraw registered courses after the end of the fourth (4th) week up to the tenth (10th) week of semester.
- 4.4.2 The withdrawal application must be presented to the Dean/Director through the lecturer-in-charge of the course.
- 4.4.3 Withdrawal of registered courses will be indicated with “WDN” (Withdrawn) on the Examination Results Broadsheet.
- 4.4.4 A processing fee of BND 25.00 is charged for each withdrawn course.

4.5 Repeating a Course

- 4.5.1 Students who fail a Required Course are allowed to repeat the course once within the period of the programme of study.
- 4.5.2 The failed course shall be repeated in the next offering semester.
- 4.5.3 Students who fail an Optional Course may repeat the same course or change the course with another Optional Course offered.

4.6 Deferment of Studies

- 4.6.1 Students can apply to defer their studies to the Registrar through their respective Dean/Director subject to the following conditions:
 - i. Medical reasons verified by a certified Medical Officer recognised by the Government; or
 - ii. Valid reasons accepted by the University.
- 4.6.2 The deferment does not count towards the total period of candidature.
- 4.6.3 The deferment must not be less than one (1) semester and not more than two (2) semesters.
- 4.6.4 Application must be submitted four (4) weeks prior to the start of semester except for reasons established in regulation 4.6.1.
- 4.6.5 Application for deferment may be made up to the tenth (10th) week of study in the semester. Application later than this period will not be

considered except on medical grounds verified by a registered Medical Officer stating that the student is not fit to continue his/her studies.

4.6.6 Applicants are required to re-register once the deferment ends.

4.7 Change of Programme

Application for change of programme is only allowed once throughout students' candidature period, with valid reasons and recommended by the Dean/Director.

- 4.7.1. Application for change of programme is allowed only for year 1 students who are enrolled in semester 2 up to year 2 semester 4 after completing at least one (1) semester of study at the University.
- 4.7.2. Notwithstanding the provisions in regulation 4.7.1, students who have been ordered to transfer to another programme by the University are allowed to re-apply for change of programme
- 4.7.4 Students who have been terminated from their programme as established in regulation 4.10.1 and 4.10.2 are allowed to apply for change of programme up to Semester 2, Year 2 of their studies.
- 4.7.5 For programmes that have assigned major courses in Year 3 of study, students are allowed to apply for change of programme once before the start of Semester 1, Year 3 of study of the respective programmes.
- 4.7.6 A processing fee of BND25.00 is charged for application of change of programme and must be paid upon submitting application.
- 4.7.7 The application is to be submitted to the Registrar through the respective Dean/Director.
- 4.7.8 Change of programme is granted if:
 - i. Students who fulfill admission requirements to the new programme and admission is recommended by the faculty/centre in which the programme is offered; and
 - ii. Period of study does not exceed the allowed maximum period of candidature.
- 4.7.9 Students can apply for credit transfer subject to the conditions established in regulation 6.3.

4.8 Withdrawal of Studies

- 4.8.1. Application needs to be submitted to the Registrar through the respective Dean/Director.
- 4.8.2. Applicant is required to pay the tuition fees under the provision of the University Fee Regulations.

4.9 Termination from the University

A student will be terminated from the University when he/she is found to have:

- 4.9.1 violated University constitution, mandate, statute, regulations or guidelines; or
- 4.9.2 violated the laws of the Country.

4.10 Termination from Programme of Study

A student will be terminated from his/her programme of study when he/she:

- 4.10.1. has a CGPA of less than 1.00; or
- 4.10.2. has a CGPA of less than 2.00 (Conditional Pass) for two (2) consecutive semesters excluding Semester 1, Year 1 of study; or
- 4.10.3. fails the same Required Course twice)2); or
- 4.10.4. fails to register the failed courses when it is next offered as stated in paragraph 4.5.2.; or
- 4.10.5. exceeds the maximum period of candidature; or
- 4.10.6. fails to register at the end of deferred period of study; or
- 4.10.7. fails to achieve a satisfactory progress of study; or
- 4.10.8. fails to attend the whole programme for four (4) consecutive weeks without presenting any valid reason.

5. COURSE COMPONENT

5.1 Required Course

Students must pass all Required Courses with at least a grade D-. If a student fails, he/she is required to repeat the failed course as stated in paragraph 4.5 in this Regulation.

Required Courses are as follows:

- i. University Required Course (URC);
- ii. Faculty Required Course (FRC); and
- iii. Programme Required Course (PRC)

5.2 Optional and Elective Course

The credit hours of both Optional and Elective Courses will count towards registration and calculation of GPA and CGPA. Students can choose from any offered Optional and Elective Courses subject to the following:

- i. Must fulfill the pre-requisites of the Optional or Elective Courses, if required;
- ii. Optional or Elective Courses that are similar or have the same course content with Required Courses must not be selected as Optional or Elective Courses;
- iii. If a student fails, he/she may repeat the same course or change it with a different Optional or Elective Course and must pass within the maximum period of candidature set by the University.

5.3 Minor Course

- 5.3.1. The credit hours of Minor Course will count towards registration and calculation of GPA and CGPA.
- 5.3.2. Any course that is similar or has the same course content with any Required Course must not be selected as Minor Course.

5.4 Audit Course

- 5.4.1 The credit hours of Audit Course will not count towards calculation of GPA and CGPA.
- 5.4.2 Students are required to register for this course but are not required to sit for the examination
- 5.4.3 An audited course is recorded on the students' transcript as "AU" and does not affect the GPA and CGP
- 5.4.4 Students must satisfy the attendance requirement, otherwise an "IP" will be recorded .

6. ACADEMIC CREDIT

6.1. Credit Hours

Students are required to take at least 90 credit hours for diploma programmes and at least 124 credit hours for bachelor degree programmes.

6.2. Contact Hours for Credit Hour

- 6.2.1 Usually one (1) credit hour of lecture or tutorial is equivalent to one (1) hour of contact hour per week.
- 6.2.2 One (1) credit hour for Al-Qur'an Al-Karim or Co-Curriculum is equivalent to two (2) contact hours per week.
- 6.2.3 One (1) credit hour for Arabic Language or English Language is equivalent to one and a half (1.5) hours of contact hours per week.

6.3. Credit Transfer

- 6.3.1 Students who have transferred/changed programmes can apply for credit transfer for completed courses within the provision of Programme Transfer and Credit Transfer Regulations.
- 6.3.2 The credit transfer will count towards calculation of GPA and CGPA.
- 6.3.3 Credit acquired by students who enrolled for Study Abroad Programme (SAP) and Student Exchange Programme (SEP) can be transferred under the provisions of this chapter and the Examination Regulations for Bachelor Degree, Diploma, and Certificate Programmes.

6.4 Credit Exemption

- 6.4.1 Students may apply for credit exemption for courses completed at other Higher Education Institutions (HEI) recognised by the Senate under the provisions stated in the Examination Regulations for Bachelor Degree, Diploma, and Certificate Programmes.
- 6.4.2 Credit exemption will not count towards calculation of GPA and CGPA.

7. DURATION OF STUDY

- 7.1 Duration of study allowed to every student is based on the maximum and minimum duration as stated below:

PROGRAMME	DURATION OF STUDIES (Semester)	
	Minimum	Maximum
National Diploma	2 (1 Year)	4 (2 Years)
Higher National Diploma	4 (2 Years)	6 (3 Years)
Bachelor Degree	8 (4 Years)	12 (6 Years)
Double Bachelor Degree	10 (5 Years)	14 (7 Years)

- 7.2 Change/Transfer of programme will not change the duration of studies as stated in regulation 7.1 above.
- 7.3 Students on programme transfer are required to take all courses that are specified for the particular programme.
- 7.4 Duration of suspended students will not change the duration of studies as stated in regulation 7.1 above.
- 7.5 For students granted credit transfer for several courses, the allowed minimum duration of study to complete other courses is subject to the remaining credit hours and course offering by the faculty.

8. STUDENT PERFORMANCE EVALUATION

8.1 Evaluation System

- 8.1.1 Students must maintain a CGPA of at least 2.00 for each semester throughout their studies.
- 8.1.2 Students performance evaluation for every semester includes course work and final examinations.
- 8.1.3 Marks for coursework, final examinations and practical work are subjected to the course outline approved by the Senate.

8.2 Students' Attendance

- 8.2.1 It is compulsory for students to attend all lectures, tutorials, practical training and other teaching and learning activities as been stated in the structure of the programme offered.
- 8.2.2 Attendance must not be less than 75%.
- 8.2.3 Students who fail to achieve an attendance of 75% without presenting any valid reasons (IVA) and 65% with valid reasons (ABS) will be barred from sitting for the final examination of the course.
- 8.2.4 An examination barring letter will be issued by the Registrar.
- 8.2.5 Students barred from taking the final examination is considered to have failed the course and is given a grade 'F' on their examination slip and transcript, and will be required to repeat the course.

8.3 Grades and Remarks

- 8.3.1 Grade and grade points are allocated to evaluate students' academic performance in a particular course as follow:

MARK RANGE	GRADE	GRADE POINT
85 – 100	A	4.00
75 – 84	A-	3.67
70 – 74	B+	3.33
65 – 69	B	3.00
60 – 64	C+	2.67
55 – 59	C	2.33
50 – 54	C-	2.00
45 – 49	D	1.67
40 – 44	D-	1.00
00 – 39	F	0.00
PASS	P	Pass
FAIL	F	Fail

8.3.2 Other grades and remarks:

REMARKS ON EXAMINATION RESULTS STATEMENT	REMARKS ON SLIP OR TRANSCRIPT	DEFINITION OF REMARKS
IP	IP	In Progress
BAR	F	Barred
ABS	-	Valid absence
IVA	F	Invalid absence
WDN	-	Withdrawn
CE	CE	Credit exemption
CR	CR	Credit transfer
AU	AU	Audit
DEF	-	Deferment
PEN	-	Results pending
SUJ	-	Subjudice
SUP	-	Supplementary examination
CP	-	Conditional Pass

8.3.3 Grade F is given to students barred from the Final Examination if they do not fulfill the course requirements as follow:

- i) Fail to achieve the required attendance for lectures, tutorials, practical training and formal classes; or
- ii) Fail to achieve 30% for course work marks.

8.3.4 An 'IP' remark is given for a course that is not yet completed.

8.3.5 A 'CE' remark is given for a course that is granted credit exemption. The grade points will not count towards calculation of GPA and CGPA.

8.3.6 A 'CR' remark is given for a course that is granted permission for credit transfer. The grade points will count towards calculation of GPA and CGPA.

8.3.7 An 'AU' remark is given for audit courses and will not count towards calculation of GPA and CGPA.

8.3.8 A 'TRM' remark is given to students with CGPA of less than 1.00 and will be terminated from the programme of study.

8.3.9 A 'CP' remark is given to students with CGPA of less than 2.00.

8.4 Assessment of Repeat Courses

Assessment for repeat courses is 100% (course work and final examination). The grade for a course that is failed and repeated will count towards calculation of GPA and CGPA.

8.5 Assessment for Supplementary Examination

8.5.1 Assessment marks for supplementary examination is 100%.

8.5.2 The passing grade awarded is D-.

8.6 Semester Grade Point Average (GPA) and Cumulative Grade Point Average (CGPA)

8.6.1 Formula for calculating GPA is:

GPA =	Total (Course Credit Hours x Grade Point)
	Course credit hours registered for a particular semester

8.6.2 Formula for calculating CGPA is:

CGPA =	Total (Course Credit Hours x Grade Point)
	Accumulated course credit hours registered for all semesters

8.6.3 Example of GPA and CGPA calculation :

	Course	Grade	Credit	Grade Points	Total
Semester 1	UT1124	B	1	3.00	3.00
	PG1118	A	2	4.00	8.00
	PG1106	B	3	3.00	9.00
	UT1202	D	3	1.67	5.01
	UA1301	A	3	4.00	12.00
	AA1201	C	2	2.33	4.66
	TOTAL	-	14		41.67

$$\text{GPA} = \frac{41.67}{14} = 2.976 \approx 3.00$$

	Course	Grade	Credit	Grade Points	Total
Semester 2	PG1112	A	1	4.00	4.00
	PG1119	A	3	4.00	12.00
	UT1203	A	3	4.00	12.00
	UA1302	B+	3	3.33	9.99
	UA2106	C	3	2.33	6.99
	AA1205	C+	2	2.67	5.34
	TOTAL	-	15		50.32

$$\text{GPA} = \frac{50.32}{15} = 3.354 \approx \mathbf{3.35}$$

CGPA until semester 2:

$$\text{CGPA} = \frac{41.67 + 50.32}{14 + 15} = \frac{91.99}{29} = 3.172 \approx \mathbf{3.17}$$

- 8.6.4 Grade points and credit hours obtained in any semester will count towards calculation of GPA and CGPA. .
- 8.6.5 Grade 'F' will not be given any grade points but the credit hour for the course will count towards calculation of GPA and CGPA.
- 8.6.6 A course marked with ABS, WDN, IP, CE, and AU will not count towards calculation of GPA and CGPA.
- 8.6.7 A student who is found to have breached the Examination Regulations is given a grade 'F' for the course.

8.7 Conditional Pass

- 8.7.1 Students with CGPA of less than 2.00 for the first time will be given a Conditional Pass (CP) status and will be on probation.
- 8.7.2 Students with Conditional Pass (CP) for two (2) consecutive semesters will be terminated as stated in the paragraph 4.10.2.
- 8.7.3 Students terminated from a programme may apply for change of programme offered by the University subject to fulfilling the admission requirements of the programme.

8.8 Examination

8.8.1 Final Examination

- i. The final examination must be conducted as established by the provisions in the Examination Regulations for Bachelor Degree, Diploma, and Certificate Programmes; and

- ii. Students must sit for the final examination at the end of semester for every registered courses.

8.8.2 Supplementary Examination

Supplementary Examination will only be given to final year students subject to the following conditions:

- i. Failed not more than two (2) courses for each semester;
- ii. Not barred from sitting for final examinations;
- iii. Achieved at least 30% of the total marks for the failed course; and
- iv. Not found to have breached any Examination Regulations.

8.8.3 Special Examination

The university allows students who were absent (ABS) for the final examination to sit for special examination under the following circumstances:

- i. medical reasons verified by a recognised Government medical officer; or
- ii. valid reasons that are accepted by the University.

8.9 Breach of Examination Regulations

Students found to have breached any Examination Regulations will be subjected to disciplinary action as stated in the Examination Regulations for Bachelor Degree, Diploma, and Certificate Programmes.

8.10 Examination Results

- 8.10.1 Examination results will be issued after verification by the University Examination Board.
- 8.10.2 The University reserves the right to refuse issuance of result slip or transcript if students are found to have breached any University regulations.
- 8.10.3 A fee of BND5.00 shall be charged if student request for reprinting of examination result slips or transcripts.

8.11 Examination Answer Scripts

- 8.11.1 Examination answer scripts will be kept by the Head of Programme.
- 8.11.2 Examination answer scripts for Certificate, Diploma and Year 1 and Year 2 of Bachelor Degree Programmes must be kept for one (1) year.
- 8.11.3 Examination answer scripts for Year 3 and Year 4 of Bachelor Programmes must be kept for two (2) years.

8.12 Appeals

- 8.12.1 Students may appeal for reviewing their answer scripts for one course or more within seven (7) working days after the announcement of examination results. Any appeals received after the set time period will not be entertained.

- 8.12.2 Students must clearly state with justification as to which answer scripts for which a review is sought. Results of appeal will be reported to the University Examination Board for a final decision.
- 8.12.3 Students may appeal in writing with regard to the results of degree, diploma and certificate conferment to the Registrar. Appeals may be submitted within three (3) working days from the announcement date of results. However, the official results is subject to the approval of Senate.
- 8.12.7 A fee of BND50.00 shall be charged for reassessment of one (1) course. The fee shall be payable upon submission of appeal and is non-refundable.

9. CONFERMENT

9.1 Award of Diploma

- 9.1.1. Award of Diploma is subjected to the final CGPA acquired. In order to be awarded a diploma, students are required to achieve a final CGPA of no less than 2.00.
- 9.1.2. The classification of Diploma to be awarded shall be as follows:

CLASS	CGPA
Distinction	3.67 – 4.00
High Merit	3.00 – 3.66
Merit	2.33 – 2.99
Pass	2.00 – 2.32

9.2 Award of Degree

The classification of Bachelor's Degree to be awarded shall be as follows:

CLASS	CGPA
First Class (Honours)	3.67 – 4.00
Second Upper Class (Honours)	3.00 – 3.66
Second Lower Class (Honours)	2.33 – 2.99
Third Class	2.00 – 2.32

9.3 Requirements for Conferment

Students must fulfill the following in order to be awarded a Diploma or Bachelor's Degree:

- i. Achieved a minimum of CGPA 2.00 and passed all courses set by the programme of study;
- ii. Achieved the total credit hours required by the programme of study;
- iii. Completed the clearance process ;
- iv. Paid all outstanding fees to the University;
- v. Free from any disciplinary problems; and
- vi. Recommended for conferment by the Senate.

9.4 Verification of Completion of Study

Students may request for a verification letter of completion of study from the Academic Management Office.

9.5 Academic Transcript

Students can request for their academic transcripts at a fee of BND5.00 from the Academic Management Office when students have:

- i. completed a programme of studies;
- ii. paid all outstanding fees.

10. THE POWER OF SENATE

10.1 Any amendments to this Regulation is subjected to the approval of the Senate.

10.2 The Senate reserves the right to amend or make exceptions to any conditions stipulated in this Regulation.

11. APPLICATION OF REGULATIONS

Notwithstanding the provisions set above, all other regulations and guidelines that have been or will be set by the University are applicable mutatis mutandis.



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